

Beekmantown Central School District

Board of Education Meeting

Place: MS/HS Library

March 22, 2016

Minutes

Call to Order

Andrew Brockway called the meeting to order at 6:17 pm and Michael Hagadorn led the pledge of allegiance.

Members Present

Members Present

☒ Andrew Brockway
☐ Cathy Buckley
☒ Joseph Graziane

☒ Michael Hagadorn
☒ Leonard King
☒ Ed Marin

☒ Jason Marsh
☒ Debbie Passno
☒ Pauline Stone

☒ Michaela LaFountain, Ex-Officio, Student Board Member

Others Present

Others Present

☒ Daniel Mannix, Superintendent
☒ Justin Gardner, HS Principal
☒ Amy Campbell, MS Principal
☒ Michael Johnson, MS Assistant Principal
☒ Polly Tavernia, Director of Pupil Services
☒ Mary LaValley Blaine, School Business Executive
☒ Eric Bell, District Treasurer
☒ Joanne Menard, District Clerk

Visitors

Visitors

Ted Morgan

Trevor Cole

Approval of Agenda

Approval of Agenda

It was moved by Debbie Passno, seconded by Joseph Graziane and carried, that the Board of Education approve the agenda.

Public Comment

Public Comment

Trevor Cole of 3209 Military Turnpike, Plattsburgh informed the board that his north property line is in the Beekmantown School District and the remainder of his property is in the NAC District. When the house was built in 1984 it was assigned the NAC District. There has been no children from this parcel from previous owner(s). Currently NAC is 16 miles from his house with Beekmantown 5.2 miles. He commented that he was open to dialogue and discuss to send his daughter to Beekmantown.

Sharon Nephew, bus driver for 28 years, informed the board on what goes on in the parking lot of the main campus which is unsafe. Students are running across the parking lot between buses, parents are cutting buses off, students are walking with their heads down and texting and at the elementary - parents are parked two-thirds of the way to the Spellman Road.

Superintendent Mannix commented that many changes have taken place at Beekmantown, but not a lot has happened outside. The Board will discuss a building project tonight.

Board Member Michael Hagadorn commented that the Board takes concerns very seriously and in the proposed capital project plans are to improve the parking lots at both buildings.

Presentations

Presentations

Budget process and revenue forecast update

Topic: Budget progress and revenue forecast update (including adversity & growth)

Presenters: *Superintendent Daniel Mannix, School Business Executive Mary Blaine & District Treasurer Eric Bell*

The Superintendent showed the Tax Levy History from 2003-2004 to 2015-2016. He stated the new tax cap calculation as of now was 0.63%. If the district adopts a budget at or below this amount it will allow taxpayers to receive their tax rebate checks.

Eric Bell, District Treasurer reviewed the Tax Cap Calculation and the capital exclusion went from 0 to \$396,505 based on a proposed capital project. The Superintendent commented that the Capital Project would help the facilities and taxpayers. Treasurer Bell stated the tax levy limit increase over the prior year is \$123,618 which equates to 0.63%. School Business Executive Blaine stated that tax cap calculation is based on a lot of variables – bus purchases, capital project, capital outlay etc. The usage of the debt service fund is decreasing from \$100,000 to \$50,000. By moving forward with a capital project, this will have a positive impact on receiving future building aid.

The Superintendent stated in the projected multi-year budget forecast, \$1,288,725 debt service will be retiring. The BAN principal for the capital project is \$718,080 and a capital project outlay would be \$100,000.

School Business Executive Blaine informed the Board that the State will reimburse the district the following year in building aid for a small project. This will have a direct benefit on the tax levy calculation.

District Treasurer Bell reviewed the revenues with the Board (shared services, athletic mergers, Medicare reimbursement, CRP tuition, PILOTS). The School Business Executive and Superintendent reviewed the expenditures with the board.

The Superintendent commented that the district doesn't know what will happen with the Title I funding due to opting out on State testing. The Governor restored 1B to school districts in foundation aid statewide.

