

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**September 28, 2010**

### Minutes

#### Call to Order

President Steve Trombley called the meeting to order at 6:17 pm. Devon Anderson, Ex-Officio, Student Board Member led the pledge of allegiance.

#### Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Devon Anderson, Ex-Officio, Student Board Member

#### Others Present

##### **Present**

Scott Amo, Superintendent  
Ron Clamser, Business Manager  
Mary LaValley Blaine, Treasurer  
Joanne Menard, District Clerk

##### **Absent**

##### **Visitors**

#### Visitors

Patty Gallagher	Lucy Giroux	Susan King	Robert King
Robert Gordon	Debbie Finley		

### Approval of Agenda

#### Approval of *Agenda*

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried that the Board of Education approve the agenda with the following changes:  
Removal of: 1) Temporary Head Custodian recommendation, 2) CLT recommendations, 3) several transfers, and 4) executive session to discuss Superintendent evaluation.

### Public Comment

#### Public Comment

Debbie Finley, a resident of the School District, addressed the Board. She informed the Board about an incident at the soccer game on Friday regarding comments and identified a specific Board member by name as the person who made comments about the referees and students from Seton.

## **Presentations**

**a. Topic:** Audit Report 2009-2010

**Presenter:** Conroy, Boulrice, Telling & Trombley, PC

Mr. Mike Boulrice of Conroy, Boulrice, Telling & Trombley, PC stated he audited the District for the period ending June 30, 2010. He reviewed the audit report with the audit committee this evening and the district had a clean audit. He stated the Board has addressed items in the management letter. The Board had no questions.

**b. Topic:** Elementary Program Delivery Study

**Presenter:** Dr. Paul Seversky, Advisory Solutions

Dr. Paul Seversky from Advisory Solutions addressed the Board regarding the Feasibility Study of the elementary buildings and the West Chazy School. He previously presented his report to the Operations Committee. The report provides for suggestions and insights about the current organization and delivery of the K-5 program. The methodology of the study includes: analysis of the use of space by the current elementary programs; estimates future enrollment trends of the district based on historical enrollment data, historical live data and patterns of enrollment at grade levels K-12; short and long range objectives of delivery of the elementary programs in the existing facilities; and a site visit was done to learn about scheduling patterns and use of instructional and support staff resources from the principals. Dr. Seversky reviewed the study K-5 pupil capacity analysis and enrollment projection calculation; possible options to explore in delivering the K-5 program over the next five years; and summary of major optional scenarios with regard to the vacant West Chazy building. The Board thank Dr. Seversky for his report.

## **Reports/Presentations**

*Scott Amo, Superintendent of Schools* reported on the following:

- stated 5 football students were in violation of the Athletic Code of Conduct were alcohol was present. These are all first offenses, which will affect 25% of the season.

*Ron Clamser, Business Manger* reported on the following:

- stated the NYS Comptroller recommended the Board approve benefits being offered to employees even though there is no cost to the district. Therefore, the resolution presented this evening is because policies are being renewed as of 10/1/10.
- explained the reasons for the budget transfers.
- explained the resolution to accept all Federal Grants was due to the grants coming in late during the school year.
- Internal Auditor Carl Seyfarth is updating the District's Risk Assessment. This will be presented to the Audit Committee on 11/9/10. The Board will make recommendation for policies and procedures to be tested.
- stated it was a pleasure to work at Beekmantown for the last 5 years and he will enjoy coming back as a BOCES staff member.

*Devon Anderson, Ex-Officio, Student Board Member* reported on the following:

- this is Homecoming Week with a Pep Rally scheduled on Friday, Homecoming Football Game on Saturday followed by the Homecoming Dance.

### **Minutes**

#### Approval of Minutes

It was moved by Leonard King, seconded by Karen Armstrong and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

September 14, 2010

It was moved by Pauline Stone, seconded by Cathy Buckley and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

9/14/10 Audit Committee  
9/14/10 Operations Committee

### **New Business**

#### **CSE Recommendations**

#### CSE & CPSE Recommendations

It was moved by Karen Armstrong, seconded by Leonard King, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 9/28/10.

It was moved by Pauline Stone, seconded by Cathy Buckley, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 9/28/10.

