

Beekmantown Central School District

Operations Committee

Place: District Office

December 15, 2015

Minutes

Present: Michael Hagadorn, Board Member
Leonard King, Board Member

Others: Daniel Mannix, Superintendent
Mary LaValley Blaine, School Business Executive
Daniel Noonan, Director of Facilities

Visitors: Garrett Hamlin, Tetra Tech Architects and Engineering
Rick Mandl, Tetra Tech
Josh Ettinger, Rob McBath, Mark Durrant and Steve Heaslip, Siemens

The meeting was called to order at 4:00 p.m. by Mr. Hagadorn.

Mrs. LaValley Blaine, volunteered to keep the minutes for the Committee meeting.

The group discussed the internal review and shared comments of the Building Condition Study with Garrett with regard to scope items and assigned priority levels, noting areas where work has already been completed or there was duplication with EPC and possibly SSBA (Smart School Bond Act improvements) or the priority assignment should be changed. The internal team shared the review comments with Garrett for the Main Building and the Cumberland Head Building. It was determined the District would scan the edits/comments for the other two buildings (Annex/District Office and Bus Garage) to Garrett so the comments of the District can be incorporated into the BCS report. Garrett stated NYSED has not yet posted the online BCS report form and therefore has issued a 6 month due date extension from January 15, 2016 to June 16, 2016.

The status of the EPC project Design/Drawings work is underway. The overall scope remains unchanged with EPC implementation costs of \$7,334,310.

Rick Mandl of Tetra Tech then provided an update on the fieldwork and design work that was well underway. There are preliminary 'draft' DD's (Design Drawings) for some of the buildings. Tetra Tech and Siemens discussed the desire to submit the project to NSYED in an electronic format. The timeline suggests questions and answers and final coordination the week of January 4th, with documents arriving at BCSD for the Board President and Superintendents signatures prior to submittal to NYSED planned for January 12, 2016.

Rick Mandl then led discussion of propane tank sizing and placement at the main campus, with Siemens and Tetra Tech agreeing to collect more data to make a final recommendation. There was discussion of the kitchen dishwasher water – combustion vs. heat exchanger HX options. There was discussion on the Solar Canopy and free standing Solar designs, noting strongest solar potential areas. The group listened to an update of the information collected so far on each of the FIM's. Tetra Tech advised the District a specification sheet and RFP solicitation would be ready this week for submittal to obtain Asbestos Survey and possible sampling work. Garrett and Mary will coordinate this task.

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Rick Mandl questioned whether the planned replacement of the existing Boiler in the Bus Garage was really necessary. It was stated this boiler is approximately 15 years old and still in good condition – perhaps the improvement would include the option to replace the burner only to achieve improved energy performance with lessor cost, which would improve both energy efficiency and the pay-back period.

Tetra Tech and Siemen's discussed and agreed upon the benefits of filing the plans and documents with NYSED in an 'electronic' format. The goal continues to be January 12, 2016 for plans to be submitted to NYSED. Once the EPC plan documents are submitted to SED, there is an ability to amend as changes/needs might arise with proper coordination.

Siemen's stated they would provide cut sheets/specifications of the proposed Wind Turbine to Mr. Mannix for reference with meeting with the Town of Plattsburgh for discussions for the Cumberland Head Campus.

The next meeting was discussed with the group and is tentatively scheduled for 4:00 pm on January 28, 2016.

The meeting adjourned at 6:00 pm.

Respectfully Submitted,
Michael Hagadorn, Committee Chair