

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**November 9, 2010**

### Minutes

#### Call to Order

President Steve Trombley called the meeting to order at 6:16 pm. Board Member Richard LaVigne led the pledge of allegiance.

#### Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Devon Anderson, Ex-Officio, Student Board Member

#### Others Present

##### **Present**

Scott Amo, Superintendent  
Garth Frechette, HS Principal  
James Knight, Jr., MS Principal  
Matthew Slattery, BE Principal  
Joha Battin, HS Assistant Principal  
Tracy Corey, MS Assistant Principal  
LeeAnn Short, Director of Special Services  
Roxann Barnes, School Lunch Manager  
Gary Lambert, Educational Technology Coordinator  
Daniel Noonan, Supt. of Buildings & Grounds  
Shane Brink, Transportation Supervisor  
Mary LaValley Blaine, School Business Executive  
Joseph Lavorando, School Attorney  
Joanne Menard, District Clerk

##### **Absent**

Ed Cook, Director of PE, Athletics  
Health & Health Services  
Diane Fox, CH Principal

##### **Visitors**

#### Visitors

Patty Gallagher	Lucy Giroux	Lisa Boire	Shelley Keuleman
Paul Wnuk	Susan King	Robert King	Andree Sapp
Robert Collier			

### Approval of Agenda

#### Approval of Agenda

It was moved by Cathy Buckley, seconded by Richard LaVigne and unanimously carried that the Board of Education approve the agenda with the following additional resolutions: 1) Indoor Track – Head Coach (Girls) and 2) Creation of a Beekmantown Nordic Ski Team.

#### Public Comment

**Public Comment** (None at this time.)

## **Presentations**

**a. Topic:** Internal Claims Auditor

**Presenter:** Lynn Darcy, Internal Claims Auditor

The School Business Executive introduced Lynn Darcy, Internal Claims Auditor who attends a Board meeting once per year to answer any questions from the Board and provide an update.

Lynn Darcy stated the following:

- she has received more training
- will be attending the yearly September Board meeting
- Will have her own work station with computer access and her own e-mail account
- submitted a claims audit log to the Audit Committee for the past five months. Beginning next month, all Board members will be receiving the claims audit log report.

**b. Topic:** Internal Audit Assessment

**Presenter:** Carl Seyfarth, Internal Auditor

The School Business Executive introduced Carl Seyfarth, the Internal Auditor from the firm Seyfarth & Seyfarth.

Carl Seyfarth stated the following:

- A lot of improvements have been made
- The IT Department has done a fine job with backup and security
- met with students throughout the year. Mr. LaPier does a fine job running the school store.
- The district implemented a secure drop off for monies collected from after school activities.
- Some areas on the Risk Assessment will always be high. The district needs to keep any eye on those areas. Other things can change with internal controls.
- Management and auditing has selected purchasing as an area which will be looked at based upon the risk.

**c. Topic:** School Report Cards

**Presenter:** Principals & Director of Special Services

Mathew Slattery, BE Principal reported to the Board on Beekmantown Elementary School and Cumberland Head Elementary Schools report cards. Both buildings received adequate yearly progress (AYP) for ELA and Math. However, as a sub population the students with disabilities for ELA did not meet the standards.

James Knight, MS Principal reported that the Beekmantown Middle School mirrors the two elementary buildings; however, ELA subcategory in special education was not met.

The middle school is undergoing a transformation for AIS. Even though we have met the State Standards for cut scores, we have a higher threshold for AIS.

Garth Frechette, HS Principal stated the high school was in solid shape. Only one category did not meet the AYP. The Math scores are the highest to date. Graduation Rate is in good standing at 77%.

LeeAnn Short, Director of Special Services reported the students with disabilities in the elementary and middle school did not make AYP in the area of ELA. The small cohort in the high school led to no scores being reported. The current QIP (Quality Improvement Plan) deals with a dropout rate/graduation rate in the high school. We have changed some things in the elementary buildings. She has met with the MS Principal and they have some ideas for improvement. When the bar is raised for special education, then that raises the bar for general education.

