

Beekmantown Central School District

Board of Education Meeting

Place: **Cumberland Head Elementary School**

December 14, 2010

Minutes

Call to Order

President Steve Trombley called the meeting to order at 6:23 pm. Diane Fox led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Devon Anderson, Ex-Officio, Student Board Member

Others Present

☒ Scott Amo, Superintendent of Schools
☒ Garth Frechette, HS Principal
☒ Joha Battin, HS Assistant Principal
☒ James Knight, Jr., MS Principal
☒ Tracy Corey, MS Assistant Principal
☒ Matthew Slattery, BE Principal
☒ Diane Fox, CH Principal
☒ LeeAnn Short, Director of Special Services
☐ Ed Cook, Dir. of PE, Athletics, Health & Health Services
☒ Gary Lambert, Educational Technology Coordinator
☒ Daniel Noonan, Superintendent of Buildings & Grounds
☒ Shane Brink, Transportation Supervisor
☒ Roxann Barnes, School Lunch Manager (*arrived at 7:24 pm*)
☒ Mary LaValley Blaine, School Business Executive
☒ Joseph Lavorando, School Business Executive
☒ Joanne Menard, District Clerk

Visitors

Visitors

Lucy Giroux	Amy Powell	Tracy Girard	Carrie Beattie
Stacy Burrell	Amy Holzer	Robert King	Patty Gallagher
Anne McGinnis	Raney Rock		

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried that the Board of Education approve the agenda.

Executive Session
*to discuss the
employment history of
a particular person(s)*

Executive Session

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 6:25 pm.

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board return to regular session. Time 6:51 pm.

Public Comment

Public Comment (None at this time.)

Presentations

Presentations

a. Topic: OT/PT Related Services Presentation

Presenters: LeeAnn Short, Director of Special Services
Stacy Burrell, Occupational Therapist
Amy Powell, Occupational Therapist
Tracy Girard, Physical Therapist
Carrie Beattie, Special Education Teacher
Amy Holzer, 3rd Grade Teacher

LeeAnn Short, Director of Special Services introduced the new OT & PT staff. Instead of buying services from CVES, the district hired two Occupational Therapist and one Physical Therapist. Amy Holzer has been teaching 17 years at BCSD, Carrie Beattie has been with the district for 13 years, Amy Powell has been an OT since 1986, Stacy Burrell is in her 4th year as an OT, and Tracy Girard has been a PT for 8 years.

This summer the group worked on sensory strategies. An exercise with a black sock filled with rice and 12 paper clips was demonstrated. Individuals have sensory overload due to lights, sounds, pressure, etc. The group presented a PowerPoint on Sensory Integration in the Classrooms at BCSD. The sensory integration is an ongoing cycle. The three systems are: Proprioceptive, Vestibular, and Tactile. The group explained each of these systems.

The OT & PT providers are pushing into K & 1 classrooms to work on motor skills once per week for 30 minutes. All K & 1 grades and teachers are participating. The OT & PT are working on motor skills, which facilitate academics. The goal is to build on the foundation skills of all children in the school. The group thanked the Board for being proactive.

b. Topic: Wireless Proposal

Presenter: Gary Lambert, Educational Technology Coordinator

Gary Lambert, Educational Technology Coordinator addressed the Board stating since the last capital project in 2000, Google, UTube, Smart Phones etc. has been introduced. He submitted a proposal for the following four elements:

1) Wired and Wireless Infrastructure Upgrade

This needs to be accomplished if the district is going to move forward with anything. The current system has grown as much as it can and is not positioned to take advantage of greater speeds and changing needs.

2) Server & Desktop Virtualization

This essentially runs an entire server in software, allowing the district to put in place many more servers than we have now. This will also allow the desktop's computer's image on a server and deliver that to the desktop through a web browser that all end users see the same exact set of programs, icons, etc. This will allow the district to apply updates and patches in a matter of minutes instead of weeks.

3) Video Distribution & Video On-Demand

The teacher would be able to upload the video link to the district server.

4) Video Surveillance

This would add video surveillance cameras to Cumberland Head Elementary School, Bus Garage, and District Office.

The Board President stated the majority of the Board met with Tetra Tech at the Operations Committee earlier this evening. The Board will think about what was discussed and come back with priorities.

Board Member Leonard King inquired about the temperatures of some rooms, which was brought to the Board's attention at the last meeting. The Superintendent of Buildings and Grounds stated he went over the list and the temperatures are constant. Mr. King stated he has spoken with several teachers and some rooms are 57° & 62°. This needs to be reviewed.

