Beekmantown Central School District

Board of Education Meeting

Place: MS/HS Library
June 12, 2012

Minutes

Call to Order	President Steve Trombley called the meeting to order at 6:18 pm and Ed Marin led the pledge of allegiance.			
Members Present		Stan K	ourofsky	✓ Ed Marin✓ Pauline Stone✓ Steve Trombley
		Charles Simpson, Ex-O	fficio, Student Board	Member
Others Present	 ☑ Diane Fox, H ☐ Joha Battin, I ☑ James Knigh ☐ Tracy Corey, ☑ Matthew Slat ☑ Garth Freche ☑ LeeAnn Shot ☐ Ed Cook, Dit ☑ Gary Lamber ☐ Daniel Noons ☑ Shane Brink, ☑ Roxann Barn ☐ Joseph Lavot ☑ Mary LaVall 	Superintendent of School IS Principal HS Assistant Principal t, Jr., MS Principal MS Assistant Principal ttery, BE Principal tte, CH Principal rt, Director of Special S r. of PE, Athletics, Heal rt, Educational Technolo an, Superintendent of B Transportation Supervites, School Lunch Mana rando, School Attorney ey Blaine, School Busin ard, District Clerk	ervices th & Health Services ogy Coordinator suildings & Grounds isor	
	Visitors			
Visitors	Holly Sims Charlie Stone Jami Rock Lori Kashorek Scott Ferris	Debbie Passno Barb Stone Kathy Hay Doug Kashorek Rolland Benware	Susan King Sharon Nephew Frank Hay Eric Anderson Linda Leinder	Robert King Kevin Rock Evelyn Lushia Gary Gudz

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board of Education approve the agenda.

Public Comment

Public Comment

Norman Taber, President of the West Chazy Library Board addressed the Board. He requested the Board consider the sale of the West Chazy Library property back to the library Board for a nominal fee.

Presentations

Presentations

Topic: Retirement Plaques

Presenter: Steve Trombley, Board President

Name	Area	Years of Service
Leidner, Linda	Elementary	31
Keuleman, Shelley	Special Education	21
Lushia, Evelyn	Cafeteria Monitor, Teacher Aide & Typist	21
McCormick, Nancy	Reading	13

The Board President thanked the retirees for their many years of service to the district and wished them well in retirement. The following individuals were in attendance to receive their retirement plaques: Linda Leidner and Evelyn Lushia.

Topic: Board Recognition

Presenter: Steve Trombley, Board President

Name	Area	Years of Service
Kourofsky, Stan	Board Member	7/01/02 - 6/30/12
Marin, Ed	Board Member	5/19/09 - 6/30/12
Simpson, Charles	Ex-Officio, Student Board Member	7/2011 - 6/2012

The Board President and Superintendent presented eagles to Stan Kourofsky for serving 10 years as a member of the Board of Education and Ed Marin for 3 years. *(Charles Simpson was not present.)*

Reports

Reports/Presentations

Scott Amo, Superintendent of Schools reported on the following:

- He and LeeAnn Short, Director of Special Services attended the CVES Graduation Ceremony held on 6/18/12 at SUNY Plattsburgh.
- On 6/11/12 the Varsity Club held their Senior Athletic Awards Banquet at Beekmantown. The Superintendent thanked the School Lunch Manager, cafeteria staff and the high school administration for this successful event.
- Veritime has advertised their product with a quote from Gary Lambert, Education Technology Coordinator for Beekmantown. The district will see a discount on our bills when clients purchase this software.

Mary LaValley Blaine, School Business Executive reported on the following:

- A new report was released yesterday regarding the tax levy carry over.
- Explained the grant amendment on tonight's agenda.
- The district has received the internal auditor report from Carl Seyfarth. Mr. Seyfarth met with the Audit Committee and will now meet with the full Board.
- Updated the Board on the outdoor track.

- Explained that two reserve resolutions on tonight's agenda are to increase up to
 a certain ceiling and other reserve resolutions are the creation of the reserves.
 Board authorization is required to create the reserves and money is only
 transferred into the reserves with Board approval.
- Stated that during the 2001-2002 capital project, work was completed on the West Chazy building. The bond would have to be paid from the proceeds of the sale of the property.