### **Reports/Presentations**

#### **Reports**

*Scott Amo, Superintendent of Schools* reported on the following:

- Major Craig from the Clinton County Sheriff Department thanked the Superintendent for the comments in the paper recently regarding a planned evacuation drill.
- Bus 215 needs an engine repair which will cost approximately \$6,100. This is a 2004 bus with three years left in the 10 year cycle. These funds are in the budget and are aidable.
- The van which is used by the District's courier to deliver mail and food needs approximately \$3,700 in repairs. The van is only worth approximately \$750 and is currently parked. The older van is presently being used and next year we will have to budget for a replacement van.
- Is presently researching the driver's education vehicle.
- The Operations Committee will meet the second meeting of the month starting in January 2011.

*Mary LaValley Blaine, School Business Executive* had no report at this time.

*Devon Anderson, Ex-Officio, Student Board Member* reported on the following:

- Winter sports started today.
- Girl's Volleyball is in the regional's in Chateaugay tomorrow against Malone.

### **Minutes**

#### **Approval of Minutes**

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

October 26, 2010

### **New Business**

#### **CSE & CPSE Recommendations**

#### **CSE Recommendations**

It was moved by Leonard King, seconded by Carole Race, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 11/09/10.

It was moved by Karen Armstrong, seconded by Cathy Buckley, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 11/09/10.

## **Personnel**

### **Appointments**

#### **Appointments**

#### ***Permanent Civil Service Burrell, Stacy***

It was moved by Karen Armstrong, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *permanent Civil Service* appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Burrell, Stacy	Occupational Therapist	2/22/10 – 11/15/10	2/9/10	11/16/10

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointment beginning on the date indicated:

#### ***Temporary On-Call Appointments***

#### ***Stone, Bonnie***

Name	Type	Effective Date
Stone, Bonnie	Non-Instructional	11/15/10

It was moved by Pauline Stone, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointment beginning on the date indicated:

#### **Substitute Appointments**

#### ***Hennessy, Amanda***

Name	Type	Effective Date
Hennessy, Amanda	Instructional	11/15/10

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves a stipend for Amy Campbell in the amount of \$8,632 for her role as Coordinator for Freshman Academy for the 2010-2011 school year. This is a grant funded position.

#### **Stipend *Campbell, Amy Freshman Academy***

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves a stipend for Scott Tuller and Jonathan Chapman in the amount of \$1,800 each for their role as Peer Mentors for the 2010-2011 school year. These are grant funded position.

#### **Stipends *Tuller, Scott & Chapman, Jonathan Peer Mentors***

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves a stipend for James Knight in the amount of \$3,150 for his role as Program Coordinator for all Title Grants for the 2010-2011 school year. This is a grant funded position.

#### **Stipends *Knight, James Program Coordinator for all Title Grants***

*Stipends  
Beattie, Carrie &  
Dow, Nancy  
Mentor Inter  
Program  
Coordinators*

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried that upon recommendation of the Superintendent of Schools the Board of Education approves a stipend for Carrie Beattie and Nancy Dow in the amount of \$750 each for their roles as Mentor Intern Program Coordinators for the 2010-2011 school year. These are grant funded position.

*Teaching Assistant  
Stone, A. Shelia  
(Recall List)*

Approves the appointment of A. Shelia Stone as a Teaching Assistant effective 11/8/10 until 6/24/11 at a salary of \$26,602. A. Sheila Stone is appointed consistent with the provisions of the preferred eligibility recall list as required by the State Education Department. This is a grant funded position.

*Teaching Assistants  
Petrashune, Jolie  
Capo, Maribeth  
Boire, Lisa*

Approves the appointments of the following individuals as teaching assistants effective 11/8/10 until 6/24/11 at a salary of \$26,602. These are grant funded positions.

