

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

June 10, 2008

Minutes

Call to Order

President Stan Kourofsky called the meeting to order at 6:15 pm. Jeff Stitt led the pledge of allegiance.

Members Present

<input type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> George Palmer
<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley

☒ Jeff Stitt, Ex-Officio, Student Board Member

Jeff Stitt introduced Nathan Bull who will be his successor as the Ex-Officio, Student Board Member.

Others Present

Present

Scott Amo, Superintendent
Garth Frechette, HS Principal
Sue Coonrod, MS Principal
Sandra Gardner, BE Principal
Diane Fox, CH Principal
Gary Lambert, Educational Technology Coordinator
Ron Clamser, Business Manager
Michelene DeBella, Director of Special Services
Kevin Hebert, Interim Transportation Supervisor
Shane Brink, Transportation Supervisor
Roxann Barnes, School Lunch Manager
Joha Battin, HS Assistant Principal
James Knight, MS Assistant Principal
Ed Cook, Director of PE, Athletics, Health, & Health Services
Don Strong, Supt. of Building & Grounds
Joseph Lavorando, School Attorney
Joanne Menard, District Clerk

Absent

Kevin Hebert, Senior Mechanic

Visitors

Visitors

Wilbur	Billington	Evelyn	Lushia
Cathy	Buckley	Miranda	Lynch
Juliette	Cleland	Michael	Morales
Sandra	Constantine	Pam	Munson
Judith	Dilley	Marissa	Peryea
Patty	Gallagher	Deanna	Rock
Lucy	Giroux	Jerry	Ross
Rebecca	Hager	Michelle	Rowell
Kathy	Hay	Chris	Rowell
Jennifer	Hicks	Tracy	Simmons
Ron	Howard	Heidi	Stitt
Renee	Julian	Norman	Taber

Carlton	Kelley	Carrie	Trombley
Susan	King	Carolyn	Wilson
Robert	King	Jackie	Wnuk
Karen	Lawliss	Paul	Wnuk
Laraine	Locklin	Sharon	Wood
		Renee	Wooster

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Steve Trombley, and unanimously carried, that the Board of Education approve the agenda.

Presentations

Presentations

Retirement Plaques

a. Topic: Retirement Plaques

Presenter: Stan Kourofsky

Name	Area	Years of Service
Martin, Mary Ellen	Librarian	32
King, Mable	Bus Driver	28
Watson, Rosemary	Elementary	27
Locklin, Laraine	Elementary	23
Billington, Wilbur	Bus Driver	22
Constantine, Sandra	Elementary	21
Dilley, Judith	Art	20
Kelley, Carlton	Bus Driver	18
Rice, Elmer Jr.	Custodial Worker	12
Martell, Donald	Custodial Worker	11

The following individuals were present to accept retirement plaques on behalf of the Board of Education: Laraine Locklin, Wilbur Billington, Sandra Constantine, Judith Dilley and Carlton Kelley.

Board Recognition

b. Topic: Board Recognition

Presenter: Stan Kourofsky

Name	Area	Years of Service
Stitt, Jeff	Ex-Officio, Student Board Member	July 2007 – June 2008

The Board President present Jeff Stitt with an eagle for serving as the Ex-Officio, Student Board Member for the 2007-2008 school year.

The individuals presented with retirement plaques departed the meeting.

Add Public Comment

It was moved by George Palmer, seconded by Frank Hay and unanimously carried, that *Public Comment* (5 minutes per person) be added back onto the agenda before executive session.

Social Studies Textbook (Grade 3)

c. Topic: Social Studies Textbook (Grade 3)

Presenter: Diane Fox, CH Principal

Diane Fox presented the book “Communities Around the World” as a new Social Studies textbook for Grade 3. Presently a 1998 textbook is used. The books would be purchased with left over funds from the 2007-2008 school year.

Reports

Superintendent of Schools

Reports/Presentations

Scott Amo, *Superintendent of Schools* reported on the following:

- A letter received co-signed from Plattsburgh State and Clinton Community College, four students received significant recognition for their projects in the Champlain Valley Science Fair. Ryan Jock and Eric LaValley took second place for their project “*Assessment of Spices as Antibacterial Agents*”. Also, students Kaitlyn O’Connell and Brittany Matthieu received honorable mention for their project “*The Effect of Commercial Disinfectants on E Coli*”.
- High School sports teams have boasted a significant accomplishment. All spring sports have received the NYSPHSAA Scholar Athlete Team Award. The student athletes achieved academic excellence while actively participating in a varsity level interscholastic athletics during the spring 2007-2008 season.

