

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

Tuesday, September 12, 2006

Time: **6:15 p.m.**

Agenda

1. Call to Order

at: 6:20 pm

by: Richard LaVigne

A. Pledge of Allegiance

B. Roll Call

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Jane Donahue	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> George Palmer
<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley
<input type="checkbox"/> Timothy Palmer, Ex-Officio, Student Board Member		

C. Introduction of New Hires

Richard LaVigne asked all of the new hires to stand up and introduce themselves, the position they are holding and building they are working in.

D. Executive Session (To discuss a particular person or persons employment history.)

In: 6:24 pm Motion: LK Seconded: KA Yes: ALL No: Abstain: (Accept Reject Table)

Kathleen Grinberg-Funes and Frank Hay returned at 6:49 from executive session.

Out: 6:57 pm Motion: GP Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

E. Introduction of Attendees

Also Present:	Gary Lambert	Ron Clamser	Joe Lavorando	Garth Frechette
	Don Strong	Kevin Hebert	Ed Cook	Micheline DeBella
	Dan Hobbs	Sue Coonrod	Roxann Barnes	Sandra Gardner
	Diane Fox	Jennifer Hicks	Dr. Mark Sposato	

Visitors:	Megan Baehre	Gail Giroux	Judy Paquette	Susan King
	Linda Wicichowski	Esther Baker	Chari Racine	Valerie Matott
	Allison Vosh	Michael Kelly	Anne McGinnis	
	Roxanne Barnes	Melanie Clark	Robert King	
	Jenny St. Louis	Crystal Williams		Ilona Kelting
	Julie Jock	Sarah Spaulding		
	Julie Moschelle	June Levenson		Kathy Hay
	Renee Wooster	Guy Falcon	Pat Gallagher	Lucy Giroux

2. Public Comment

(5 minutes)

None at this time

3. Reports/Presentations

A. Superintendent's Report – Dr. Mark A. Sposato

Monday the 11th the flags were lowered for the Trooper's passing, Patriotic Day and remembrance of September 11th.

Building Reports:

Garth Frechette (HS). The first day of school there was a reduced bell schedule for an assembly and back to school BBQ. First three days held freshmen academy. JW Wiley came to speak about Diversity. There was time set up for students to make changes to their classes and schedules. There was also a fender bender in parking lot.

Sue Coonrod (MS): Current enrollment is 482 for the three grades. The Middle School is maintaining small teams for learning. Third year for phasing in the separation of HS from MS, computer classes. Increased services with Champlain Valley family services. Achieved measurable goals for last year. This years goals in the area of AIS programs, and she also commented that the school looks brand new.

Diane Fox: (CH) Current enrollment around 500. Teachers have been in to speak with Diane to make any recommendations. A lot of new playground equipment, children are enjoying. Piloting going on in reading series. Theme of the year, United Learning Community for the sake of our Children. 16 and 17 students in kindergarten and 21 students per class in 4th grade. 5 kindergarten classes in CH.

Sandra Gardner (BE): Larger classes in Kindergarten, approximately 21 students, and smaller as grades go up. There are three kindergarten in BE. As you walk into the elementary building, it was sparkling clean and looked beautiful. All rooms look great. Pre-K is maxed out with a waiting list, 18 in AM and PM session. The playground is great, the children love it. Coach Waters has done a safety program for each class to go over the safe use of the new equipment. Many academic endeavors, reading pilot. BE kicked off the year with an opening assembly, with an Indian Tale, regarding diversity.

Michelene DeBella: Looking at the new teacher mentoring program, and working on professional mentoring. Michelene had training today on the software program AIS Edge. Dr. Sposato stated that the special education programs will be looking at the budgeted dollars more closely, and the need for aids will be addressed with these issues now.

Gary Lambert: The summer was very busy, library has a real computer lab wired correctly. Converted a classroom in the HS to make a lab for the business department. Surveillance cameras have been installed in the gymnasium area. Updated all 490 classroom computers. In an attempt to keep up to date audio on BOE meetings we are piloting a program to put board meetings on CD. Policy plus will be up on the main web page this week. George Palmer asked the building to put this information in their newsletters.

Ed Cook: Ed stated that he has received a lot of help from Greg Myers and Garth Frechette, Eagle pride reflected in the students and the staff. Has met with physical education teachers in regards to the curriculum to be in place by January 1.

Kevin Hebert stated that the opening week went well, with all summer to prepare the buses. Thanked Dan Hobbs for covering for him while he was out on medical reasons. The diesel fuel cost is going up, and he is trying to lock in a \$2.52 per gallon. Due to this the district will need to watch mileage. It is recommended that the gas tanks get cleaned out before refilling with the new diesel fuel. It is mandatory by October 15th. A small leak happened in one of the hoists.

