

Operations Committee Meeting

June 19, 2012

Superintendent's Office

3:30 pm

MINUTES

Committee Members Present: Scott Amo, Superintendent of Schools
Mary Blaine, School Business Executive
Leonard King, Board Member
Richard LaVigne, Board Member
Dan Noonan, Superintendent of Buildings & Grounds
Steve Trombley, Board Member

Topics of Discussion were as follows:

Phase II Excel Project

Mr. Amo initiated a telephone conference call from his office to the office of Garrett Hamlin, Tetra Tech and to the office of Fiscal Advisors to discuss the options regarding the bonding of the proposed Phase II Project and the particulars on the project schedule. (Refer to the Operations Committee Meeting dated May 17, 2012).

There were conversations between the Tetra Tech Representatives, Garrett Hamlin and Iris Wills, the Fiscal Advisors Representatives, Mr. Amo, Mary Blaine and the Board Of Education Operations Committee members detailing the previously discussed bonding options for the proposed Phase II Project.

Following discussion between the involved parties regarding the possible schedule for completion of the project, it was understood that the project schedule would have to be very firm and adhered to in order to provide all the final documentation to the Fiscal Advisors for the preparation of NYSED submission prior to the established deadline.

There followed brief discussion about the ramifications of constructions occurring during the school year and also about the possibility of realigning the project scope items and incorporating more technology based items, based upon the principle that the technology scope items could be completed in less time then the building scope items.

Mr. Trombley questioned Garrett Hamlin about whether Tetra Tech had reviewed the previously discussed egress options for the Middle School Locker Room. Garrett responded that they had and that they also discovered during their review that the boy's locker room was out of egress compliance as well.

Mary Blaine questioned whether if certain contractual language should be put in place to prompt/insure that the awarded project contractors understand the importance of the timeframe for completion of the project in its entirety.

Garrett Hamlin spoke about the need for a site visit to review proposed scope of work regarding the ceiling tile abatement. Garrett Hamlin also outlined what he declared as “additional services category” that included the proposed ceiling tile abatement project, auditorium lighting power feed replacement project and the discussed locker room egress reconfiguration plan.

Upon completion of the conference call between the Operations Committee Members, Tetra Tech and Fiscal Advisors, the Operations Committee resumed the following agenda discussions;

Track Resurfacing/Relining

Following discussion among the Operations Committee Members regarding the resurfacing versus relining of the outside track, it was agreed that the relining of the track was of the utmost importance and accomplishable in order to continue to utilize the track for competition.

Proposed Summer Maintenance Projects

Mr. Noonan outlined the proposed buildings and grounds projects that were being explored for completion. Mr. Noonan’s list of projects included:

- Replacement/enhancement of the District’s playground mulch fall protection
- Parking lot pavement resealing
- Relining of the parking lots that were resealed
- Septic tank pumping/maintenance
- Courtyard baseline maintenance
- Baseball field maintenance

There was option between rubber mulch and wood mulch provided and followed a short discussion weighing the benefits of each option, and the Operations Committee agreed to pursue the wood mulch option.

Meeting was adjourned at approximately 4:40 p.m.

Respectfully Submitted By:
Daniel E. Noonan
Superintendent of Buildings & Grounds