

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**November 13, 2012**

### Minutes

#### Call to Order

President Leonard King called the meeting to order at 6:17 pm and Richard LaVigne led the pledge of allegiance.

#### Members Present

☐ Eric Anderson  
☒ April Bingel  
☒ Cathy Buckley

☒ Leonard King  
☒ Richard LaVigne  
☒ Ed Marin

☒ Debbie Passno  
☒ Pauline Stone  
☐ Steve Trombley

☒ Andrew Peryer, Ex-Officio, Student Board Member

#### Others Present

☒ Scott Amo, Superintendent of Schools  
☒ Diane Fox, HS Principal  
☒ Joha Battin, HS Assistant Principal  
☒ James Knight, Jr., MS Principal  
☒ Amy Campbell, MS Assistant Principal  
☒ Matthew Slattery, BE Principal  
☐ Garth Frechette, CH Principal  
☐ LeeAnn Short, Director of Special Services  
☐ Gary Lambert, Educational Technology Coordinator  
☐ Ed Cook, Director of Physical Education  
☐ Daniel Noonan, Superintendent of Buildings & Grounds  
☒ Shane Brink, Transportation Supervisor  
☒ Roxann Barnes, School Lunch Manager  
☒ Joseph Lavorando, School Attorney  
☒ Mary LaValley Blaine, School Business Executive  
☒ Joanne Menard, District Clerk

#### Visitors

#### Visitors

Ken Maurer  
Gary Gudz  
Ilona Kelting

Susan King  
Lucy Giroux  
Michelle Simpson

Robert King  
Patty Gallagher  
Holly Sims

#### Approval of the Agenda

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that the Board of Education approve the agenda.

#### Public Comment

#### Public Comment

None at the time.

### **Spotlight on Education**

**Topic:** Innovative Manufacturing Partnerships

**Presenters:** Joha Battin, HS Assistant Principal

Joha Battin, HS Assistant Principal presented a PowerPoint Presentation on “Innovation Manufacturing Partnership Advancing Careers through Technical Training”. This is a pilot program with 12 students participating which exposes students to manufacturing careers and the skill sets required to be successful in those careers at no cost to the district. A question and answer period followed.

### **Reports**

#### **Audit Report 2011-2012**

### **Reports**

**Topic:** Audit Report 2011-2012

**Presenter:** Michael Boulrice of Conroy, Boulrice, Telling & Trombley, PC

Mr. Michael Boulrice of Conroy, Boulrice, Telling & Trombley, PC reviewed the 2011-2012 Audit Reports and management letter with the Board. A question and answer period followed.

### **Reports**

### **Reports**

*Scott Amo, Superintendent of Schools* reported on the following.

- Interviews for the interim MS Principal were held.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- State aid claims were filed on 10/26/12 which was one week earlier than last year.
- Stated the NYS Teachers' Retirement System rate will increase from 11.84% to 15.5% - 16.5% for 2013-2014 and the NYS Employees' Retirement System is looking at a similar increase. This is due to poor returns and the global markets.
- Several budget transfers this evening are to realign the budget to match re-assignments and resource re-allocations.
- Final Cost Reports were closed out and submitted to Grants Finance for the Title I and Title II grants from 8/31/12.
- The incarcerated youth program is mandated by the State because the Clinton County Jail is sited within the District boundaries. The maximum allocated state aid was approximately \$202,000 for the 2011-2012 school year. The cost to run the program last year was approximately \$180,000.
- The cafeteria budget transfer is to clear up old uncollectible student balances. The student charge policy needs to be reviewed to determine what actions can be implemented at the elementary school buildings to improve repetitive collection efforts and charging rules at those buildings.

*Andrew Peryer, Ex-Officio, Student Board Member* reported on the following:

- The first quarter ended and the 2<sup>nd</sup> quarter began today.
- Seniors are finishing up plans for next year for college or entering the work force.
- The fall sports season finished and the winter sports season began.
- Freshman adjusted to school with the Peer Mentor Program.
- Students are preparing for upcoming concerts.

## **Committee Reports**

### **Bullying Task Force**

Pauline Stone updated the board on the Bullying Task Force meeting held last week.

### **Policy Committee**

The policy committee reviewed several policies related to the Fitness Center with policy #1500 Public Use of School Facilities needing to be revised.