Minutes

Approval of Minutes

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on

5/22/12 Board of Education Meeting

It was moved by Karen Armstrong, seconded by Cathy Buckley and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meeting held on

5/17/12 Operations Committee

New Business

CSE/CPSE Recommendations

CSE/CPSE Recommendations

It was moved by Cathy Buckley, seconded by Richard LaVigne, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 6/12/12.

It was moved by Cathy Buckley, seconded by Stan Kourofsky, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 6/12/12.

Personnel

Resignations

Resignations

LaVigne, Richard BOCES Board Member It was moved by Karen Armstrong, seconded by Leonard King and unanimously carried, that the Board of Education acknowledges Richard LaVigne's resignation as a Board Member from the Board of Cooperative Educational Services effective June 30, 2012.

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following resignation on the date indicated:

Harper, Joseph

NamePositionEffective DateHarper, JosephBuilding Maintenance Worker6/15/12

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of *Nancy McCormick* as a Reading teacher effective June 30, 2012 for purposes of retirement.

McCormick, Nancy

Appointments

Temporary Summer Help

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following temporary summer help from 7/02/12 through 8/27/12.

Name	Title	Hourly Rate
Deming, Cyd	Custodial Worker	\$8.50
Dukette, Sandra	Custodial Worker	\$8.50
Hayes, Jennifer	Custodial Worker	\$8.50
Smith, Gerald	Custodial Worker	\$8.50

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following fall athletic appointments for the 2012-2013 season:

Fall Athletic Appointments

Assignment	Name	Based on 2010-11 Rate
Cheerleading -Football	Cheryl Turner	\$2,024
Cross Country - Head Coach	Gary Phillips	\$3,227
Cross Country - Volunteer Assistant	Donald (Andy) Hastings	0-
Football - Head Varsity	Jamie Lozier	\$4,996
Football - Varsity Assistant	Greg Myers	\$3,518
Football - Head JV	Jeff Jolicoeur	\$3,684
Football - JV Assistant	Joseph Fish	\$2,942
Football - Head Modified	Steve Taylor	\$2,653
Football - Modified Assistant	Vacant	\$2,317
Football – Volunteer Assistant	Mark Haley	-0-
Football – Volunteer Assistant	Dan Carter	-0-
Football – Volunteer Assistant	Peter Villa	-0-
Football – Volunteer Assistant	Todd Bone	-0-
Football – Volunteer Assistant	Dan Rillahan	-0-
Football – Volunteer Assistant	Chris Rowell	-0-
Soccer - Head Varsity (Boys)	Ryan Loucy	\$3,988
Soccer - Head Varsity (Girls)	Vacant	\$3,988
Soccer - Head JV (Boys)	Peter Bursik	\$3,361
Soccer - Head JV (Girls)	Vacant	\$3,361
Soccer - Modified (Boys Team 1)	Eric Bell	\$2,618
Soccer - Modified (Girls Team 1)	Barry Milverhill	\$2,618
Volleyball - Head Varsity	Shanna Fessette Hileman	\$3,607
Volleyball - Head JV	Vacant	\$2,694
Volleyball - Modified (Team 1)	Stephanie Facteau	\$1,904

The Board thanked the athletic volunteers.

Mary, Bonnie

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following *Civil Service probationary* appointment as indicated:

Name	Title	Period	Salary 2012-2013	Contract
Mary, Bonnie	Custodial Worker	7/2/12 - 7/1/13	\$21,290	12 months

Rescind Abolishment of One (1) PE Position It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education rescinds the abolishment of one (1) Physical Education Teacher position from the board meeting of 5/8/12 due to the resignation of one (1) Physical Education Teacher.

Substitute Appointments It was moved by Karen Armstrong, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Туре	Effective Date
Sullivan, Constance	Non-Instructional	6/13/12

Special Education Summer School It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the appointment the following for Special Education Summer School for 7/5/12 and ending on 8/15/12.