Dan Hobbs: Stated that the transportation department had a good opening. The versa trans program enabled the district to send out postcards to all homes to inform of the beginning of the school year bus run information. Currently combining star base and versa trans into one data base. Only one or two phones calls the first afternoon. Working through some glitches. With new phone system, 56 calls on day before school and problems were worked out before first day of school. Dr. Sposato asked Dan to address the time on the runs for private school kids and parents who asked about long bus runs. Dan stated those haven't been worked out yet, and trying to switch runs around to settle the issues. Some drivers came to see him because of overload on some buses and space available on others. Loads are trying to even out by October 15th. Due to rising fuel costs, this will be a factor while trying to work that out.

Roxann Barnes, participated in the BBQ for first day, and has received a lot of training in the area of the cafeteria.

Don Strong: Supervisors Mr. LaPier and Darren Dupraw have done well, and a lot has been accomplished. The work orders are being done as they can. Bus garage oil spill, was corrected. Helped Roxann install some emergency equipment. United States track was contacted in regards to fixing the tear. Richard Lavigne asked if there were any issues with the DEC regarding the spill, and Don Strong stated no.

Ron Clamser: Reported on the cafeteria, and some of the equipment that stopped working. The equipment is a steamer that was over 40 years old. The District is looking into some pricing for another steamer. This information will be available for the next board meeting in September. The revenue for the Cafeteria is lacking funds and that needs to be considered when purchasing a new steamer.

The copiers are almost all installed. Most of the new copiers needed to have a specific outlet to work, and Building and Grounds has been very helpful in getting this done. Ed Tech is now running the cables to get them all networked.

The extra curricular treasurer is now set up to do all their reporting via computer.

Regarding the fuel prices, this was not to take place during this school year, and Kevin Hebert has an email from the state stating this was not going to happen this year. But now it is happening, and because it is, it will be an additional \$23,000 in costs. Ron Clamser and Dan Hobbs are working on reducing transportation costs.

Policies are being discussed regarding the appropriate use of surveillance cameras and credit card use.

Richard Lavigne asked if there are printers on the copier machines. Ron stated that we are going to try and do as much printing on the copiers as possible, that there is enough memory in the machine to handle many jobs at once.

B. Business Administrator's Report – Ron Clamser, Jr., Business Manager

C. Board Committee Reports (None at this time.)

4. Minutes

Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

8/08/06 Regular Meeting
8/14/06 Special Meeting
8/16/06 Special Meeting
8/30/06 Special Meeting

Motion: ST Seconded: LK Yes: ALL No: Abstain: (Accept Reject Table)

5. Unfinished Business

Cafeteria Revenue & Expense Report - (June)
Board Goals
Board Retreat

Cafeteria Revenue report. Richard Lavigne asked about the total revenue for the year and if they in the hole. Kathleen Grinberg-Funes asked about the reasons that the cafeteria was under in money. The health insurance was a large factor as indicated by Jennifer Parliament. Expenditures went up but price of meals stayed the same. Jane indicated that in prior years it was very profitable. Ron Clamser indicated that the cafeteria also purchased the new register system which used up \$28,000. Superintendent Sposato indicated that raising the meal prices will not correct the problem, it will help a little. Jane indicated that this school has prided itself on being in the black. Jane asked if the board could be brought up to date on where the cafeteria is at financially and give some projections.

Board Goals, Superintendent Sposato has a power point presentation to give background info for the creating of goals.

Board Retreat: No date as of yet, will get from Stan Kourofsky at the next meeting.

6. **New Business**

A. CSE Recommendations

Resolved, that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendations dated 9/12/06.

Motion: KA Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

George Palmer asked when the board will receive data on the expenses for the CSE recommendations. Superintendent Sposato stated that this information will be forthcoming very soon so that we know we are billing correctly.

B. Personnel

1. **Resignations**

Resolved, that the Superintendent of School recommends to the Board of Education to accept the following resignations on the date indicated:

Name	Position	Effective Date
LaPier, Hilbert	District-Wide Building Checker	8/27/06
Rogers, Nanette	Teacher Aide	9/01/06
Hicks, Jennifer L.	District Clerk	10/01/06

Motion: LK Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

Steve Trombley asked if we currently have someone checking the buildings, and Don Strong indicated that he does have someone filling in.

2. **Appointments**

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following *Civil Service probationary* appointment as indicated:

Name	Title	Probationary Period	Salary	Contract
Clamser, Ron Jr.	Business Manager	9/13/06 – 3/12/07	\$60,000	12 months
*Garland, Edward E.	Custodial Worker	9/13/06 – 3/12/07	\$14,062	12 months
*Stone, Tammy	School Monitor (cafeteria)	9/06/06 – 3/05/07	\$7.81/hr.	10 months
Cutter, Mary	Teacher Aide	9/13/06 – 3/12/07	\$10,933	10 months

* Pending Fingerprinting Clearance

Motion: ST Seconded: KA Yes: ALL No: Abstain: (Accept Reject Table)

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint Joha Battin as a teacher on special assignment as Dean of Students with a stipend of \$7,000 from September 1, 2006 until June 30, 2007.