### **Audit Committee**

Cathy Buckley commented that the 2011-2012 audit report addresses extra curricular activities. She requested the history of extra-curricular activities for the last year (2011-2012) be submitted to the Board for review. The club advisors are requested to submit monthly reports, minutes, summary of activities, and list of officers. Mrs. Buckley requested this information be collected by the Superintendent and included in the next board packet if possible.

### **Operations Committee**

Richard LaVigne informed the board that the exterior exit to the women and men's bathroom will be through the faculty room instead of going through the outside wall.

## **Minutes**

### **Minutes**

It was moved by April Bingel, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

10/09/12 Board of Education Meeting  
10/30/12 Special Board of Education Meeting

It was moved by Debbie Passno, seconded by Richard LaVigne and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

<b>Audit</b>	<b>Cafeteria</b>	<b>Operations</b>	<b>Policy</b>
11/06/12	10/26/12	10/09/12	11/06/12
		10/24/12	
		11/07/12	

## **CSE Recommendations**

### **New Business**

#### **CSE/CPSE Recommendations**

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CSE recommendations dated 11/13/12.

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CPSE recommendations dated 11/13/12.

## Personnel

### Resignations

#### Resignations

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the resignations from Patty Gallagher and JoLee Yeddo as Newspaper/Yearbook Club Advisors for CH for the 2012-2013 school year.

### Appointments

#### Appointments

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *permanent Civil Service* appointments as indicated:

*Collins, Patrick*  
*White, Davina*

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Collins, Patrick	Custodial Worker	12/8/11 - 12/7/12	12/13/11	12/08/12
White, Davina	Food Service Helper	9/6/11 – 12/7/12	7/05/11	12/08/12

### Substitutes

It was moved by April Bingel, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Burgess, Amanda	Instructional	11/19/12
Cranker, Christen	Instructional	11/19/12
Rock, Sandra	Instructional	11/19/12

### Temporary On-Call

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Lago, Mary	Non-Instructional	11/19/12

### Winter Athletic Positions

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following winter athletic positions for the 2012-2013 school year as indicated:

Assignment	Name	Based on 2010-11 Rate
Wrestling - Head Varsity	Gadway, Leonard	\$4,996
Wrestling - Assistant	Renadette, Dennis	\$3,341
Wrestling - Modified	Gregory, Kevin	\$2,493
Wrestling – Volunteer Assistant	Nephew, Alan	-0-
Basketball – Girl's – Volunteer Assistant	Fesette, Neil	-0-

Coaches  
Lady Eagles  
Hockey Team

It was moved by April Bingel, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following individuals as coaches for the Lady Eagles Hockey Team for the 2012-2013 school year at no cost to the district pending receipt of funds from the Lady Eagles Organization.

*Ray Guay – Head Coach*  
*Todd Bone – Assistant Coach*

Extra-Curricular  
Appointments

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following extra-curricular appointments for the 2012-2013 school year as indicated:

Assignment	Name	Name	Based on 2010-11 Rate	
			Amount Per Person	Total Cost
Newspaper/Yearbook (CH)	Bridget Provost	Michael Waite	\$897	\$1,794

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves to amend the appointment of the Model UN advisors from the board meeting minutes of 10/9/12 and add the name of Carlos Madan to the list of Jon Chapman and Scott Tuller. The rate of pay is amended from \$874 each to \$582.66 each.

Volunteer Fitness  
Center  
Coordinators

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves to appoint the following *Volunteer Fitness Center Coordinators*:

Name	Salary	Effective Date
Simpson, Rob	-0-	11/26/12
Simpson, Michelle	-0-	11/26/12

Fitness Center  
Community  
Supervisors

It was moved by April Bingel, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves to appoint the following *Fitness Center Community Supervisors*:

Name	Salary	Effective Date
Chase, Peter	-0-	11/26/12
Sims, John	-0-	11/26/12
Roberts, Michael	-0-	11/26/12
Downs, Kevin	-0-	11/26/12
Myers, Joseph	-0-	11/26/12
Bizga, Mary	-0-	11/26/12
Dumont, Sheila	-0-	11/26/12

### Miscellaneous

Athletic Merger

It was moved by Cathy Buckley, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the athletic merger with Seton Catholic Central High School for Lady Eagles

Hockey Program for the 2012-2013 school year with the understanding that all operating costs, including expenses will be provided by Lady Eagles Hockey Association of Chazy.