Name	Title	Rate Per Run
Rock, Cindy	Bus Driver	Per Contract
Provost, Carole	Bus Driver	Per Contract
Peryer, Deena	Substitute Bus Driver	Per Sub Rate
Rollier, Marlene	School Bus Monitor	Per Contract
Garren, Michelle	School Bus Monitor	Per Contract
Nephew, Sharon	School Bus Monitor	Per Contract
Drapeau, Denise	Substitute School Bus Monitor	Per Sub Rate

Unpaid Leave

Unpaid Leave

Criss, Bonnie

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the unpaid leave of absence for *Bonnie Criss* as a *Bus Drive*r from 5/21/12 through 6/22/12.

Tenure

Tenure

It was moved by Pauline Stone, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following tenure appointments effective on the date indicated:

Benware, Rolland Palmer, Amy Perez, Antonio

Name	Tenure Area	Certification	Years	Probationary Period	Date Board Meeting	Tenure Date
Benware, Rolland	Elementary	PreK-6	3	9/1/09 - 8/31/12	8/25/09	6/13/12
Palmer, Amy	Special Education	Students w/Disabilities (Grades 1-6)	3	9/1/09 - 8/31/12	8/4/09 & 6/14/11	9/1/12
Perez, Antonio	School Psychologist	School Psychologist	3	9/1/09 - 8/31/12	6/9/09	9/1/12

Miscellaneous

Date for Reorganizational Meeting

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves Tuesday, July 10, 2012 at 6:15 pm in the MS/HS Library as the date for the Reorganizational Meeting of the District.

Memorandum of Understanding Concerning Use of Facilities as Emergency Response Site. It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Memorandum of Understanding Concerning the Use of Facilities as Emergency Response Site with Clinton County to use the Beekmantown Central School District facilities as an emergency response center for natural or manmade disasters requiring mass distribution of vaccinations and/or prescriptions, sheltering, etc. The Board authorizes the Superintendent of Schools to execute said agreement on behalf of the district.

Approval of
Confidential Planning
& Pen Serv Plan
?Services as Third
Party Administrators
of the 403(b) TSA
Plan

It was moved by Pauline Stone, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Confidential Planning and Pen Serv Plan Services 507 Plum Street, Suite 120 Syracuse, NY 13204, as the Third Party Administrator of the 403(b) TSA plan for the 2012-2013 school year and effective July 1, 2012. The Board authorizes a one time transition fee in an amount not to exceed \$700 with no recurring annual fees.

Authorization to list West Chazy Elementary School property with a realtor It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted;

WHEREAS, the Superintendent has advised the Board of Education, that the former West Chazy Elementary School property owned by the Beekmantown Central School District is no longer necessary for school district purposes due to its closing during the 2004-2005 school year.

NOW THEREFORE, **BE IT RESOLVED**, that the former West Chazy Elementary School property is determined to be surplus property, and no longer necessary for school district purposes; and

BE IT FURTHER RESOLVED, that the Superintendent be authorized to list the former West Chazy Elementary School property with a realtor for sale.

The roll-call vote was as follows:

		⊠ Ed Marin
April Bingel		□ Pauline Stone
☐ Cathy Buckley	Richard LaVigne	

Policies

Policies

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that the Board of Education does hereby approve the following policies:

<u>Name</u>	Policy #
Equal Opportunity and Nondiscrimination	#0100 (Revised)
Equal Opportunity and Nondiscrimination Regulation	#0100-R (Revised)
Anti-Bullying	#0115 (1 st Reading)

The Superintendent stated revisions to the Code of Conduct will be forthcoming due to the Dignity Act.

Richard LaVigne requested a presentation at a future meeting on what the district is doing to stop bullying and consequences assigned.