### **Personnel**

#### **Appointments**

It was moved by Leonard King, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointments beginning on the date indicated:

#### Substitute Appointments

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Christiansen, Karyn	Instructional	10/04/10
DeJesus, Maritza	Instructional	10/04/10
Ellithorpe, Jordan	Instructional	10/04/10
Fudzinski, Cynthia	Instructional	10/04/10
Gonyo, Mandy	Instructional	10/04/10
Lutters, Dana	Instructional	10/04/10
Hoose, Eric	Instructional	10/04/10
Kemp, Michelle	Instructional	10/04/10
Scott, Susan	Instructional	10/04/10
Varno, Jody	Instructional	10/04/10

*Temporary On-Call  
Appointments*

It was moved by Karen Armstrong, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Scott, Susan	Non-Instructional	10/04/10

*Clock Keepers*

It was moved by Pauline Stone, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following individuals as clock keepers for the Fall 2010-2011 season:

Brennan Pelkey - Volleyball  
John Miller, JV Football

*Extra-Curricular  
Appointments  
2010-2011  
School Year*

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following extra-curricular positions for the 2010-2011 school year as indicated:

Assignment	Name	Name	2010-2011	
			Amount Per Person	Total Cost
Varsity Club	Fessette-Hileman, Shana	Fragassi, Maureen	\$665.50	\$1,331
MS Yearbook Club	Cesar, Anna	Previously Appointed	\$1,027.50	\$2,005

*Contract with  
Adirondack Helping  
Hands*

It was moved by Cathy Buckley, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves to contract with Adirondack Helping Hands for services rendered for the period 7/6/10 – 8/13/10 for \$966 to meet the needs of a student with a disability.

*Stipends – CPSE  
related duties*

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves stipends in the amount of \$4,750 (grant funded) each for Debra Bruno and Kimberly Gilmore for the 2010-2011 school year for CPSE related duties.

**Miscellaneous**

*Employee Benefits*

It was moved by Karen Armstrong, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves providing the following 100% voluntary employee benefit packages at no cost to the district:

Guardian Dental Insurance  
Guardian Vision Insurance  
Guardian Supplemental Life Insurance  
AFLAC Cancer Insurance

*BOCES Summer  
School*

Superintendent Amo stated the total cost to be billed for BOCES Summer School is \$6,480. This is the difference between State aid and BOCES rate being applied. If all the districts do not agree to pay the 2010 & 2011 Summer School bill, then BOCES will not provide summer school for 2011. The Business Manager stated the State sets the rate one to two years later and BOCES doesn't know their operating costs at that time. However, Beekmantown has always paid what BOCES has billed the district.

It was moved by Pauline Stone, seconded by Leonard King and unanimously carried,

**Whereas**, the Beekmantown Central School District and its Board of Education have consistently subscribed to this region's Board of Cooperative Education Services [BOCES] shared services for special education summer programming;

**Whereas**, this region's BOCES has the specialized administrative staff, programs staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively as the BOCES should be able to do on a shared basis for the component school districts and their Boards of Education; and

**Whereas**, Beekmantown Central School District cannot provide Special Education School Aged Summer School services in a more cost-effective manner than BOCES; therefore

**Be it resolved** that Beekmantown Central School District intends to participate in the 2011 Summer School, and agrees to pay the actual Clinton-Essex-Warren-Washington BOCES rate for the 2010 Summer School and for the 2011 Summer School; and

**Be it further resolved** that no later than November 1, 2010, the Clerk of the Board shall notify the BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2011 Special Education School Age Summer School.

**Financial**

*Financial Reports*

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (August)  
Treasurer's Revenue Report – (August)  
Treasurer's Monthly Report – (August)  
Extra-Curricular Activities Account – (August)

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Report for July:

*Budget Transfers*

It was moved by Leonard King, seconded by Karen Armstrong and unanimously carried, that the Board of Education acknowledge receipt of the Budget Transfer for July & August.

*Acceptance of Audit  
Report*

It was moved by Karen Armstrong, seconded by Cathy Buckley, and unanimously carried, that the Audit Committee recommends to the Board of Education to accept the audit report prepared by Conroy, Boulrice, Telling & Trombley, PC for the 2009-2010 school year.

## Transfers

It was moved by Pauline Stone, seconded by Karen Armstrong and roll-call voted, that upon recommendation of the Superintendent of Schools the Board of Education approves the following transfers over \$5,000:

To cover summer computer lab assistants payroll not budgeted for

From: A2630.450-00-00 (Computer Assist Inst – Mat Sup)

To: A2630.160-00-00 (Computer Assist Inst – Nonins Salaries)

Amount:: \$7,220.24

To cover summer school payroll for special education

From: 2250.160-00-00 (Prog for Stud w/ Dis – Nonins Salaries)

To: A2250.150-01-00 (Prog for Stud w/ Dis – Summer School)

Amount: \$6,599.39

To realign salary codes due to staff reassignments

From: A2110.160-00-00 (Teaching – Non Instructional Salaries)

To: A2020.160-00-00 (Sup Reg Sch – Noninst Salaries)

Amount: \$11,099.99

From: A2110.160-00-00 (Teaching – Non Instructional Salaries)