# of Students	Sport	Coach	Composite GPA
14	Boys Track & Field	Andy Hastings	95.3
11	Softball	Greg Myers	94.6
12	Girls Tennis	Jay Magiera	94.3
17	Girls Track & Field	Gary Phillips	95.1
9	Boys Tennis	Dan Rillahan	92.8
11	Baseball	James Knight	91.4
7	Golf	Scott Cutaia	93.4

- Thomas Saunders has donated a check to the Eagles View Scholarship Award in the amount of \$1,250 in celebration of his father, Dr. George C. Saunders on his 85th birthday. Dr. Saunders was the Superintendent of Beekmantown between 1968-1981 and has proudly contributed funds in the past to help provide scholarship awards to deserving Beekmantown students.
- The weather alert for today on tornado/weather watch; notification to radio stations; posting on district website; cancellation of after school activities. The major challenge were the parents/students congesting the front of the high school circle thus delaying bus pick-ups.
- A meeting took place on 6/4/08 with Judy Lahee and John Brunell, Commissioners of Elections regarding the 11/4/08 elections. The district was informed of the need for the County to discontinue use of the fire station due to space constraints. The County would like to contain all polling places in one location and our district has been requested. We can accommodate the request by using the full MS gym and providing signage for physically challenged voters. The County will provide 5 of the pull-lever machines (which it owns) plus introduce a new machine reserved for physically challenged voters. County officials will be totally responsible for supporting the election proceedings.

Also by law, the County will be managing the budget voting process for school budgets and Board elections next year. Paper ballot card readers will be replacing the pull-lever machines.

- I have contacted Management Advisory Group to outline our interest in a study of long-range facility use issues. I expect a preliminary outline of

services within 10 days to 2 weeks. The Operations Committee will review the report when it arrives.

Business Manager

Ron Clamser, Business Manger reported on the following:

- Participated in the Annual NYS Business Officials Conference last week and attended sessions on the following topics: internal fiscal controls, Medicaid audits, grants management, GASB 45, reserve account, records management, 403(b) regulations, and school district insurance.

Ex-Officio Student Board Member

Jeff Stitt, Ex-Officio Student Board Member reported on the following:

- the last big event the student council will be doing for teacher appreciation week is lunch for the middle school and high school and breakfast for the elementary. The student council will be delivering and serving the meals.

Jeff Stitt who is a member of the Track & Field Team has advanced to the States and has set the school record for triple jump.

The high school principal informed the Board the student council this year raised between \$15,000 - \$17,000 which will be given back in scholarships.

Public Comment

Public Comment

Tracy Simmons addressed the board regarding the change in voting which was discussed this evening and the safety of our children because school is in session that day.

Michelle Rowell, Renee Julian, Marissa Peryea, Jackie Wnuk, Heidi Stitt, Carolyn Wilson, Carrie Trombley, Norman Taber, Karen Lawliss, and Tracy Simmons, spoke in support of a particular employee and pending tenure consideration.

Executive Session

Executive Session

(discuss a particular person or person(s) employment history)

7:05 pm. It was moved by Richard LaVigne, seconded by Earl Burnell, and unanimously carried, that the Board enter executive session to discuss a particular person or person(s) employment history.

Jeff Stitt, Ex-Officio, Student Board Member departed the meeting.

8:30 pm. It was moved by Kathleen Grinberg-Funes, seconded by Earl Burnell, and unanimously carried, that the Board return to regular session.

Approval of Minutes

Minutes

It was moved by Leonard King, seconded by Earl Burnell and unanimously carried, that the Board of Education hereby approve the minutes of the meeting of the Board of Education held on:

May 27, 2008 Audit Committee Meeting
May 27, 2008 Operations Committee Meeting
May 27, 2008 Board of Education Meeting/Work Session

New Business

CSE Recommendations

CSE Recommendations

It was moved by Richard LaVigne, seconded by Steve Trombley, and unanimously carried that the Board of Education approve the CSE recommendations dated 6/10/08.

Personnel

Resignation

*Earl Burnell,
Board Member*

Resignation

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education acknowledges Earl Burnell's resignation as a Board Member of the Beekmantown Central School District (term expires 6/30/2012) effective June 30, 2008 with regrets.