Financial

BAN's

It was moved by Richard LaVigne, seconded by Stan Kourofsky and roll-call voted, that the Board of Education does hereby authorize the following BAN's for buses at the lowest interest rate possible and on the maturity date indicated:

Payment No.	Amount	Due Date
3 of 5 payments	\$75,159.58	8/03/12
2 of 5 payments	\$80,502.22	8/09/12
4 of 5 payments	\$70,780.62	8/24/12
5 of 5 payments	\$68,868.35	2/08/13

The roll-call vote was as follows:

		⊠ Ed Marin
April Bingel		Pauline Stone
☐ Cathy Buckley	☐ Richard LaVigne	

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves School Bus Lease Agreements with the following organizations:

School Bus Lease Agreements

<u>Organization</u>	Dates	Purpose	Number of Buses
Town of Plattsburgh Recreation Dept.	6/25/12 - 8/31/12	Summer Programs	2
Beekmantown Youth Commission	6/25/12 - 8/31/12	Summer Programs	3

Appointment of Conroy, Boulrice, Telling & Trombley, PC as the independent auditor It was moved by Richard LaVigne, seconded by Stan Kourofsky and roll-call voted, that the Audit Committee recommends the appointment of the firm of Conroy, Boulrice, Telling & Trombley, PC as the independent auditor of this District for the 2011-2012, 2012-2013 & 2013-2014 fiscal years. The contract amount for 2011-2012 fiscal year is \$13,700.

The roll-call vote was as follows:

 ⊠ Karen Armstrong
 ⊠ Leonard King
 ⊠ Ed Marin

 ⊠ April Bingel
 ⊠ Stan Kourofsky
 ⊠ Pauline Stone

 ⊠ Cathy Buckley
 ⊠ Richard LaVigne
 ⊠ Steve Trombley

It was moved by Karen Armstrong, seconded by Richard LaVigne and unanimously carried;

Establishment of Worker's Compensation Reserve Fund Whereas, the Board of Education may establish a reserve fund pursuant to the provisions of Section 6-J of the General Municipal Law for the purpose of financing worker's compensation;

Therefore, Be It Resolved, that the Board hereby establishes a reserve fund pursuant to Section 6-J of the General Municipal Law, to be known as the *Workers' Compensation Reserve Fund*, for the purpose of financing workers' compensation costs; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to transfer monies from unexpended budget appropriation account balances for the 2011-2012 school year, in an amount not to exceed \$87,000., to such Reserve Fund.

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried;

Establishment of Unemployment Reserve Fund Whereas, the Board of Education established a reserve fund pursuant to the provisions of Section 6-m of the General Municipal Law for the purpose of financing Unemployment costs;

Therefore, Be It Resolved, that the Board established a reserve fund pursuant to Section 6-m of the General Municipal Law, to be known as the *Unemployment Reserve Fund*, for the purpose of financing unemployment insurance benefits paid to claimants; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to increase monies from unexpended budget appropriation account balances for the 2011-2012 school year, in an amount not to exceed \$105,300., to such Reserve Fund.

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried;

Whereas, the Board of Education established a reserve fund pursuant to the provisions of Section 6-p of the General Municipal Law for the purpose of financing Employee Benefit Accrued Liability;

Establishment of Employee Benefit Accrued Liability Reserve Fund

Therefore, Be It Resolved, that the Board established a reserve fund pursuant to Section 6-p of the General Municipal Law, to be known as the *Employee Benefit Accrued Liability Reserve Fund*, for the purpose of financing unused sick leave, holiday leave and vacation leave time allowances payouts at the termination/retirement dates of eligible employees; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to increase monies from unexpended budget appropriation account balances for the 2011-2012 school year, in an amount not to exceed \$2,000,000., to such Reserve Fund.

It was moved by Pauline Stone, seconded by Richard LaVigne and unanimously carried;

Establishment of NYS & Local Employees' Retirement System Reserve Fund Whereas, the Board of Education may establish a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the purpose of financing retirement system contributions to the New York State and Local Employees' Retirement System;

Therefore, Be It Resolved, that the Board hereby establishes a reserve fund pursuant to Section 6-r of the General Municipal Law, to be known as the *Retirement Contribution Reserve Fund*, for the purpose of financing retirement contributions to the New York State and Local Employees' Retirement System; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to transfer monies from unexpended budget appropriation account balances for the 2011-2012 school year, in an amount not to exceed \$295,000., to such Reserve Fund.

Acceptance of NYSED Grant Amendment for Mentor Intern Program It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the NYSED approved Grant Amendment for the 2011–2012 Mentor Intern Program amount increased from \$10,000 to \$12,000 in total funding under Project # 0663 12 0115 .