Reports/Presentations

Reports

Scott Amo, Superintendent of Schools had no report at this time.

Mary LaValley Blaine, School Business Executive reported on the following:

- Kevin Rowland from the State Comptroller office will have an exit audit with the District on Monday or Tuesday of next week. Mrs. Blaine extended an invitation to anyone who wished to participate.
- The IRS mileage rate will increase to 51¢ per mile effective 1/1/11.
- The State has opened up Medicaid billing retroactively to September 2010. The district will be forfeiting last year's Medicaid reimbursement aid because we are unable to go back and provide documentation necessary to meet the new billing requirements.
- The district received notice of the 2009-2010 surplus check from BOCES expected in the amount of \$62,000. This is a decrease of \$115,000 from last year's surplus amount of \$177,000. Board Member Richard LaVigne (representative of the BOCES Board) stated all school districts are seeing less money this year and this will probably continue this way.

Devon Anderson, Ex-Officio, Student Board Member reported on the following:

- November 19 & 20 was Area All State Music Festival
- December 2 – 5 is Conference All State Music Festival
- December 1 – 9 is Hanukkah
- December 13 was the MS Concert. The Men's Ensemble day beau.
- HS Concert is December 16th
- JV Boys Basketball is 2 and 0

- Varsity Boys Basketball is 0 & 2
- Girls Varsity is a young team
- Wacky Wednesday will be next week.

Minutes

Approval of Minutes

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

November 30, 2010

New Business

CSE & CPSE Recommendations

CSE Recommendations

It was moved by Pauline Stone, seconded by Stan Kourofsky, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 12/14/10.

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 12/14/10.

Personnel

Resignations *Pelkey, Danelle*

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the following resignation on the date indicated:

Name	Position	Effective Date
Pelkey, Danelle	Ticket Taker	11/30/10

Appointments

Appointments

Bell, Eric *School District* *Treasurer*

It was moved by Karen Armstrong, seconded by Pauline Stone, and unanimously carried, that the Board of Education appoint Eric Bell to serve as School District Treasurer of this District during the 2010-2011 fiscal year at an annual salary of \$45,000 (prorated) effective 1/3/11 with an indemnity amount of \$1,000,000. Mr. Bell's Civil Service probationary period will be from 1/3/11 to 1/2/12. Mr. Bell is still subject to an annual appointment at the July reorganizational meeting.

Curriculum Lead *Teachers*

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *Curriculum Lead Teachers* for the 2010-2011 school year as indicated:

Area	Name	Salary
K-5 ELA & Social Studies	Grindle, Roberta	\$3,859
K-5 ELA & Social Studies	Carlin, Sharon	\$3,859
K-5 Math & Science	Mulverhill, Barry	\$3,859
K-5 Math & Science	Villa, Peter	\$3,859

*Winter Athletic
Appointments*

It was moved by Pauline Stone, seconded by Leonard King, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following winter athletic appointments for the 2010-2011 season:

Sport	Name	Amount
Capo, Maribeth	Indoor Track (Girls)	\$1,935
Drake, Barbara	Indoor Track (Boys)	\$1,935
Sapp, Andree	Nordic Ski (Volunteer)	-0-

*Temporary On-Call
Appointments*

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Giddings, Allen	Non-Instructional	12/10/10
Cook, Jodie	Non-Instructional	12/20/10
Ultee, Beverly	Non-Instructional	12/20/10

*Giddings, Allen
Cook, Jodie
Ultee, Beverly*

*Substitute
Appointments*

It was moved by Pauline Stone, seconded by Karen Armstrong, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Cutter, Rachel	Instructional	12/20/10
Hammack, Daniel	Instructional	12/20/10
Leach, Jason	Instructional	12/20/10

*Cutter, Rachel
Hammock, Daniel
Leach, Jason*

*Unpaid Child Rearing
Leave*

Goodwin, Jennifer

Unpaid Child Rearing Leave

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves an unpaid leave of absence for Jennifer Goodwin as an Elementary Teacher after her maternity leave which will begin on or about 1/29/11 until 5/14/11 consistent with Federal Family & Medical Leave Act of 1993, Board of Education Policy #9520.2 and Article IX Child Rearing Leave in the Agreement between the Beekmantown Teachers' Association and the Beekmantown Central School District.