Appointments

Permanent Civil Service Appointments

*Dominy, William
Underwood, Gary
Tourville, Gordon*

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried that the Board of Education approve the following *permanent Civil Service* appointments as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Dominy, William	Bus Driver	11/26/07 – 6/10/08	12/11/07	6/11/08
Underwood, Gary	Custodial Worker	12/17/07 – 6/16/08	12/11/07	6/17/08
Tourville, Gordon	Custodial Worker	12/17/07 – 6/16/08	12/11/07	6/17/08

*DeBella, Michelene
PreK-6 Teacher*

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that the Board of Education appoint Michelene DeBella in a two-year probationary appointment as a *PreK-6* teacher effective 9/1/08 – 8/31/10 at a salary of \$50,368 (Step 10, BA 45 + Masters), based on the 2007-2008 salary schedule. She holds permanent certification in the area of PreK-6. Michelene DeBella was previously on a leave of absence as a Special Education teacher and serving as a teacher on assignment as a *Director of Special Services*. The Board thanked Michelene DeBella for her years of service as Director of Special Services.

*Perez, Anthony
English 7-12 Teacher*

It was moved by Richard LaVigne, seconded by Earl Burnell and unanimously carried that the Board of Education appoint Anthony Perez (currently employed as *PreK-6* teacher) in a two year probationary appointment as a *English 7-12* teacher effective 9/1/08 – 8/31/10 at a salary of \$46,268 (Step 8, BA 27 + Masters) based on the 2007-2008 salary schedule. Anthony Perez holds a permanent certificate in the area of English 7-12.

*Fall Athletic
Positions
2008-2009*

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried that the Board of Education approve the following fall athletic positions for the 2008-2009 school year as indicated:

Assignment	Name	Salary 2008-2009
Cheerleading -Football	Rebecca Hagar	Per Negotiations
Cross Country - Assistant	Gary Phillips	Per Negotiations
Cross Country - Head Coach	Andy Hastings	Per Negotiations
Football - Varsity Assistant	Jamie Lozier	Per Negotiations
Football - Varsity Assistant	Shannon Manor	Per Negotiations
Football - Modified Assistant	Matt Crucetti	Per Negotiations
Football - JV Assistant	Shane Ratliff	Per Negotiations
Football - Head JV	James Knight	Per Negotiations
Football - Head Modified	Steve Taylor	Per Negotiations
Football - Head Varsity	Mark Haley	Per Negotiations
Gymnastics - Modified	<i>Vacant</i>	Per Negotiations
Gymnastics - Head Coach	Shanna Fessette-Hileman	Per Negotiations
Soccer - Head JV (Boys)	Mark Fragassi	Per Negotiations
Soccer - Head JV (Girls)	Maureen Fragassi	Per Negotiations
Soccer - Head Varsity (Boys)	Anthony Perez	Per Negotiations
Soccer - Head Varsity (Girls)	Gayle Roy Collin	Per Negotiations
Soccer - Varsity Assistant (Boys)	Peter Bursik	Per Negotiations
Soccer - Varsity Assistant (Girls)	Ryan Converse	Per Negotiations
Soccer - Modified (Boys)	Ryan Loucy	Per Negotiations
Soccer - Modified (Girls)	Barry Mulverhill	Per Negotiations
Soccer - Modified (Girls)	Michael Bennett	Per Negotiations
Soccer – Modified (Boys)	<i>Vacant</i>	Per Negotiations

Temporary Summer Help

*Chatland, Marlea
Mary, Bonnie
Howard, Ronald
LaBier, Susan
LaValley, Carolyn
Quint, Judy*

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education appoint the following temporary summer help with variable dates from 6/18/08 to 8/29/08.

Name	Title	Hourly Rate	Start Date
Chatland, Marlea	Custodial Worker	\$8.50	6/18/2008
Mary, Bonnie	Custodial Worker	\$8.50	6/30/2008
Howard, Ronald	Custodial Worker	\$8.50	6/30/2008
LaBier, Susan	Custodial Worker	\$8.50	7/01/2008
LaValley, Carolyn	Custodial Worker	\$8.50	7/01/2008
Quint, Judy	Custodial Worker	\$8.50	7/01/2008

Tenure

Tenure
Coonrod, Suanne

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education approve the following tenure appointment effective on the date indicated:

Name	Tenure Area	Certification	Probationary Period	Date Board Meeting	Tenure Date
Coonrod, Suanne	Principal	School Administrator/ Supervisor	7/13/05 – 7/12/08	7/12/07	7/13/08

JUUL Agreement
Gardner, Sandra

It was moved by Kathleen Grinberg-Funes that Sandra Gardner's JUUL Agreement be tabled. Motion failed for lack of a second.

