

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**February 9, 2010**

### Minutes

#### Call to Order

Vice President Steve Trombley called the meeting to order at 6:16 pm and Frank Hay led the pledge of allegiance.

#### Members Present

<input type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Brett Palmer, Ex-Officio, Student Board Member (*arrived 7:29 pm*)

#### Others Present

#### Present

Scott Amo, Superintendent  
Garth Frechette, HS Principal  
Sue Coonrod, MS Principal  
Diane Fox, CH Principal  
LeeAnn Short, Director of Special Services  
James Knight, MS Assistant Principal  
Joha Battin, HS Assistant Principal  
Donna Eggleton, Director of Curriculum & Instruction  
Roxann Barnes, School Lunch Manager  
Gary Lambert, Educational Technology Coordinator  
Daniel Noonan, Supt. of Buildings & Grounds  
Shane Brink, Transportation Supervisor  
Ron Clamser, Business Manager  
Joseph Lavorando, School Attorney  
Mary LaValley Blaine, District Treasurer  
Joanne Menard, District Clerk

#### Absent

Matthew Slattery, BE Principal  
Ed Cook, Director of PE, Athletics  
Health & Health Svcs

#### Visitors

#### Visitors

Sharon Roraback	Jon Chapman	Sam Thebert	Nancy Dow
Patty Gallagher	Lucy Giroux	Amy Campbell	Cathy Buckley
Natalie Ward			

#### Approval of Agenda

#### Approval of Agenda

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried that the Board of Education approve the agenda.

#### Public Comment

**Public Comment** (None at this time.)

## **Presentations**

**Topic:** Unit Lunch Concept HS

**Presenters:** Principal Garth Frechette

HS Staff: Amy Campbell, Sharon Roraback, Sam Thebert, Jon Chapman, & Nancy Dow  
School Lunch Manager Roxann Barnes

A PowerPoint presentation was given on “Unit Lunch Concept.” A site visit was done at Suffern High School. The Suffern High School has a 30 year history of having a unit lunch with 1,400 students. Students choose where they want to eat and the students care about the school.

### **Advantages of Unit Lunch**

- Practice real world decision-making and time management
- More access to Counseling Office services
- All students eat at the same time allowing them to eat where and with whom they choose
- Academic help is available
- Students choose activities that fit their interests

All high school students would eat lunch at the same time and make choices about how to use their time. Students will be able to choose supervised locations during this unit lunch which are: cafeteria, computer labs, library, gym and fitness center, chorus/band room, art room, counseling office, main office, health office, Athletic Director’s office, academic help labs (math, science, English, social studies, business, and LOTE), testing accommodations, hallways, and courtyard (seasonal).

Having a Unit Lunch will not affect the number of periods in the day nor the times of the period. Students will have eight academic periods and one lunch period. The time of 11:29 am – 12:10 pm was selected due to the CV-TEC change over. There will be no change in breakfast (periods 1, 2, 3 and ½ of 4<sup>th</sup>). The cafeteria will be opened before and after Unit Lunch. During the Unit Lunch period, two cafeteria serving lines will be opened and two satellite kiosks. The locations of the satellite kiosks will be by the high school faculty room and the high school gym concession area.

The cafeteria is expecting the average daily participation to increase due to satellite kiosks. The equipment from the middle school renovation, which is in storage, can be used at one satellite location. Needed will be two additional (2½) positions to service the satellite kiosk, two additional POS machines (\$4,000 each) and serving equipment for the satellite kiosks (warming unit \$1,500 and other equipment \$1,500).

There will be no change in food offerings and this will have no affect on the middle school lunch program. No counselors will be eating lunch during this time. The counseling department and the hallways will be fully manned. The high school is ready to start the Unit Lunch in September 2010.

## **Reports/Presentations**

*Scott Amo, Superintendent of Schools* reported on the following:

- Ian Dwyer, son of Barry and Marilyn Dwyer, has recently received confirmation that he has been named a National Merit Scholarship Finalist for 2010. Mr. Frechette presented Ian with the Certificate of Merit sent to him by the awards committee in a classroom ceremony where he was congratulated by his classmates. Ian was one of

only 16,000 students nationwide to receive Semi-Finalist status in September. He will now be considered for one of 8,000 National Merit Scholarships, a process that will occur in March. Congratulations Ian!