Discussion next followed with anticipated grants and the tax levy at various levels 1.5%, 0.63% and 0% - contingency and how those levels impact the multi-year budget forecast. This was demonstrated with a presentation on the whiteboard inserting the various tax levy changes and reviewing the multi-year effect. The Superintendent stated new for next year would be \$4,000 to the music department for equipment, approximately \$75,000 for a new 5th grade teacher due to class size increases, \$24,404 for a receptionist and increase of \$32,900 for a full-time School Resource Officer. The Superintendent recommended a 0.63%

tax levy increase which will allow the taxpayers to receive rebate checks for not exceeding the tax cap.

The \$100,000 Capital Outlay Project discussed earlier is included in the budget and therefore would not require a separate proposition on the ballot. The Building Project being considered would have no new tax impact for the taxpayers.

A question and answer period followed.

Reports

Reports

Michaela LaFountain, Ex-Officio, Student Board Member report on the following:

- The Beek Squad is up and running to help students and faculty;
- Student elections for next year are prior to break;
- Received very good responses regarding the motivational guest speaker who spoke to the students;
- National Honor Society induction ceremony is next month;
- 8th grade class will be going to Boston;
- The middle school won the bullying award;
- The elementary school collected \$3,000 for the Big Change Round-Up;
- Grades 3-8 testing in ELA & Math will be in April.

Committee Reports

- Operations

Board Member Hagadorn stated three major items are being discussed in the Operations Committee - Energy Performance Contract, Capital Project and Building Condition Survey. For traffic safety, the parking lots at both campus will be changed and more discussion will take place on the athletic fields.

School Executive Blaine stated a proposition is on the ballot to create a capital reserve.

- Policy

The second reading and approval of policies are on tonight's agenda.

- Audit

Board Member Pauline Stone stated the Audit Committee did not meet due to lack of a quorum.

It was moved by Debbie Passno, seconded by Michael Hagadorn and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolution on this consent agenda (*Minutes*):

Minutes

Consent Agenda - Minutes

Board of Education Meetings	Committee Meetings
3/08/16	3/02/16 Policy

New Business

It was moved by Pauline Stone, seconded by Debbie Passno and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations & Appointments*):

Consent Agenda - Personnel

Resignations

Resignations

Accept the following *resignations* on the date indicated:

Laramie, Katie

Name	Position	Effective Date
Laramie, Katie	Teacher Aide/Student Aide	3/25/16

Consent Agenda – Appointments

Approve the following *Civil Service probationary* appointment as indicated:

Appointments

Dennie, Hannah

Name	Civil Service Title	Probationary Period	2015-2016 Salary	Contact
Dennie, Hannah	Teacher Aide/Student Aide	4/4/16 – 10/3/17	\$15,328/yr.	10 months

Approve the following *temporary on-call* appointments beginning on the date indicated:

Temporary On-Call

Name	Type	Effective Date
Monroe, Darcie	Non-Instructional	3/9/16
Bradley, James	Non-Instructional	3/28/16

*Short, LeeAnn
Interim Principal*

Approve LeeAnn Short, Director of Special Services and Interim Principal at Beekmantown Elementary School effective 3/18/16.

Financial

*Rescinding 2/9/16
Resolution*

As report earlier this evening, our current tax cap calculation is 0.63% and no longer the negative (1.38%) as was reported on 2/9/16. Therefore, it was moved by Andrew Brockway, seconded by Debbie Passno and carried that the following resolution adopted on 2/9/16 is hereby rescinded. “*Following discussion, it was moved by Andrew Brockway, seconded by Jason Marsh and carried, that the adoption of the 2016-2017 budget requires a tax levy increase of 1.5% which exceeds the statutory tax levy increase limit of negative (1.38%) for this school fiscal year and therefore exceeds the state tax cap and must be approved by sixty percent of the qualified voters present and voting.*”

*Election Services
Agreement*

Miscellaneous

It was moved by Debbie Passno, seconded by Joseph Graziane and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Election Services Agreement between Clinton County and the Beekmantown Central School District for the May 17, 2016 elections and authorize the Superintendent of Schools to sign said agreement.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Joseph Graziane	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

