

# Beekmantown Central School District

## Board of Education Meeting

Place: Auditorium

September 9, 2014

### Minutes

#### Call to Order

Call to Order

Andrew Brockway called the meeting to order at 5:33 p.m. and Pauline Stone led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Joseph Coakley	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

☒ Jack Hurwitz, Ex-Officio, Student Board Member (arrived at 6:15 pm)

Others Present

#### **Others Present**

☒ Daniel Mannix, Superintendent of Schools

☒ Joanne Menard, District Clerk

Approval of  
Agenda

#### Approval of Agenda

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that the Board of Education approve the agenda.

#### Executive Session

Executive Session  
(to discuss the  
employment history of a  
particular person)

It was moved by Debbie Passno, seconded by Cathy Buckley and carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 5:35 p.m.

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board return to regular session. Time 6:45 p.m.

Others Present

#### **Others Present**

☒ Nelly Collazo, HS Principal  
☒ Joha Battin, HS Assistant Principal  
☒ Amy Campbell, MS Principal  
☒ Brittany Trybendis, MS Assistant Principal  
☒ Elaine Dixon Cross, BE Principal  
☒ Garth Frechette, CH Principal  
☒ LeeAnn Short, Director of Special Services  
☒ Gary Lambert, Educational Technology Coordinator  
☒ Daniel Noonan, Superintendent of Buildings & Grounds  
☒ James Chauvin, Interim Head Bus Driver  
☒ Roxann Barnes, School Lunch Manager  
☒ Mary LaValley Blaine, School Business Executive

## Visitors

### Visitors

Ken Maurer	Lucy Giroux	Patty Gallagher
Hillary Sponable	Robert King	Susan King
Charlie Stone	Barb Stone	James Chauvin
Andrea Maynard	Adam Guillette	Ekta Kumar
Randy Ducatte		

## Presentations

### Presentations

**Topic:** Student Retention & Achievement Efforts

**Presenter:** HS Principal Collazo, HS Assistant Principal Battin, MS Assistant Principal Trybendis and Director of Special Services Short

HS Principal Collazo stated the different interventions the district was using was

- Credit Recovery with GradPoint
- SOAR (Students Obtaining Academic Recovery)
- STEAP (Short-Term Education Alternative Program)
- PCOM (Pathways to Careers, Occupations and Manufacturing)
- Proposed Parent Academy through Title I
- Improvement attendance procedures designed to keep students in school

The purpose of Credit Recovery with GradPoint is to provide students with the opportunity to recover credit in a condensed manner for a class that he or she needs to graduate but has failed. The staff received GradPoint training on the Superintendent's Day and the students will receive training on Tuesday.

The SOAR Program utilizes GradPoint with 14 of 20 slots filled.

HS Assistant Battin explained the PCOM (Pathways to Careers, Occupations and Manufacturing) Program.

- Make school relevant for students by creating a connection between school and the workplace.
- Teach students the much sought after and important "soft skills" that employers want, while teaching them hands on technical skills.
- Develop partnerships with local businesses
- Help students transition from school to the workplace

What does PCOM look like?

- "Beek Squad"
- "Eagle Rock Café"
- "Eagle Mart"
- "Future Business Leaders of America"
- "Green Team"
- "Eagle Treats"
- "Global Careers"

Director of Special Services Short explained the STEAP (Short-Term Education Alternative Program) program.

- Provides instruction in a small setting for students suspended or with medical needs
- Two certified teachers and one paraprofessional
- Provided structure and guidance for students to achieve small successes
- 3 students graduated (2 Regents diploma and 1 Advance Regents diploma)
- All students who attended showed academic progress

MS Assistant Principal Trybendis explained the current Title I Programming and the proposed Title I Programming. One of the new things proposed is a Parent Academy – parental outreach program that will consist of evening events for district parents and students. Various offering will be determined utilizing survey data from parents, students, and faculty. Transportation, workshop offerings, supervision, child care, administration, and food/beverage have all been included in this program to ensure maximum attendance. This aligns with our current Board Parental Involvement policy and goals to maximum parent outreach. The Parent Academy Offerings will also connect parents and families and allow the school-home connection; students will receive an atmosphere that attaches value to school and learning.