- The Spelling Bee was extended for Grades 6-8 and competition held on 1/27 & 1/28. The winners and alternates are as follows:

**Grade 6**

Prabhdeep Kaur	Winner
Samantha Swiesz	Alternate

**Grade 7**

John Hurwitz	Winner
Chelsea Bjelko	Alternate

**Grade 8**

Bradley Cech	Winner
Natasha Manor	Alternate

- The National Junior Honor Society, under Advisor Mrs. Duffy Nelson, recently conducted a fundraiser with proceeds given to the American Red Cross. Students and staff wishing to wear a hat or hood to school on 1/29/10 could do so with a \$1 donation and they were given a sticker created by college intern Krista Bianco. They raised \$936 for the American Red Cross.
- The National Junior Honor Society is working with a company on jeans donation campaign which will result in jeans being donated to victims in Haiti and local homeless shelters. The company will match all jeans donated by schools across the country. Congratulations NJHS members!
- Thanks to the Middle School PTO and Mr. David DeVoe, the Middle School has a beautiful display case outside the cafeteria. For two years the middle school has raised funds through raffles, dances and concessions so that students can display their trophies and artwork in a secure, well-lit, and beautiful venue. Mr. DeVoe (HS French Teacher Sharon Roraback's husband), donated much of his labor to make the project affordable for the PTO. Many thanks to the small and hardworking PTO and to Mr. DeVoe for this craftsmanship and generosity.
- The district performed the test necessary to assure operational capability of the new generator in the main building on 2/4/10 and it went well. The need for the leased generator has ended and the supplier was contacted to arrange pick-up.
- Band students in Grades 5-9, chorus students in Grades 6-9 and show choir students in Grades 10-12 participated in the Clinton County Music Educators Association All-County Music Festival on 2/5/10 & 2/6/10 at Saranac Central School.

*Ron Clamser, Business Manager* reported on the following:

- Carl Seyfarth of Seyfarth & Seyfarth is on site for a Risk Assessment Update.

**Minutes**

**Approval of Minutes**

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

1/26/10 Board of Education Meeting

CSE  
Recommendations

**New Business**  
**CSE Recommendations**

It was moved by Richard LaVigne, seconded by Leonard King, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 2/09/10.

Resignations  
Bushey, Linda

**Personnel**  
**Resignation**

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the following resignation on the date indicated:

Name	Position	Effective Date
Bushey, Linda	Custodial Worker	2/5/10

Appointments

**Appointments**

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointments beginning on the date indicated:

*Substitutes*

Name	Type	Effective Date
Anderson, Sarah	Instructional	2/22/10
Billow, Susan	Instructional	2/22/10
Brandt, Joel	Instructional	2/22/10
Crawford, MaryJo	Instructional	2/22/10
Gilmore, Shae	Instructional	2/22/10
Lynch, Megan	Instructional	2/22/10
Woodward, Kathleen	Instructional	2/22/10

It was moved by Pauline Stone, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Belton, Penelope	Non-Instructional	2/22/10
Billow, Susan	Non-Instructional	2/22/10

Occupational  
Therapist  
Burrell, Stacy

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education appoints Stacy Burrell to a 10-month *competitive civil service title of Occupational Therapist* effective 2/22/10 with a salary of \$44,015 (for 2009-2010 school year). Mrs. Burrell probationary period will be from 2/22/10 to 11/15/10.

Occupational  
Therapist  
Powell, Amy

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education appoints Amy Powell to a 10-month *competitive civil service title of Occupational Therapist* effective 9/1/10 with a salary of \$64,548 for 2010-2011 school year). Mrs. Powell's will serve a six-month probationary period.

## Unpaid Leave

*Mousseau, Bruce*

## Unpaid Leave

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the unpaid leave of absence from Bruce Mousseau as a Building Maintenance Worker from 2/10/10 – 2/14/10, 3/4/10 – 3/7/10, and 3/22/10 – 3/29/10 due to military orders.