Motion: KA Seconded: LK Yes: ALL No: Abstain: (Accept Reject Table)

Karen Armstrong asked if this is the High School Dean and Mr. Phillips is the MS Dean, and Superintendent Sposato indicated that is correct.

- c. Resolved that the Superintendent of Schools recommends to the Board of Education the following permanent civil service appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Garrand, Brenda	Custodial Worker	2/15/06 – 8/15/06	2/14/06	8/16/06

Motion: KA Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

- d. Resolved, that the Superintendent of Schools recommends to the Board of Education the following *substitute* appointments beginning on the date indicated:

Name	Substitute	Effective Date
Luck, Lauren	Instructional	9/13/06
Maggy, Stacey	Instructional	9/13/06
Newell, Karissa	Instructional	9/13/06
Munn, Ann Marie	Instructional	9/13/06
Recor, Joanna	Instructional	9/13/06
Jenkins, Rachel	Instructional	9/13/06
Dame, Elizabeth	Instructional	9/13/06

Motion: GP Seconded: KA Yes: ALL No: Abstain: (Accept Reject Table)

- e. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint the following Civil Service provisional appointment pending clearance from the NYS Education Department:

Name	Title	Effective Date	Salary	Contract
Ridgley, Nanette	Account/Clerk/Typist	9/13/06 to (pending exam results)	\$17,403	12 months

Motion: ST Seconded: KA Yes: ALL No: Abstain: (Accept Reject Table)

3. Unpaid Leave

Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the following unpaid leave as indicated:

Name	Position	Location	Duration
Trombley, Arnold	Building Maintenance Worker	DW	8/01/06 - 2/01/07

Motion: LK Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

4. Termination (None at this time.)
5. Intent to Retire (None at this time.)
6. Child Rearing Leave (None at this time.)
7. Tenure (None at this time.)
8. Elimination of Position (None at this time.)

C. Policy (None at this time.)

D. Miscellaneous

~~Resolved that the Board of Education approve the amendments to the existing employment agreement by and between Joseph Lavorando, Esq. and the Beekmantown Central School District effective October 2, 2006 in the amount of \$17,920.~~

7. Financial

A. Resolved, that the Board of Education accepts the following reports:

Appropriation Status Report – (June Final & July)
Treasurer's Revenue Report – (June Final & July)
Cafeteria Revenue & Expense Report - (June Final & July)
Treasurer's Monthly Report – (June Final & July)
Trial Balance – (June Final & July)
Warrant Report – (June Final & July)
Extra-Curricular Activities Account – (July)

Motion: GP Seconded: ST Yes: ALL No: Abstain: (Accept Reject Table)

George Palmer wanted to point out that we already discussed this at the prior work session.

B. Resolved that the Superintendent of Schools recommends to the Board of Education to accept the following donations and approve amending the District budget to be increased in the amount of \$1,519.61.

From	For	Amount
Booster Club Donation	Equipment for Girls & Boys Soccer Teams	\$ 275.96
Booster Club Donation	Soccer Balls	\$ 100.00
Booster Club Donation	Varsity Soccer Materials & Supplies	\$1,143.65

Motion:KA Seconded:LK

Roll Call Vote:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Jane Donahue	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> George Palmer
<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley

C. Resolved, that the Superintendent of Schools recommends to the Board of Education to award the following bids for the 2006-2007 school year pending review by the school attorney.

Type	Lowest Bidder	Amount
Trash Removal	Northern Sanitation Inc.	\$26,500.00
Snow Removal	T & T Leasing of Plattsburgh Inc.	\$375 (minimum) for 3 hrs
Wrestling Mats	Athletic Suppliers Inc.	\$10,994

Motion: ST Seconded: KA Yes: ALL No: Abstain: (Accept Reject Table)

Jane Donahue asked how this compares to previous years. Jennifer Parliament and Ron Clamser stated that the trash is higher by \$2500.

Richard Lavigne stated that regarding the wrestling mats bid was not the lowest bid but the other bidder did not meet the specs.

D. Resolved that the Superintendent of Schools recommends to the Board of Education to establish the following School Meal Prices for the 2006-2007 school year effective October 2, 2006.