To: A2610.160-00-00 (School Library – Noninst Salaries)

Amount: \$409.69

From: A2110.160-00-00 (Teaching – Non Instructional Salaries)

To: A5510.150-00-00 (Transportation – Sup/Clerk Salaries)

Amount: \$13,483.16

From: A5510.160-00-00 (Transportation – Driver Salaries)

To: A5510.160-03-03 (Transportation – Drivers Summer Runs)

Amount: \$1,150.33

From: A2110.160-00-00 (Teaching – Non Instructional Salaries)

To: A2815.160-00-00 (Health Services – Noninst Salaries)

Amount: \$375.19

From: A2810.160-00-00 (Guidance Reg Sch – Noninst Salaries)

To: A2805.160-00-00 (Attendance Reg Sch – Noninst Salaries)

Amount: \$6,322.03

From: A2110.130-00-00 (Teacher Salaries, 7-12)

To: A2110.120-01-00 (Teacher Salaries, Full Day K-3)

Amount: \$72,976.40

From: A2250.150-00-00 (Prog for Stud w/ Dis – Ins Salaries)

To: A2820.150-00-00 (Psychological Services – Inst Salaries)

Amount: \$78,761.58

From: A2250.150-00-00 (Prog for Stud w/ Dis – Ins Salaries)

To: A2825.150-00-00 (Social Work Services - Inst Salaries)

Amount: \$28,000.00

From: A2250.160-00-00 (Prog for Stud w/ Dis – Nonins Salaries)

To: to A2825.150-00-00 (Social Work Services - Inst Salaries)

Amount: \$7,196.20

The roll-call vote was as follows:

☒ Karen Armstrong

☒ Cathy Buckley

☒ Leonard King

☐ Stan Kourofsky

☐ Richard LaVigne

☐ Ed Marin

☒ Carole Race

☒ Pauline Stone

☒ Steve Trombley

It was moved by Leonard King, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools the Board of Education accepts the following *Grants* in the amount of \$1,822,903 and approve amending the district budget.

*Acceptance of Grants*

<u>Grant Name</u>	<u>Amount</u>
Title I	\$462,651
Title IIA	\$105,958
611 Regular	\$516,367
619 Regular	\$ 26,829
611 ARRA	\$255,540
619 ARRA	\$ 11,886
UPK	\$228,124
Mentor Teacher Intern	\$ 10,000
Education of Incarcerated Youth	\$205,548

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Leonard King inquired about why the pick-up bid not include a plow. The Business Manager stated this was the second time the vehicle was bid and the plow was separated out. He stated the tow package is included, but the plow is not. However, the truck is capable for adding a plow. Superintendent Amo stated the Transportation Supervisor canvassed his employees and the plow was not used much. The Business Manager stated the School Attorney has reviewed the bids and the bid can go forward.

*Bid Award  
Pick-Up Truck*

It was moved by Leonard King, seconded by Pauline Stone and roll-call voted,

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed bids for one (1) new ¾ ton, 4 WD, regular cab pick-up, automatic transmission, gas engine 5.4 liter or greater, dual battery with a higher output alternator, and pre-installed jumper cables with bumper mounts plug in, which bids were opened publicly on 9/20/10 and

WHEREAS, five bids were received, and

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines that Parker Chevrolet, Inc., PO Box 308, Champlain, NY 12919 is the lowest qualified bidder in the amount of \$23,847 who complied with the bid specifications.

AND BE IT FURTHER RESOLVED, that the Board President is hereby authorized to execute a purchase agreement with Parker Chevrolet, Inc. upon approval of same by the School Attorney.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

## **Additional Items to Discuss**

### *Transportation for New Horizon Program*

- Transportation for New Horizon Program

The Board President stated the students have not started this program because of the transportation.

It was moved by Karen Armstrong, seconded by Pauline Stone and roll-call voted, that the Superintendent of Schools recommends to the Board of Education to contract with Virginia Burke, as an independent contractor to provide up to three students round trip transportation from the Plattsburgh area to the Elizabeth-Lewis area to participate in the New Horizon Program at a rate not to exceed \$140.31 per day when school is in session during the 2010-2011 school year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

### *Hannah's Hope*

- Hannah's Hope

Karen Armstrong thanked the staff on behalf of Hannah's Hope for all the money they raised. Volleyball For A Cure raised \$2,139.

### *Public Comment*

**Public Comment** (None at this time.)

## **Adjournment**

### *Adjournment*

It was moved by Leonard King, seconded by Cathy Buckley, and unanimously carried, that the meeting be adjourned. Time 8:25 pm.

Respectfully Submitted,  
Joanne Menard, District Clerk