Sabbatical Leave

Sabbatical Leave

Danville, Scott

It was moved by Karen Armstrong, seconded by Leonard King, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the request for a sabbatical leave for Scott Danville for the 2011-2012 school contingent upon Mr. Danville being accepted into the Department of Energy Fellowship Program.

Designation to sign checks

Miscellaneous

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried, that the Board of Education designate Eric Bell, School District Treasurer, to sign all checks of this District during the 2010-2011 fiscal year with Mary LaValley Blaine., acting in his absence effective 1/3/11.

Policies

Policies

It was moved by Richard LaVigne, seconded by Carole Race and unanimously that the Board of Education does hereby approve the following policy:

<u>Name</u>	<u>Policy #</u>
Authorized Use of District Owned Materials and Equipment	8330 (Final)

*Health Service Fees
Plattsburgh City
School District*

Financial

It was moved by Richard LaVigne, seconded by Carole Race, and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the payment for health service fees to the Plattsburgh City School District for the 2010-2011 school year in the amount of \$19,114.20 for 36 students @ \$530.95 per pupil.

*CEWW School
Boards Association
Meeting*

Additional Items to Discuss

- *CEWW School Boards Association Meeting – January 6, 2011*

Discussion next followed on the CEWW School Boards Association meeting and who will be attending. Names were given to the District Clerk.

*Equipment stored at
West Chazy School*

- Equipment stored at West Chazy School

Discussion next followed on equipment stored at the West Chazy School. The Superintendent of Buildings & Grounds stated equipment from West Chazy is used quite often to fulfill staff orders. A list of equipment stored at West Chazy to be given to the Purchasing Agent Mary LaValley Blaine.

Transfinder

- Transfinder (Bus Transportation Software)

Discussion followed on the quote from Transfinder for the purchase of transportation software. The Transportation Supervisor stated the following: 1) the present software “VersaTrans” does not talk with our present student “StarWeb” software system, 2) the system is hard to work with, 3) the system does not take into account turn around, etc., 4) we are always tweaking the routes, and 5) we constantly are calling for tech support. Therefore, we have been looking at other systems.

The Transfinder has a 360° view of the bus stops. If the district purchases his new software (Transfinder) by 12/31/10, the district will see a \$5,000 purchase price savings, effective 1/1/11; the software cost will be \$5,000 more. The Transportation Supervisor stated the total net cost to the district after State aid is approximately \$1,900. The Superintendent stated the budget could support the purchase of a new system. The

maintenance and support fee of \$2,500 is free for the first two years. The annual support fee of \$2,500 for year #3 is due by 1/13. Presently the district pays a little over \$4,000 per year for maintenance and support for the current software VersaTrans.

Discussion followed on the wait time bus driver's are waiting for students to board the bus when they stop for door to door pick-up. If the wishes of the Board are for more efficient pick up and drop off routes could be considered in lieu of door-to-door service.

It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted, that the Board of Education authorize the Superintendent to enter into a contractual agreement with Transfinder for services (transportation software) as specified in their amended proposal dated 12/13/10 and to expend the sum not to exceed \$9,245 by 12/31/10.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

- CoSer for Residency

CoSer for Residency

Board Member Richard LaVigne stated CVES will be offering a CoSer for residency. An individual will go to the house to verify residency. When this CoSer is available, he will inform the Board.

- Property Tax Exemption for Real Property owned by volunteer firefights and volunteer ambulance workers

Property Tax Exemption

Chapter 392 of 2010 that was signed into law by Governor David Patterson on 8/13/10 which allows taxing authorities within Clinton County to grant property tax exemption for real property owned by volunteer firefights and volunteer ambulance workers. To grant this exemption, the local tax jurisdiction must adopt a local law, ordinance, or resolution providing therefore. The Board President stated five fire departments was situated within the Beekmantown Central School District – Beekmantown, West Chazy, Cumberland Head, Morrisonville, and District 3. The Board President will keep the Board updated on this issue.

Budget Calendar 2011-2012

- Budget Calendar 2011-2012

Before adoption of the 2011-2012 Budget Calendar, a date will be submitted for the Board to provide guidance in preparation of the budget.

Public Comment

Public Comment (None at this time.)

Adjournment

Adjournment

It was moved by Cathy Buckley, seconded by Richard LaVigne and unanimously carried, that the meeting be adjourned. Time 8:33 pm.

Respectfully Submitted,
Joanne Menard, District Clerk