MS Assistant Principal Trybendis explained the attendance procedures to keep students in school. The new district attendance policy ensures that the district is tracking attendance concerns and identifying patterns. This includes a District Compulsory Attendance Team that will be designed to increase efforts to those students with excessive attendance concerns.

A question and answered period followed.

### **Public Comment** (10 minutes)

#### Public Comment

Ken Maurer suggested ideas on how to get families involved.

**Topic:** Opening of School Report

**Presenter:** Administrators & Supervisors

*Daniel Mannix* stated this year was better since the district had no construction projects.

#### Reports

*Garth Frechette, CH Principal* & *Elaine Dixon, BE Principal* reported on the following:

- The district partnered with CVES to have 6 full days of professional development this summer
- Open House was held on 8/27 for PreK and Kindergarten
- Organizational meeting held with kindergarten parents
- Open House of Grades 1-5 were held on 9/3 with several classes at 100% attendance
- Leveling Grade 5 with new reading program – this takes 45 minutes compared to one week
- Working on 4 B's
- Pretesting and benchmarking students in ELA & Math
- Holding 504 meetings
- Book drive tomorrow for St. Mary's School in Ticonderoga

*Amy Campbell, MS Principal* reported on the following:

- Held 6<sup>th</sup> grade orientation – all but 22 students came
- 7<sup>th</sup> & 8<sup>th</sup> Grade schedules pick-up – 70% turnout
- First day was Eagle Pride
- Creative scheduling in MS
- LOTE back to 7<sup>th</sup> grade
- Small group instructional support

*Olga Nelly Collazo,, HS Principal* reported on the following:

- Back to School Barbeque was held in the courtyard
- Freshman - Peer Connectors Program
- All cohort has a banner

- Seniors meet with advisors before barbeque
- Moving-Up Ceremony was held for all grades with a song
- Athletics started
- Drama Club started
- Deputy Head is new School Resource Officer
- Bonnie Mary is new school monitor

*LeeAnn Short, Director of Special Services* reported on the following:

- Professional Development was held
- Teachers working more in general education
- Speech teachers are working in small groups
- Special Education was include in part of the team

*Dan Noonan, Superintendent of Buildings & Grounds* reported on the following:

- Drainage by bus garage and MS loop was completed
- Reconstructed pavilion at CH
- Working with Tetra Tech on Building Condition Survey
- Custodial and maintenance departments received new equipment: tractor, walk behind floor cleaners
- Completed observation room in district offices
- Relocated attendance officer office
- Refurbished HS & MS gym floors
- Patched asphalt in main parking lot
- Replaced carpet on ramps
- New floor finish was installed – 3M came to district and trained staff

*Roxann Barnes, School Lunch Manager* reported on the following:

- Open Houses went well
- New snack standards – all products sold to students must meet standards

*James Chauvin, Interim Head Bus Driver* reported on the following:

- Big success

Superintendent Mannix stated all students arrived safe to school and back home.

*Gary Lambert, Educational Technology Coordinator* reported on the following:

- Inundated in Registrar's Office
- Implemented number of new systems – GradPoint, Learning Center, Rubicon Atlas, Star 360, HallPass
- Wireless Access was launched
- Technology Committee will meet on 9/22/14

*Dan Mannix, Superintendent of Schools* reported on the following:

- Data is rolling in. ACT scores came in and showed achievement
- Submitted a sample Veteran's Survey and requested changes prior to Saturday
- Submitted three years of attendance data which indicated 52.4% missed 21 days

*Mary LaValley Blaine, School Business Executive* reported on the following:

- The district is undergoing the annual external audit and the Audit Committee will be meeting shortly to review the draft audit
- The district has received five tax claims
- Updated the Board on the district grants

- Received handheld radios for the SRO and School Monitor
- Stanley Security is doing field work and evaluation
- Requested RFP's for a School Physician. Seven individuals were interested with only two submitting proposals. Only one individual met all the district requirements.