Petrashune, Jolie  
Capo, Maribeth  
Boire, Lisa

*Indoor Track  
Capo, Maribeth*

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following winter athletic appointment for the 2010-2011 season:

Sport	Name	Amount
Indoor Track – Head Coach (Girls)	Capo, Maribeth	\$1,935

### Unpaid Leave

*Unpaid Leave  
Tourville, Gordon*

It was moved by Leonard King, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the unpaid leave of absence for Gordon Tourville as a Custodial Worker from 12/8/10 – 6/07/11. In the event of an extending circumstance, Gordon Tourville may return to work prior to the end of the leave.

### Miscellaneous

*Adoption  
Economics 2  
Curriculum*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the Economics 2 Curriculum.

*Creation of  
Beekmantown Nordic  
Ski Team*

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education creates a Beekmantown Nordic Ski Team for the 2010-2011 school year. All transportation fees and coaching obligations will be the responsibility of the parents. In addition, a certificate of insurance from the District for coverage of team member training/racing at Beartown Ski Center will be accepted by the Beartown Ski Center. The Board authorizes the Superintendent to deliver a certificate of Insurance to the Beartown Ski Center.

## *Policies*

### **Policies**

It was moved by Richard LaVigne, seconded by Leonard King and unanimously that the Board of Education does hereby approve the following policy:

<b><u>Name</u></b>	<b><u>Policy #</u></b>
Authorized Use of District Owned Materials and Equipment	8330 (1 <sup>st</sup> Reading)

### **Financial**

## *Award of Snow Plow Bid*

As one competitive bid was received for snow removal. It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted that upon recommendation of the Superintendent of Schools the Board of Education awards the snow removal bid to the apparent low bidder, *Lake City Properties, LLC*, in the amount of \$258.00 minimum charge based on 1 (one) hour for snow plowing and \$268 per occurrence fee for salting and sanding.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

### **Additional Items to Discuss**

- *EDUJOBS*

## *EDUJOBS*

Monies are earmarked for the District under the EDUJOBS Grant. We presently are verifying information on the number of students next year who would require AIS services due to cut scores. The Superintendent stated he was looking at bringing in AIS teachers now and speakers to address bullying and PBIS. The Board authorized the Superintendent to proceed with the EDUJOBS Grant.

- *Race To The Top*

## *Race To The Top*

Discussion next followed on the Race To The Top monies. The Superintendent stated it was \$100,000 over four years. It took several hours to complete the application process and 20% must be reserved for improving teacher and administrators' evaluation instruments.

- *Treasurer Position*

## *Treasurer Position*

Discussion followed on the District Treasurer position. It was the decision of the Board to advertise this position with a salary to be determined based upon experience and qualifications. Board members Steve Trombley and Karen Armstrong to sit on the interview team with Board member Leonard King as an alternate.

- *Cumberland Head Elementary School*

## *Cumberland Head Elementary School*

Board Member Stan Kourofsky stated he has adopted the Cumberland Head Elementary School and requested the December Board meeting be held there. It was the consensus of the Board that the 12/14/10 Board meeting be held at Cumberland Head at 6:15 pm with the Audit Committee and Operations Committee meeting at Cumberland Head at 5:00 pm.

*Safety Committee  
Meeting*

- Safety Committee Meeting

Board Member Leonard King reminder everyone that the Safety Committee will met on 11/16/10 at 3:00 pm in the Buildings & Grounds Office.

*Facilities Evaluation  
Draft*

- *Facilities Evaluation Draft*

The Facilities Evaluation Draft will be discussed at the 11/30/10 Board meeting.

*Public Comment*

**Public Comment** (None at this time.)

*Clerk Pro-Tem*

**Clerk Pro-Tem**

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education appoint Steve Trombley as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

*Executive Session  
(to discuss a  
particular person(s)  
employment history)*

**Executive Session**

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board enter executive session to discuss a particular person(s) employment history. Time 7:13 pm.

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board return to regular session. Time 8:20 pm.

*Adjournment*

**Adjournment**

It was moved by Karen Armstrong, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 8:22 pm.

Respectfully Submitted,  
Steve Trombley, President