Breakfast	Full Price	K-5	\$.75
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	Full Price	6-12	\$1.00
Lunch	Full Price	K-5	\$1.50
	Full Price	6-12	\$1.75
Adult Lunch	(includes tax)		\$3.25
Milk		K-12	\$.40

Motion: GP Seconded: JD

Kathleen Grinberg-Funes asked if the sheet provided will be given to families through building newsletters. Kathleen Grinberg-Funes asked if the reason was commodities not an analysis. Jennifer Parliament and Ron Clamser stated that this increase will not get the cafeteria out of the hole, but makes up for the lack we are getting in government subsidies. Richard Lavigne stated that the cafeteria monetary issue still needs to be addressed. Kathleen Grinberg-Funes asked about incorporating the survey results with the reasoning of the costs going up. Kathleen Grinberg-Funes and Jane Donahue indicated that they would like the results of the survey. George Palmer stated that he would like to see the building principals and Roxann Barnes address this with the families and also promote the offer of reduced price lunches. Richard Lavigne indicated that HS students feel there is a stigma with having reduced or free lunches so many therefore do not apply for them.

Roll Call Vote:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Jane Donahue	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> George Palmer
<input type="checkbox"/> Kathleen Grinberg-Funes no	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley

- E.** Resolved, that the Superintendent of Schools recommends to the Board of Education to approve transfers over \$2,500:

Building Contractual to District Wide Contractual (Copier Lease)

From:	To:	Amount:
A20204000300	A13104000000	\$ 6,000.00
A21104000300	A13104000000	\$ 13,000.00
A21104001100	A13104000000	\$ 8,500.00
A20204001100	A13104000000	\$ 7,000.00
A21104000100	A13104000000	\$ 8,000.00
A21104000200	A13104000000	\$ 9,000.00

Health Insurance to TRS Accrual (2005-2006 school year)

From:	To:	Amount:
A90608002200	A90208002200	\$ 170,682.85

Bonds to Interfund Transfers (2005-2006 school year)

From:	To:	Amount:
A97116000000	A99509000000	\$1,770,000.00
A97117000000	A99509000000	\$1,099,238.03

Legal Contractual to Legal Salary (School Attorney)

From:	To:	Amount:
A14204000001	A14201600000	\$ 3,420.00

Motion: ST Seconded: GP Yes: ALL No: Abstain: (Accept Reject Table)

Superintendent Sposato indicated that all of the copier money is being transferred into one account so that is easier to manage.

Jennifer Parliament answered George Palmer's question regarding the large TRS figure (Teacher's Retirement System) Bonds are done on a yearly basis to make payments on the bonds.

8. Capital Project (None at this time.)

9. Additional Items to Discuss

10. Public Comment (5 minutes)

Frank Hay wanted to commend Don Strong and his staff for their hard work on the building, it looked fantastic.

Leonard King asked about up to date information being posted on the website. Gary Lambert addressed that it will be updated tomorrow.

Jane Donahue asked about the area 10 Dinner to be included in the packets and to get everyone signed up who wants to attend. The District Clerk should have a sign up passed around to get everyone's information to enroll everyone at once.

Leonard King addressed the naming and dedication of the new playground at Beekmantown Elementary. It was determined this would be addressed at the next work session. It was decided that a committee needs to be formulated to make the decision on the naming. A formal application to the policy has to be given to the board. The policy was approved but the application was never completed.

George Palmer asked about the committee of nine with the BTA regarding an issue at the elementary level. Steve Trombley asked about putting something in the minutes about modified sports.

Jane Donahue stated regarding the boys modified soccer team that there would be a second coach if needed, and there were 20 boys who were cut. Steve Trombley stated that there was another coach budgeted. Superintendent Sposato indicated that he was unaware of this and clarification will be sought to verify this information. George Palmer stated that we did do this for baseball and softball. Kathleen Grinberg-Funes asked if anything can be done for these children and families. Steve Trombley stated that it is probably too late to do anything at this stage of the game. Ed Cook stated that he found out yesterday that there was money budgeted for another coach. Kathleen Grinberg-Funes indicated that parents are very sensitive to when children are disappointed. Steve Trombley indicated that maybe a letter could be sent to the parents. Ed Cook stated that there were not 20 students cut, there were other cuts made at other levels. George Palmer asked if it would be appropriate to put it in the newsletter that the children need to be signed up at the appropriate time.

Richard Lavigne asked a question about where we are with the audit committee, and that he learned at financial training that we need to do this as soon as possible. Ron Clamser indicated that the letter to the community requesting members to join will be in the mid September Chamber of Commerce newsletter.

Karen Armstrong asked about the way a transcription was taken for the July 11th meeting. Joe Lavorando indicated that if the district clerk agrees with the change we will put it on the agenda to make amendment to the minutes.

Guy Falcon spoke about the district is behind the eight-ball, and penny pinching is in order. He asked about what happens with the money that is not being used, such as the money not being used for the soccer coach.

11. Executive Session None needed

12. Adjournment 8:48 pm

Motion: KGF Seconded: LK Yes: ALL No: Abstain: (Accept Reject Table)