*Jack Hurwitz, Ex-Officio, Student Board Member* reported on the following:

- Peer Connecting went well
- Seniors gave a tour to the 9<sup>th</sup> graders
- Students are either adjusting or opposed to the backpack rule. Some students think it's unfair and inconvenient.

Superintendent Mannix stated that he would speak on behalf of the high school administration and understands that contraband and/or weapons have previously been concealed in student's backpacks; therefore he believes the high school administration initiated this procedure to ensure safety.

### Committee Reports

#### *Committee Reports*

#### Policy Committee

Eric Anderson stated the Policy Committee minutes are on the agenda for approval.

Cathy Buckley commented that Jack Hurwitz should give input on the proposed Academic Ranking & Recognition Policy. Jack Hurwitz stated the students were represented.

**It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes & CSE & CPSE Recommendations*):**

#### Consent Agenda - Minutes

#### *Minutes*

Board of Education Meetings	Committee Meetings
8/12/14	8/19/14 Policy
8/22/14	

#### Consent Agenda – CSE & CPSE Recommendations

Approval of CSE & CPSE recommendations dated 09/09/14.

#### *CSE Recommendations*

**It was moved by Debbie Passno, seconded by Leonard King and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations and Appointments*):**

#### Personnel

#### Consent Agenda - Resignations

Approve the following resignation on the date indicated:

Resignations  
 Caban, Marisol  
 Spoor, Erin  
 Graziane, Cynthia  
 Snyder, Morgan  
 Miller, Kendra  
 Sullivan, Patrick  
 Laurin, Christina

Name	Position	Effective Date
Caban, Marisol	Spanish Teacher	8/26/14
Spoor, Erin	Registered Nurse	8/26/14
Graziane, Cynthia	Teacher Aide/Student Aide	8/28/14
Snyder, Morgan	Special Education	8/28/14
Miller, Kendra	Teacher Aide Student Aide	8/29/14
Sullivan, Patrick	School Monitor (cafeteria)	9/01/14
Laurin, Christina	School Monitor (cafeteria)	9/18/14

### Consent Agenda - Appointments

#### *Appointments*

*Bean, Kim*

Approve to increase the appointment of *Kim Bean* from a 40% FTE *Crisis Counselor* to that of an 80% FTE *Crisis Counselor* effective 9/1/14.

*Matthews, Nicole*

Appoint *Nicole Matthews* as an 80% *Crisis Counselor* effective 9/1/14 at a salary of \$40,482.40. *Nicole Matthews* holds permanent certification in the area of School Psychologist.

*Sponable, Hillary*

Change the appointment of *Hillary Sponable* from a 80% *French Teacher* according to the board meeting minutes of 8/22/14 to that of a 100% *French Teacher* (see below).

Teacher	Tenure Area	Certification		Probationary Period	Salary (Based on 14-15 Salary Schedule)
		Area	Form		
Sponable, Hillary	Foreign Language	French 7-12	Initial	9/1/14 – 8/31/17	\$45,803

Approve the following *substitute* appointments beginning on the date indicated:

#### *Substitute Appointments*

Name	Type	Effective Date
Madan, Elizabeth	Instructional	9/15/14
Miller, Faith	Instructional	9/15/14

#### *Temporary On-Call Appointments*

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Graves, Amy	Non-Instructional	9/15/14

#### *Extra-Curricular Appointments*

Approve the following extra-curricular appointments for the 2014-2015 school year as indicated:

Assignment	No. of Positions			Name
		Person	Cost	
Class Advisor Grade 7	1	\$1,229	\$1,229	<i>King, Julie</i>
Yearbook (MS)	1	\$2,097	\$2,097	<i>Miller, Scott</i>