The roll-call vote was as follows:

Acceptance of NYSEG ARRA Title 1A, Parts A & D Grand Amendment It was moved by Richard LaVigne, seconded by Stan Kourofsky and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the NYSED ARRA Title 1 A, Parts A & D Grant Amendment for 2010 – 2011 Carryover funds recently authorized as available for the 2011 – 2012 Grant Year under Project # 5021 12 0480 in the amount of \$\$9,626. for the grant period 7/01/2011 and Ending 6/30/2012.

The roll-call vote was as follows:

 ⊠ Karen Armstrong
 ⊠ Leonard King
 ⊠ Ed Marin

 ⊠ April Bingel
 ⊠ Stan Kourofsky
 ⊠ Pauline Stone

 ⊠ Cathy Buckley
 ⊠ Richard LaVigne
 ⊠ Steve Trombley

Acceptance of NYSED ARRA EDU JOBS Grant Amendment

It was moved by Richard LaVigne, seconded by Stan Kourofsky and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the NYSED ARRA EDU JOBS Grant Amendment for 2011–2012 New funding availability in the amount of \$7,202 recently authorized as available for the 2011–2012 Grant Year under Project # 5400 12 0480 for the grant period beginning 7/01/2011 and ending 6/30/2012.

The roll-call vote was as follows:

		⊠ Ed Marin
April Bingel		Pauline Stone
	Richard LaVigne	

It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

Transfers

BOE authorized local emergency declaring as an ordinary and contingent expenditure to purchase medically necessary handicap accessible equipment such as a wheelchair and accessories including transportation enhancements and modification equipment to provide safe transportation

From: A2250.490-00-00 (BOCES Services)
To: A2250.200-00-00 (CSE - Equipment)

Amount: \$13,000.

Materials & Supplies to fit up and modify classrooms including replenishing items to accommodate increased enrollment in special education classrooms

From: A2250.490-00-00 (BOCES Services)

To: A2250.450-00-00 (CSE – Material & Supplies)

Amount: \$30,000.

The roll-call vote was as follows:

		⊠ Ed Marin
April Bingel		Pauline Stone
☐ Cathy Buckley	☐ Richard LaVigne	

Additional Items to Discuss

Exit Interview

• Exit Interviews

The Board next discussed exit interviews. The Board President will appoint an exit committee of the Board at the annual organizational meeting.

Board Meeting

• Schedule Special Board Meeting in June

The Board set Tuesday, June 26, 2012 at 6:15 pm as a special meeting of the Board of Education.

Operations Committee Meeting

• Schedule Operations Committee Meeting

The Board scheduled Tuesday, June 19, 2012 as an Operations Committee meeting at 3:30 pm.

• CVES Board Member

CVES Board Member

Richard LaVigne stated the Board will have to submit a name to run for the vacant CVES Board seat. If anyone is interested, they should contact the Board President.

• Summer School Proposal

Summer School

The Board next reviewed the draft proposal for Summer School. The Superintendent stated in the past we have purchased summer school through BOCES and the proposal is to hold our own summer school. The Director of Special Services stated some students have a 12 month program. The district will receive reimbursement from the State and the district has received SED approval. It was the consensus of the Board that they would support this proposal. A resolution will be brought to the next meeting.

• Internal Audit Report

Internal Audit Report

Stan Kourofsky stated the Audit Committee has received the internal audit report and a house keeping session of the full Board will need to be called to review the findings. The Board will review this in July.

Public Comment (15 minutes)

Eric Anderson commented that outgoing Board members Stan Kourofsky and Ed Marin, who serve on the Audit Committee, should be included in the meeting when the internal audit report is discussed.

Public Comment

Debbie Passno inquired if the district could pair up with Plattsburgh and Peru to save costs on the track.

Ken Rock commented on the Code of Conduct. He stated his daughter and other students have missed a fair period of time due the short length issue on the dress code. He requested the Board consider all sizes and shapes when it comes to the dress code and students shouldn't miss instructional time.

Adjournment

Adjournment

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the meeting be adjourned. Time 7:47 pm.

Respectfully Submitted, Joanne Menard, District Clerk