It was moved by Leonard King, seconded by Jason Marsh and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Policies*):

Policies

Consent Agenda - Policies

Approve the following policies:

<u>Name</u>	<u>Policy #</u>
Student Searches and Interrogations	5300-60 (2 st Reading & Adoption)
Reserve Funds	6245 (2 st Reading & Adoption)

It was moved by Leonard King, seconded by Pauline Stone and roll-call voted, that the following resolution be and is hereby adopted:

BE IT RESOLVED by this Board of Education as follows:

*Notice of Annual
District Meeting
Resolution*

Section 1. The Annual Meeting of the qualified voters of the Beekmantown Central School District, Clinton County, State of New York (the "School District"), will be held in the Middle School Gymnasium, at 37 Eagle Way, West Chazy, New York on the 17th day of May, 2016 from 11:00 A.M. to 8:00 P.M., prevailing time, for the purpose of voting on the proposition(s) described in the Notice of Annual District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Annual District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Annual District Meeting to be published in the *Press Republican* a newspaper having a general circulation within the District, such publication to be made four (4) times within the seven (7) weeks next preceding such Annual District Meeting, the first publication to be at least forty-five (45) days prior to the date of said election.

Section 3. The School District, as a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), having reviewed the impact of the school vehicle acquisition described herein upon the environment, hereby determines that such project constitutes a "Type II Action" under the Regulations which does not exceed thresholds established under SEQRA and, as such, is not subject to review under SEQRA;

Section 4. Said Annual District Meeting shall be called by giving the following notice thereof:

**NOTICE OF ANNUAL SCHOOL DISTRICT MEETING
OF THE VOTERS OF THE
BEEKMANTOWN CENTRAL SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Education of the Beekmantown Central School District, Clinton County, New York will hold a public hearing on the 2016-2017 budget on **May 10, 2016 at 7:00 pm** in the high school auditorium.

NOTICE IS HEREBY GIVEN that a copy of the statement of the amount of money which will be required to fund the School District's budget for 2016-2017, exclusive of public monies, may be obtained by any resident or taxpayer of the District during business hours beginning **May 3, 2016**, except Saturdays, Sundays and or holidays at any school building, the district office, West Chazy Library, and the school district website.

THE BOARD OF EDUCATION OF THE BEEKMANTOWN CENTRAL SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the Beekmantown Central School District of the Towns of Beekmantown, Plattsburgh, Chazy and Altona held on March 22, 2016, the annual meeting of the qualified voters of said School District, County of Clinton, State of New York, will be held in the Middle School Gymnasium, 37 Eagle Way, West Chazy, New York on the 17th day of May, 2016 from 11:00 A.M. to 8:00 P.M., prevailing time, for the purpose of voting upon the following propositions:

PROPOSITION I
(Budget)

To approve the proposed 2016-2017 school budget, and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.

PROPOSITION II
(Transportation)

Shall the Board of Education purchase and, to the extent necessary finance, four (4) student transport vehicles at an estimated cost not to exceed \$454,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$454,000, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$454,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$454,000, and a tax is hereby voted to pay the interest on said obligations when due if bonds and notes are issued. This purchase is subject to an estimated State aid transportation reimbursement ratio of 70%. Additional, the district will trade or sell four (4) school buses.

PROPOSITION III
(Capital Reserve Fund)

Shall the Board of Education be authorized to establish a new ten-year reserve fund pursuant to section 3651 of the Education Law in the maximum amount of \$500,000 to be used for renovations, improvements and additions to District facilities, such reserve fund to be funded from any excess General Fund monies for the fiscal year ended June 30, 2016 and annually thereafter during the term of the reserve fund.

PROPOSITION IV
(Board of Education Members)

To elect two (2) members to the Board of Education. The top candidate receiving the highest number of votes will fill the expired term of Leonard King for a 3-year term (7/1/16 – 6/30/19). The 2nd highest number of votes will fill the unexpired term of Eric Anderson commencing 5/17/16 – 6/30/17.