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education extend the probationary period for Sandra Gardner pursuant to the attached JUUL agreement.

Statement from
Board of Education

The Board President read the following statement:

The Board of Education has just acted upon the Superintendent's recommendation to grant a tenure extension of the district's administrator, Beekmantown Elementary Principal Sandra Gardner. This request was made by the Principal, Mrs. Gardner in a letter to the Superintendent and included in the Board's informational packet on Friday.

In making this request, the Principal Mrs. Gardner referenced the value of another year to continue to hone her skills as an administrator and improve upon professional collaboration and support within the entire Beekmantown Elementary School community.

The Board is well aware of the conflicting opinions held by staff, parent, and Board members themselves regarding any number of services, or people responsible for providing services, for students. The Board will continue to call upon the Superintendent to monitor the behaviors and performances of all employees and programs and provide recommendations for improvement whenever necessary. It remains the responsibility of all professionals to place all energies and focus on children. To do less is not acceptable.

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried, that the Board of Education approve the following tenure appointments effective on the date indicated:

Tenure

Levenson, June

Chotkowski, Patricia

Hager, Rebecca

Rock, Sandra

Hoy, Jeremy

Cleland, Juliette

Hileman-Fessette,
Shana

Rabideau, Adam

Warren-Dahlen, Julie

Name	Tenure Area	Certification	Years	Probationary Period	Date Board Meeting	Tenure Date
Levenson, June	Art	Art	2	9/1/06 – 8/31/08	8/8/06	9/1/08
Chotkowski, Patricia	Business & Distributive Education	Business & Distributive Education	3	9/1/05 - 8/31/08	8/9/05	9/1/08
Hager, Rebecca	English Language Arts 7-12	English Language Arts 7-12	3	9/1/05 - 8/31/08	8/9/05	9/1/2008
Rock, Sandra	Library Media Specialist	Library Media Specialist	3	9/1/05 – 8/31/08	8/31/05	9/1/08
Hoy, Jeremy	Mathematics 7-12	Mathematics 7-12	3	9/1/05 - 8/31/08	7/28/05	9/1/08
Cleland, Juliette	Mathematics 7-12	Mathematics 7-12	3	9/1/05 - 8/31/08	8/31/05	9/1/08
Hileman-Fessette, Shana	Physical Education	Physical Education	3	9/1/05 - 8/31/08	6/14/05	9/1/08
Rabideau, Adam	Social Studies 7-12	Social Studies 7-12	3	9/1/05 – 8/31/08	6/14/05	9/1/08
Warren-Dahlen, Julie	Social Studies 7-12	Social Studies 7-12	3	9/1/05 – 8/31/08	6/28/05	9/1/08

Miscellaneous

Life and AD&D Policy

It was moved by Frank Hay, seconded by Richard LaVigne and unanimously carried, that the Board of Education approve the transfer of the District provided Life and AD&D policy for each full time employee from the current policy holder Genworth (Sun Life) to Guardian which includes an Employee Assistance Program (EAP). This transfer will be effective July 1, 2008. Kathleen Grinberg-Funes voted no.

Organizational Meeting

It was moved by Richard LaVigne, seconded by Earl Burnell and unanimously carried, that the Board of Education schedule an Organizational Meeting for July 1, 2008 at 6:15 p.m. at the Beekmantown Central School District Middle/High School Library.

Approval of Textbooks

It was moved by Frank Hay, seconded by Richard LaVigne and unanimously carried, that the Board of Education approve the following textbooks:

<u>Subject</u>	<u>Book Title</u>	<u>Author</u>	<u>Grade Level</u>
English	The Kite Runner	Khaled Hosseini	12
Social Studies	Communities Around the World	Macmillan/McGraw-Hill	3
ELA	Strategies to Achieve Reading Success	Curriculum Associates	AIS Multigrade 6-12
ELA	Building Levels of Comprehension	Curriculum Associates	AIS Multigrade 6-12
ELA	WRITE	Curriculum Associates	AIS Multigrade 6-12

Financial

Financial Reports

It was moved by Steve Trombley, seconded by Richard LaVigne and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (April)
Treasurer's Revenue Report – (April)
Cafeteria Revenue & Expense Report - (April)
Treasurer's Monthly Report – (April)
Trial Balance – (April)
Warrant Report – (April)
Extra-Curricular Activities Account – (April)

Discussion followed on employees staying overnight at a conference when the conference is within a certain number of miles. It was the consensus of the board that this issue be addressed in policy.