Approve the following fall athletic appointments for the 2014-2015 season:

#### *Fall Athlete Appointments*

Assignment	Name	Total 2014 - 2015
Soccer (Girls) – Volunteer Assistant	King, Julie	-0-
Football – Volunteer Assistant	Drapeau, Brandon	-0-

*Civil Service  
Probationary  
Appointments*

*Sellers, Cassie  
Trombley, Wakisha*

*Belrose, Vickie*

*School Physician*

*Tenure*

*Ducatte, Randy*

*Professional  
Development Plan*

*Committee Appointments*

*Policies*

Approve the following *Civil Service probationary* appointments as indicated:

Name	Civil Service Title	Probationary Period	2014-2015 Salary	Contact
Sellers, Cassie	Registered Professional Nurse	9/18/14 – 2/01/16	\$26,763	10 months
Trombley, Wakisha	Teacher Aide/Student Aide	9/22/14 – 2/03/16	\$15,328	10 months

Appoint *Vickie Belrose* as a 40% *Special Education Teacher* effective 9/5/14 at a salary of \$20,000. Vickie Belrose holds permanent certification in the area of Special Education.

School Physician

It was moved by Debbie Passno, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Roger E. Patnode, M.D., of Primary Care Pediatrics (159 Margaret St., Suite 103, Plattsburgh) as the School Physician effective 9/10/14 for a monthly stipend of \$1,250 and a charge of \$125 for direct consult services.

Tenure

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following tenure appointment effective on the date indicated:

Name	Tenure Area	Certification	Years	Probationary Period	Date Board Meeting	Tenure Date
Ducatte, Randy	Crisis Counselor	School Counselor	2	10/10/12 – 10/09/14	10/9/12	10/10/14

Miscellaneous

It was moved by Eric Anderson, seconded by Joseph Coakley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Professional Development Plan (PDP) for the 2014-2015 school year.

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried, that the Board President makes the following Committee Appointments for the 2014-2015 school:

- Policy Committee – Joseph Coakley
- Technology Committee – Ed Marin

Policies

It was moved by Eric Anderson, seconded by Pauline Stone and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following policies:

<u>Name</u>	<u>Policy #</u>
Smoking and Other Tobacco Use on School Premises	1530 (Revised)
Academic Ranking and Recognition	4741 (2 <sup>nd</sup> Reading & Adoption)
School Ceremonies and Observances	4821 (2 <sup>nd</sup> Reading & Adoption)

<input checked="" type="checkbox"/> Eric Anderson	<input type="checkbox"/> Joseph Coakley	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

## **Additional Items to Discuss**

### Board Retreat

- Board Retreat

The Board Retreat will be held on 10/6/14 @ 5:15 p.m.

### NYSSBA Dinner Meeting

- NYSSBA Annual Area 6 Dinner Meeting – 9/30/14

Names were given to the District Clerk for attendance at NYSSBA Annual Area 6 Dinner Meeting on 9/30/14 at the Malone Golf Club.

### NYS School Boards Convention

- NYS School Boards Convention

The NYS School Boards Convention will be held in NYC. If anyone would like to attend, please notify the District Clerk.

### Public Comment

## **Public Comment** (None at this time.)

### Clerk Pro-Tem

## **Clerk Pro-Tem**

It was moved by Leonard King, seconded by Eric Anderson and carried, that the Board of Education appoint Andrew Brockway as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

### Executive Session (to discuss the collective bargaining)

## **Executive Session**

It was moved by Leonard King, seconded by Cathy Buckley and carried, that the Board enter executive session to discuss collective bargaining. Time 8:15 p.m.

It was moved by Joseph Coakley, seconded by Leonard King and carried, that the Board return to regular session. Time 8:55 p.m.

### Adjournment

## **Adjournment**

It was moved by Ed Marin, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 8:55 p.m.

Andrew Brockway  
Clerk Pro-tem