

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**September 11, 2012**

### Minutes

#### Call to Order

President Leonard King called the meeting to order at 6:18 pm and Steve Trombley led the pledge of allegiance.

Board President Leonard King asked for a moment of silence for the men and women who lost their lives on September 11<sup>th</sup>.

#### Members Present

☒ Eric Anderson  
☒ April Bingel  
☒ Cathy Buckley

☒ Leonard King  
☒ Richard LaVigne  
☒ Ed Marin

☒ Debbie Passno  
☒ Pauline Stone  
☒ Steve Trombley

☒ Andrew Peryer, Ex-Officio, Student Board Member (*arrived 6:25 pm*)

#### Others Present

☒ Scott Amo, Superintendent of Schools  
☒ Diane Fox, HS Principal  
☒ Joha Battin, HS Assistant Principal  
☒ James Knight, Jr., MS Principal  
☒ Matthew Slattery, BE Principal  
☒ Garth Frechette, CH Principal  
☒ LeeAnn Short, Director of Special Services  
☒ Gary Lambert, Educational Technology Coordinator  
☐ Ed Cook, Director of Physical Education  
☒ Daniel Noonan, Superintendent of Buildings & Grounds  
☒ Shane Brink, Transportation Supervisor  
☒ Roxann Barnes, School Lunch Manager  
☒ Joseph Lavorando, School Attorney  
☒ Mary LaValley Blaine, School Business Executive  
☒ Joanne Menard, District Clerk

#### Visitors

#### Visitors

Ken Maurer  
Susan King  
Kelly LaFountain  
Lucy Giroux  
Diane Kwartz

Barb Stone  
Robert King  
Lynn Wang  
Patty Gallagher  
Kathy Hay

Holly Sims  
Gary Gudz  
Frank Hay  
Stacey Maggy

## Approval of the Agenda

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that the Board of Education approve the agenda with the addition of the resolution for school bus radios.

## Public Comment

### **Public Comment**

*Kenneth Maurer* read and submitted a letter regarding comparative analysis of academic achievements for all students K-12 at Beekmantown Central School for the 2011-2012 school year.

### **Reports**

## Reports

*Scott Amo, Superintendent of Schools* reported on the following.

- The district was late in lowering the flags in remembrance of September 11<sup>th</sup>.
- Stated a new family with three students enrolled. The bus assigned presently has 64 students with a maximum limit of 65. Included in the 64 students are three students transported to Head Start. Head Start transportation is not required; therefore, Head Start families were notified for alternative transport.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- Year-end audit is under way. The auditors will be back on site on Monday and hopefully the audit will be completed by the end of the week.
- The year-end transfers on the agenda are to align the budget.
- For the start of the school year, the district has two tuition paying students.

*Andrew Peryer, Ex-Officio, Student Board Member* arrived at 6:25 pm.

- The district has received a proposed tax assessment challenge. The School Attorney commented the proposed assessment is from the petitioner and the district's appraiser will appraise the property.

*Andrew Peryer, Ex-Officio, Student Board Member* report on the following:

- Sports started three weeks prior to school.
- Some students are taking college classes.
- PEER Connectors went very well.

### **Committee Reports**

#### Operations Committee

Steve Trombley reported on the following:

- the district will be going out to bid for snow removal on the recommendation of the Superintendent of Buildings & Grounds due to the staff shortage in the maintenance department.
- The Operations Committee was recommending the approval of the resolution to amend Tetra Tech's contract in the amount of \$28,500. All work is to be completed by the summer of 2013.
- Natural Gas discussion is on going.
- Updated the Board on the West Chazy building. CDC handles commercial property and there is no cost to the district to list the property. If the building sells, CDC will receive a 6% commission. A sign will be erected next week listing the property.
- The radio system has been changing. The buses are analog and are going digital. A change was made to the tower last week. Most of the radios have

been switched; however, because no buses were purchased the last two years, five buses are without digital radios. The Operations Committee submitted a resolution declaring an emergency purchase of five radios.

#### Policy Committee

Eric Anderson reported on the following:

- The committee reviewed the Special Education policies which are on tonight's agenda.
- The committee reviewed the K-5 RTI Plan which is in place of AIS.

#### Board Officer Meeting

Leonard King informed the Board he attended the Board Officer Meeting last month. The topics of discussion were: Board Roles, Student Achievement, Superintendent Performance and Leadership and Board Self Evaluation. Information will be brought to the Board Retreat.

#### Cafeteria Committee

April Bingel reported on the following:

- The Committee reviewed with the School Lunch Manager the overall operations of the cafeteria, production sheets, Point of Sale, on-line payment, the new nutrient guidelines. The School Lunch Manager commented that a nutrient analysis is completed each week and submitted to the State. The district receives .06¢ more per meal when the plan is submitted to the State. Presently, there is no ice cream bid this year.