Donations

It was moved by Leonard King, seconded by Richard LaVigne and roll-call voted, that the Board of Education accept the following donations and approve amending the District budget to be increased in the amount of \$5,541.94.

<u>From</u>	<u>For</u>	<u>Amount</u>
Booster Club	Basketball Nike Road Trip	\$1,163.50
Beekmantown Elementary FSO	Kindergarten Registration Packets	\$ 78.44
Cumberland Head PTO	Laminator	\$3,000.00
Booster Club	Track & Field Logo Tent	\$1,300.00

Roll Call Vote

<input checked="" type="checkbox"/> Steve Trombley	<input checked="" type="checkbox"/> Frank Hay	<input type="checkbox"/> Karen Armstrong
<input checked="" type="checkbox"/> George Palmer	<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Stan Kourofsky

It was moved by Richard LaVigne, seconded by Frank Hay and roll-call voted, that the Board of Education approve the following transfers over 2,500:

Transfers

Interscholastic Athletics Instructional to Interscholastic Athletics Non-Instructional
(Alignment of Salaries)

From:	To:	Amount:
A28551500000	A28551600000	\$2,907.00

Transportation Regular Drivers to Head Bus Driver Salary (Due to Retirement)

From:	To:	Amount:
A55101600000	A55101900000	\$16,535.91

Fuel Oil to Buildings & Grounds Projects (See Attached)

From:	To:	Amount:
A16204790000	A1620463000	\$75,080

Roll Call Vote

<input checked="" type="checkbox"/> Steve Trombley	<input checked="" type="checkbox"/> Frank Hay	<input type="checkbox"/> Karen Armstrong
<input checked="" type="checkbox"/> George Palmer	<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Stan Kourofsky

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education approve the bid for the Oil Water Separator to the low bidder of K & L Plumbing & Heating, Inc. in the amount of \$45,700.

*Approval
Bid for
Oil Water Separator*

It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted, that the Board of Education does hereby authorize the following BAN's for buses at the lowest interest rate possible and on the maturity date indicated:

BAN's

Payment No.	Amount	Due Date
2 of 5 payments	\$61,722.57	7/15/08
4 of 5 payments	\$57,695.23	8/02/08
3 of 5 payments	\$60,040.01	8/12/08

Roll Call Vote

<input checked="" type="checkbox"/> Steve Trombley	<input checked="" type="checkbox"/> Frank Hay	<input type="checkbox"/> Karen Armstrong
<input checked="" type="checkbox"/> George Palmer	<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Stan Kourofsky

Additional Items to Discuss

2008 Senior Banquet

2008 Senior Banquet

- Confirmation of Attendance from the Board of Education was taken for the 2008 Senior Banquet scheduled for 6/26/08 at the Rainbow Wedding & Banquet Hall.

*MS & HS Student
Handbooks*

- Student Handbooks
 - Middle School
 - High School

Discussion followed on the MS & HS Student Handbooks with changes/corrections recommended by the Principals. The District has a printing deadline for publication of the handbooks for the opening of school.

The Board President read a statement from Earl Burnell explaining Mr. Burnell's reasons for resigning as a Board member effective 6/30/08.

*Vacancy on Board
Due to Resignation*

- *Vacancy due to Resignation*

Discussion ensued on the pending vacancy on the Board of Education effective 6/30/08. School Board Attorney Joseph Lavorando informed the Board they had three choices:

- 1) call for a Special Election within 90 days of resignation;
- 2) appointment an individual to serve until the next annual meeting; or
- 3) if you do nothing, the District Superintendent has the power to fill under NYS Education Law.

- *Board of Education Meeting 6/24/08*

*Cancellation of
6/24/08 Board
Meeting*

Discussion followed on the varies school functions scheduled during the week of 6/24/08 and it was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the board meeting/work session scheduled for 6/24/08 be and is hereby cancelled.

Executive Session

*Executive Session
to discuss teachers'
collective bargaining
negotiations*

9:11 pm. It was moved by Richard LaVigne, seconded by George Palmer, and unanimously carried, that the Board enter executive session to discuss teachers' collective bargaining negotiations.

Leonard King and Kathleen Grinberg-Funes departed the meeting.

9:50 pm. It was moved by Frank Hay, seconded by Richard LaVigne, and unanimously carried, that the Board return to regular session.

Adjournment

Adjournment

It was moved by Frank Hay, seconded by Richard LaVigne, and unanimously carried, that the meeting be adjourned. Time 9:50 pm.

Respectfully Submitted,
Joanne Menard, District Clerk