NOTICE IS GIVEN that voting upon the foregoing Proposition will be by voting machine and will take place at the Middle School Gymnasium, 37 Eagle Way, West Chazy, New York on the **17th day of May, 2016** from 11:00 A.M. to 8:00 P.M., prevailing time.

NOTICE IS FURTHER GIVEN that qualified voters may apply for absentee ballots from the office of the Clerk of the School District. The District Clerk must receive applications for absentee ballots by at least seven days prior to the vote (**May 10, 2016**) if the ballot is to be mailed to the voter; on or prior to **May 16, 2016** if the ballot is to be delivered personally to the voter. A listing of all persons to whom absentee ballots have been issued will be available for inspection by any qualified voter in the Office of the Clerk of the School District between the hours of 7:30 a.m. - 4:00 pm during each of the five days prior to the election, except Saturdays and Sundays.

NOTICE IS GIVEN that the Board of Education has ongoing registration. Any person who is not already registered to vote, upon proving that he or she is entitled to vote may register at the district clerk's office until **May 10, 2016**. No person will be entitled to vote whose name does not appear on the School District Register or who has not registered with the Clinton County Board of Registration to vote at the general election. The register containing the names of qualified voters will be available for inspection in the Clerk's office during the hours of 7:30 am – 4:00 pm on each of the five days prior to the day of the election, except Sundays.

NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of school board member must be filed in the district clerk's office no later than **5:00 pm on April 18, 2016**. Each petition shall be signed by at least 25 voters of the District, and must state the name and residence of the candidate.

NOTICE IS HEREBY GIVEN that a qualified voter is a citizen of the United States, at least 18 years old, a resident of the school district for a period of 30 days next preceding the annual district election. The School District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.

NOTICE IS FURTHER GIVEN that the proposition set forth on the voting machine labels shall appear as follows:

PROPOSITION I
(Budget)

To approve the proposed 2016-2017 school budget in the amount of _____, and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.

PROPOSITION II
(Transportation)

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BY ORDER OF THE BOARD OF EDUCATION

Section 5. The vote upon the propositions to be submitted to the qualified voters shall be by ballot on voting machines and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 6. This Resolution shall take effect immediately.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Joseph Graziane	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

*Additional Items to
Discuss*

Additional Items to Discuss (None at this time)

Public Comment

Public Comment (None at this time)

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Andrew Brockway, seconded by Leonard King, and carried Andrew Brockway be appointed as Clerk Pro-tem for this meeting

Respectfully Submitted,
Joanne Menard, District Clerk

*Executive Session
(to discuss the collective
negotiations with the
Superintendent and
Beekmantown Support
Staff Association)*

Executive Session

It was moved by Ed Marin, seconded by Pauline Stone and carried, that the Board enter executive session to discuss collective negotiations with the Superintendent and Beekmantown Support Staff Association. Time 7:43 pm.

It was moved by Andrew Brockway, seconded by Debbie Passno and carried, that the Board return to regular session. Time 8:06 pm.

It was moved by Andrew Brockway, seconded by Debbie Passno and carried, that

*Extended Employment
Contract with Daniel
Mannix, Superintendent*

BE IT RESOLVED, that the Board of Education agrees to extend the employment contract dated August 21, 2013, as amended, between the Beekmantown Central School District and Daniel W. Mannix on the terms specified in the attached amendment dated March 22, 2016.

BE IT FURTHER RESOLVED that the President of the Board of Education be authorized to execute said amendment on behalf of the Board.

*Cathy Buckley Alternate
to Audit Committee*

The Board President appointed Cathy Buckley as an alternate to the Audit Committee for the remainder of the 2015-2016 school year.

Adjournment

Adjournment

It was moved by Ed Marin, seconded by Debbie Passno and carried, that the meeting be adjourned. Time 8:09 p.m.

Respectfully Submitted,
Andrew Brockway, Clerk Pro-tem