### **Minutes**

#### Minutes

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

8/14/12 Board of Education Meeting

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

8/14/12 Operations Committee

8/27/12 Cafeteria Committee

8/29/12 Policy Committee

### **New Business**

#### **CSE/CPSE Recommendations**

#### CSE Recommendations

It was moved by Eric Anderson, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CSE recommendations dated 9/11/12.

## Personnel

### Resignations

#### Resignations

*Bobbett, Daniel*  
*Maggy, Stacey*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation the Superintendent of Schools, the Board of Education accepts the following resignations on the date indicated:

Name	Position	Effective Date
Bobbett, Daniel	Counselor	8/27/12
Maggy, Stacey	Transition Coordinator/Graduation Coach	9/11/12

### Appointments

#### Appointments

Coordinators  
pursuant to Dignity  
for All Students Act

It was moved by Pauline Stone, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following coordinators pursuant to the Dignity for All Students Act:

Diane Fox – Building Coordinator  
James Knight – Building Coordinator  
Garth Frechette – Building Coordinator  
Matthew Slattery – Building Coordinator  
LeeAnn Short – District Coordinator

#### Permanent Civil Service

*Thompson, Jason*  
*Maskell, Steven*

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *permanent Civil Service* appointments as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Thompson, Jason	Custodial Worker	9/14/11 – 9/13/12	9/13/11	9/14/12
Maskell, Steven	Custodial Worker	9/19/11 – 9/18/12	9/27/11	9/19/12

#### Substitutes

It was moved by Eric Anderson, seconded by April Bingel and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Cabán, Marisol	Instructional	9/17/12
Deeb, Michael	Instructional	9/17/12
Fredette, Julie	Instructional	9/17/12
St. Louis, Jenny	Instructional	9/17/12
Adams, Ellen	Instructional	9/17/12
Begor, Laura	Instructional	9/17/12
Bressette, Talitha	Instructional	9/17/12

#### CSE Meetings during the Summer of 2012

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the appointments of the following individuals to attend CSE meetings during the summer of 2012 at a rate of \$35.00 per hour for a maximum of four (4) hours each.

Name	Title
Rebecca Hamilton	English
Antonio Perez	School Psychologist
Carolyn Slick	Science
Sharon Tyrell	Speech Teacher

#### Probationary Appointment

Howard, Ronald  
Fessette, April  
Hayes, Jennifer  
Garcia, Shawna  
Fountain, Laura  
Wang, Lynn  
Chambers, Monika

It was moved by Eric Anderson, seconded by April Bingel and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following *Civil Service probationary* appointments as indicated:

Name	Title	Period	Salary (12-13)	Contract
Howard, Ronald	School Monitor	9/6/12 – 1/23/14	\$10.36/hr.	10 months
Fessette, April	School Monitor	9/6/12 – 1/23/14	\$10.36/hr.	10 months
Hayes, Jennifer	School Monitor	9/6/12 – 1/23/14	\$10.36/hr.	10 months
Garcia, Shawna	School Monitor	9/6/12 – 1/23/14	\$10.36/hr.	10 months
Fountain, Laura (pending fingerprint clearance)	School Monitor	9/6/12 – 1/23/14	\$10.36/hr	10 months
Wang, Lynn	Library Aide	9/12/12 – 1/29/14	\$15,328 (prorate)	10 months
Chambers, Monika	PT Typist	9/12/12 – 1/2/14	\$11.00/hr.	11 months

Ross, Jerry

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Jerry Ross as a School Psychologist on a per diem basis effective 9/12/12 and ending on 6/21/13 for an amount not to exceed \$29,130 (grant funded). Jerry Ross holds permanent certification in the area of School Psychologist.

#### Feinerman Agreement

Spoor, Seth

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the Feinerman Agreement dated 9/7/12 between Seth Spoor, Greg Myers, BTA President and Scott Amo, Superintendent of Schools.

#### Appointment

Spoor, Seth

It was moved by Cathy Buckley, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Seth Spoor to a one-year term position as a Technology Teacher at a salary of \$44,577 (prorate) based on the 2011-2012 salary schedule. This appointment commences on September 12, 2012 and terminates June 30, 2013.

#### Fall Athletic Appointments

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following fall athletic appointments for the 2012-2013 season:

Assignment	Name	Based on 2010-11 Rate
Volleyball - Volunteer Assistant	Baker, Anne Marie	-0-
Football – Volunteer Assistant	Tetreault, Thomas (pending fingerprint clearance)	-0-

#### CPSE Stipends

*Bruno, Debra  
Gilmore, Kimberly*

It was moved by Eric Anderson, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves a stipend in the amount of \$4,750 (grant funded) for Debra Bruno (12-month employee) and a stipend in the amount of \$4,355 (grant funded) for Kimberly Gilmore (11-month employee) for the 2012-2013 school year for CPSE related duties.

