

Beekmantown Central School District

Audit Committee

Place: District Office

February 16, 2017

Minutes

Present: Cathy Buckley, Board Member
Jaramy Conners, Board Member
Ed Marin, Board Member (*arrived @ 7:51 a.m.*)

Others: Daniel Mannix, Superintendent of Schools
Mary Blaine, School Business Executive
Eric Bell, District Treasurer

The meeting was called to order at 7:49 a.m. by Mrs. Buckley.

Mr. Bell, District Treasurer, volunteered to keep the minutes for the Committee meeting.

The Audit Committee reviewed and discussed the **January 2017 Financial Reports** as submitted by the District Treasurer. Treasurer Bell presented the cafeteria meal served figures to the committee. As of 1/31/17, the cafeteria served 105,736 breakfasts, 122,675 lunches and 147,295 snacks, for a total of 375,706. Breakfasts and lunches are up 3,578 meals per year. Goals are 50% - 75% for breakfast and 70% - 80% for lunch. We are currently in the middle of our low and high range goals.

Discussion was had on the types of buses and costs associated with those buses being looked into. School Business Executive Blaine discussed letters received by three (3) bus drivers in support of gas buses, which came after a demonstration. Mr. Marin discussed the undercoating. Mr. Mannix informed him the district has researched the cost and its effects on taxpayers not being beneficial. Also, discussed was diesel emission regulations costs being much higher. Mr. Marin is working with BOCES, as a board member there, on shared transportation items. **Mrs. Buckley motioned and Mr. Conners seconded the Financial Reports to be forwarded to the full Board of Education for acceptance at the next Board of Education meeting.**

The committee also reviewed and discussed the January 2017 claims audit logs submitted by the Internal Claims auditor Linda Garrant.

The next audit committee meeting is scheduled for March 22, 2017 at 7:45 a.m. The meeting was adjourned at 8:22 a.m.

Respectfully Submitted,
Cathy Buckley, Committee Chair