*Burdo Foley, Keren*

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves an unpaid leave of absence from Keren Burdo Foley as a HS English Teacher to commence the 2010-2011 school year until the end of the second quarter consistent with the Federal Family & Medical Leave Act of 1993, Board of Education Policy #9520.2 and Article IX Child Rearing Leave in the Agreement between the Beekmantown Teachers' Association and the Beekmantown Central School District.

## Retirement

*King, Susan  
Brooks, Esther*

## Retirement

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent the Board of Education accepts the following intent to retire on the date indicated:

Name	Position	Date
King, Susan A.	Food Service Helper	6/23/10
Brooks, Esther	Typist	10/29/10

## *Policies*

## Policies

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that the Board of Education does hereby approve the following policies:

<u>Name</u>	<u>Policy #</u>
Medicaid Compliance Policy	6685 (Final)
Purchasing Authority	6710 (Final)
Pandemic Planning	8131 (Final)

*Attendance at  
Clinton-Essex-  
Warren-Washington  
School Board*

## Additional Items to Discuss

- *Attendance at Clinton-Essex-Warren-Washington School Board Association on 3/4/09*

Names were given to the District Clerk.

Brett Palmer, Ex-Officio, Student Board Member arrived at 7:29 pm.

*Residency  
Determination*

- *Residency Determination*

The Superintendent informed the Board of Non-Resident Tuition Students attending the Beekmantown Central School District who have not yet paid their tuition invoices which totals approximately \$200,000. The Board informed the Superintendent to enforce the policy as written.

## *Reports*

*Brett Palmer, Ex-Officio, Student Board Member* reported on the following:

- A lot of students have new schedules due to half year courses.
- 2<sup>nd</sup> Annual Square Dancing Festival will be held for approximately one hour on 2/12/10.
- Harvard UN came home with an award by Bryn Retherford. The whole team did very well.
- The Musical “Pippin” was very well done. He has received a lot of good feedback.
- Stated proposed Unit Lunch for next year was a good idea and the student body liked the idea. Brett stated he wished he could of experienced this.
- The Winter Sports season is wrapping up.

## *Operations Report*

- *Operations Report*

Board Member Leonard King updated the Board on the Operations Committee held earlier this evening regarding the EXCEL Project and the next 5-Year Plan. The Operations Committee will be making a recommendation to the full board at a later meeting.

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education authorizes the district to contract with KAS, Inc. to conduct an asbestos inspection of Cumberland Head Elementary School and the Main Campus building and develop a Management Plan to meet AHERA requirements.

*and*

The Board of Education authorizes the district to advertise for bids for the purpose of conducting a Building Condition Survey of Cumberland Head Elementary, Beekmantown Elementary, Beekmantown Middle School, and Beekmantown High School. The survey is to be completed in 2009-2010.

## *Fence at BE Playground*

- *Fence at Beekmantown Elementary Playground*

The fence at the Beekmantown Elementary School Playground was discussed with the district obtaining estimates for the following: a) square with open end at the opposite end of Spellman Road and, b) parallel to the playground and Spellman Road.

## *American Red Cross Shelter*

- *American Red Cross Shelter*

Vice President Steve Trombley inquired if the school district would become an American Red Cross Shelter since the generator is in and running. Presently the Fire Station serves as the shelter. The district to research with NYSSBA.

## *The Global Achievement Gap*

- The Global Achievement Gap – Chapter 1

The Board next discussed Chapter 1 of the book “The Global Achievement Gap”. The Board will discuss Chapter 2 at the March meeting.

## *Public Comment*

**Public Comment** (None at the time.)

*Clerk Pro-Tem*

**Clerk Pro-Tem**

It was moved by Frank Hay, seconded by Richard LaVigne and unanimously carried, that the Board of Education appoint Steve Trombley as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

*Executive Session*

**Executive Session**

It was moved by Frank Hay, seconded by Leonard King and unanimously carried, that the Board enter executive session to discuss the Beekmantown Support Staff Association contract negotiations. Time 8:14 pm.

It was moved by Frank Hay, seconded by Leonard King and unanimously carried, that the Board return to regular session. Time 9:20 pm.

*Adjournment*

**Adjournment**

It was moved by Frank Hay, seconded by Richard LaVigne and unanimously carried, that the meeting be adjourned. Time 9:22 pm.

Respectfully Submitted,  
Steve Trombley, Vice President