#### Substitute Athletic Event Site Coordinators

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints *Substitute Athletic Event Site Coordinators* for the 2012-2013 school year on an as needed basis as indicated:

Name
Cook, Ed
Duffy, Jennifer
Hileman, Shana
LaPier, Keith
Moschelle, Joni
Myers, Greg
Perez, Anthony

#### Recall – Preferred Eligible List

*Maggy, Stacey*

#### Recall – Preferred Eligible List

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Stacey Maggy as a school counselor from the preferred eligible list in accordance with Education Law Section 3013(3) at a salary of \$51,344.70 (prorate) effective 9/12/12. Stacey Maggy holds permanent certification in the area of School Counselor.

#### Miscellaneous

#### Independent Swimmers

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education grants permission for two (2) Beekmantown Central School District students to participate with the Peru Central School swim team as independent swimmers for the 2012-2013 season at a cost not to exceed \$300. All travel costs will be the responsibility of the parents.

#### Classroom Rental

JCEO

It was moved by Debbie Passno, seconded Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves an agreement between the Beekmantown Central School District and the Joint Council of Economic Opportunity (JCEO), Inc. Head Start to rent classroom space at the Cumberland Head Elementary School for monthly rental fee of \$300.00 per room for a 10 month period beginning September 1, 2012 through June 30, 2013.

#### UPK Collaborative Services Agreement

It was moved by Eric Anderson, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Universal Pre-K Collaborative Services agreement between the Beekmantown Central School District and the Joint Council for Economic Opportunity of Clinton and Franklin Counties, Inc. (Head Start) for the 2012-2013 school year.

## **Policies**

### **Policies**

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board of Education does hereby approve the following policies:

<b><u>Name</u></b>	<b><u>Policy #</u></b>
Allocation of Space for Special Education Programs	4321.1 (Revised)
Preschool Special Education	4321.2 (Revised)
Impartial Hearing Officer Appointment & Compensation	4321.4 (Revised)
Confidentiality and Access to Individualized Education Programs Distribution, Individualized Education Services Programs and Service Plans	4321.5 (Revised)
Availability of Alternative Format Instructional Materials For Students with Disabilities	4321.7 (1 <sup>st</sup> Reading)
Special Education Personnel	4321.9 (1 <sup>st</sup> Reading)

## **Financial**

### **Acceptance of UPK Grant**

It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the Universal Prekindergarten Grant (UPK) in the amount of \$219,982 for the 2012-2013 school year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

### **Acceptance of IDEA – Part B, Section 611 Grant**

It was moved by Pauline Stone, seconded by Richard LaVigne and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the IDEA – Part B, Section 611 Grant in the amount of \$494,039 for the 2012-2013 school year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

### **Acceptance of IDEA – Part B, Section 619 Grant**

It was moved by Richard LaVigne, seconded by April Bingel and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the IDEA – Part B, Section 619 Grant in the amount of \$26,758 for the 2012-2013 school year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

### **Transfers**

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

Year End Transfers for the 2011-2012 School Year.

From: A2110.490.00-00 (Teaching - BOCES)

To: A2070.490-00-00 (Curriculum Improvement Service - BOCES)

Amount: \$ 6,581.00

Year End Transfers for the 2011-2012 School Year.

From: A2110.130.00-00 (Salaries – Gr. 7-12)

To: A2110.120-02-00 (Salaries – Gr 4-6)

Amount: \$ 7,597.00

Year End Transfers for the 2011-2012 School Year.

From: A9010.800.00-00 (Employee Benefits - ERS)

To: A2805.160-00-00 (Attendance – Non Instructional Salary)

Amount: \$11,581.00

The roll-call vote was as follows:

☒ Eric Anderson

☒ April Bingel

☒ Cathy Buckley

☒ Leonard King

☒ Richard LaVigne

☒ Ed Marin

☒ Debbie Passno

☒ Pauline Stone

☒ Steve Trombley

**Additional Services  
Tetra Tech**

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education amends the contract with Tetra Tech to include additional services for Phase 2 EXCEL Project (Tt Project No. 143-08188-11001) in the amount of \$28,500 and authorize the Superintendent to execute said amendment.

The roll-call vote was as follows:

☒ Eric Anderson

☒ April Bingel

☒ Cathy Buckley

☒ Leonard King

☒ Richard LaVigne

☒ Ed Marin

☒ Debbie Passno

☒ Pauline Stone

☐ Steve Trombley (*No*)

**Local Emergency  
5 School Bus Radio  
Systems**

It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted, that

**Be It Resolved**, that the Superintendent of Schools recommends to the Board of Education to declare a local emergency related to “5” School Bus Radio Systems requiring an upgrade and/or replacement from analog programming to digital programming.

This Resolution authorizes the purchase in an amount not to exceed \$15,000 for the Emergency Replacement of Bus Radios requiring immediate action from the Board of Education and so directs a budget transfer of funds from within the General Fund 2012 – 2013 appropriations budget as a BOE authorized Budget transfer. This resolution further includes a statement of the Board of Education declaring this emergency replacement **an ordinary and contingent expenditure**.

**Be It Further Resolved**, that the Superintendent of Schools recommends to the Board of Education to approve the following Budget transfers over \$5,000:

To reallocate Transportation diesel budget funds to Transportation Equipment for the purpose of providing conversion and or replacement to digital programming for 5 needed Bus Radio Systems.

**From:** A 5510 307 00 00 (Diesel) \$15,000

**To:** A 5510 200 00 00 (Equipment –Bus Radios) \$15,000



The roll-call vote was as follows:

☒ Eric Anderson  
☒ April Bingel  
☒ Cathy Buckley

☒ Leonard King  
☒ Richard LaVigne  
☒ Ed Marin

☒ Debbie Passno  
☒ Pauline Stone  
☒ Steve Trombley

### **Additional Items to Discuss**

#### Hosting Area School Districts

- Hosting Area School Districts

The Superintendent's letter inviting areas school districts to attend a meeting on expanding partnerships is completed. Dates will be coordinated with the President and Vice President.

#### Fitness Center

- Fitness Center

Debbie Passno submitted a Fitness & Wellness Leadership Standard Affiliation Agreement with SUNY Plattsburgh. She stated SUNY Plattsburgh requires supervision. Eric Anderson stated there would be a pool of individuals from SUNY Plattsburgh who could work 8 – 10 hours per week. Eric Anderson, Debbie Passno and the Superintendent will meet to discuss this issue and bring a recommendation back to the full board.

#### Building Maintenance Worker & Building Maintenance Mechanic

- Building Maintenance Worker & Building Maintenance Mechanic

The Superintendent stated the district has two vacancies – one building maintenance worker and one building maintenance mechanic. Following discussion of both positions, it was the consensus of the Board that the shift be split and the building maintenance mechanic position will not supervise anyone.

#### Board Retreat Date

- Board Retreat Date

The Board Retreat was scheduled for Tuesday, October 2, 2012 at 4:30 pm in the MS/HS Library.

April Bingel requested the Board discuss at the Board Retreat bringing back "Spotlight on Education".

#### APPR

- APPR

The Superintendent informed the Board the deadline to submit APPR Plans to the State is January 1<sup>st</sup>. The Superintendent is looking to bring the BTA and Administrators' APPR Plans to the October Board meeting.

#### RTI Plan

- RTI Plan

The K-5 RTI Plan was discussed with the Board and Administrators'. A further discussion will be held at the October Board meeting.

#### Public Comment

- Public Comment

Debbie Passno requested to revise the Public Comment period. Presently the district has 5 minutes in the beginning and 15 minutes at the end of the meeting. It was the

consensus of the Board of change the public comment section to 10 minutes each.

**Public Comment** (15 minutes)

Public Comment

*Ken Maurer* commented that the district is coming up on hard fiscal times and possible funding of a Fitness Center Coordinator is not a good use of taxpayer's money and this issue be tabled.

*Diane Kwartz* thanked April Bingel for requesting the Spotlight on Education be included back on the Board agenda and Ed Marin for questions on the RTI Plan.

**Clerk Pro-Tem**

Clerk Pro-Tem

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that Leonard King be and is hereby appointed Clerk Pro-tem.

Joanne Menard, District Clerk

**Executive Session** (to discuss the employment history of a particular person(s))

Executive Session  
(to discussion the  
history of a  
particular  
person(s))

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 8:57 p.m.

*Steve Trombley departed the meeting at 8:57 pm.*

*Richard LaVigne departed the meeting at 10:00 pm.*

It was moved by Cathy Buckley, seconded by Eric Anderson and unanimously carried, that the Board return to regular session. Time 10:09 p.m.

Authorization for  
selection of AP

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that the Board of Education authorizes the Superintendent of Schools to select an Assistant Principal at the individual's current salary and upon condition that if a teacher is selected, that individual would have the right to return to the same tenure area should that position be eliminated during the 2013-2014 school year.

**Adjournment**

Adjournment

It was moved by Cathy Buckley, seconded by Eric Anderson and unanimously carried, that the meeting be adjourned. Time 10:26 p.m.

Leonard King, Clerk Pro-tem