#### Independent Swimmer

It was moved by Debbie Passno, seconded by April Bingel and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education grants permission for one (1) Beekmantown Central School District student to participate at PHS as an independent swimmer for the 2012-2013 season at no cost to the district.

#### Board & District Goals 2012-2013

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education adopts the following Board and District Goals for 2012-2013:

##### Board Goals for 2012-2013

- Seek a Public Referendum in May to consider changing Board terms of office from 5 to 3 years
- Research Opportunities that could affect long term budget development including:
  - The potential for district consolidation and/or shared services with an area district.
  - A restructuring of school year and/or school day.
  - Long range student transportation needs and bus purchase planning.
  - A reorganization of the elementary schools as K-2 and 3-5 buildings.
  - The identification of priorities for EXCEL funding from the 5-year plan.
  - Research the development of a 3 to 5 year budget plan.
- Develop baseline indicators of parental support of students in Grades K-12 for which to establish future goals.

##### District Goals for 2012-2013

- Pursue a criteria format for determining student participation in BOCES programs.
- The composite scores of students in Grades 3-8 will result in a building rating of effective or highly effective.
- Research the administrators/supervisors/staff staffing supports.
- The composite scores of students in Grades K-2, based on AimsWeb measures, will result in a K-2 building score of effective or highly effective.
- Develop and implement targeted programs and services for students in Grades 9-12 with IEPs that will result in a decrease of 5% in the drop-out rates for each year beginning in 2012-2013.

#### Policies

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby approve the following policy:

#### Policies

##### Name

##### Policy #

Public Use of School Facilities

1500 (Revised)

## **Financial**

### Financial Reports

It was moved by Richard LaVigne, seconded by April Bingel and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (June 2012 - October 2012)  
Treasurer's Revenue Report – (June 2012 - October 2012)  
Treasurer's Monthly Report – (June 2012 - October 2012)  
Trial Balance – (June 2012 - October 2012)

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Reports for June 2012 - October 2012.

It was moved by Richard LaVigne, seconded by April Bingel and unanimously carried, that Board of Education acknowledges receipt of the Budget Transfer Report for June 2012 - October 2012 and Due To & Due From Report as of October 2012.

### Transfers

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)  
To: A2110.100.00.00 (UPK Teacher District Share)  
Amount: \$26,090.80

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)  
To: A2110.120.01.00 (Teacher Wages K-3)  
Amount: \$93,059.48

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)  
To: A2110.130.00.00 (Teacher Wages 7-12)  
Amount: \$117,317.45

Transfer funds to realign wage budgets with assignments.

From: A2110.400.06.00 (Incarcerated Youth Services)  
To: A2110.150.06.00 (Teacher Wages Incarcerated Youth)  
Amount: \$45,000.00

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)  
To: A2110.160.00.77 (Teacher Aide Wages UPK)  
Amount: \$6,292.83

Transfer funds to realign wage budgets with assignments.

From: A2250.490.00.00 (CSE BOCES Services)  
To: A2250.150.00.00 (CSE Teacher Wages)  
Amount: \$75,000.00

Transfer funds to realign wage budgets with assignments.

From: A2250.490.00.00 (CSE BOCES Services)  
To: A2250.160.00.00 (CSE Teacher Aide Wages)  
Amount: \$45,000.00

Transfer funds to realign wage budgets with assignments.

From: A2250.490.00.00 (CSE BOCES Services)

To: A2810.150.00.00 (Crisis Counselor)

Amount: \$31,190.18

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)

To: A2805.160.00.00 (Attendance Clerical Wages)

Amount: \$8,403.25

Transfer funds to realign wage budgets with assignments.

From: A2110.120.02.00 (Teacher Wages 4-6)

To: A2815.160.00.00 (Health Services Clerical Wages)

Amount: \$2,244.08

Transfer funds to realign wage budgets with assignments.

From: A2855.150.00.00 (Athletics – Teacher Coaching Wages)

To: A2855.160.00.00 (Athletics – Non Teacher Coaching Wages)

Amount: \$45,472.72

Transfer funds to realign wage budgets with assignments.

From: A2855.150.00.00 (Athletics – Teacher Coaching Wages)

To: A2855.160.01.00 (Athletics – Non Teacher Ticket Takers/Clock Keepers)

Amount: \$1,200.00

As recommended by the Cafeteria Committee, transfer to cover old outstanding uncollectible student charges.

From: A2110.120.00.00 (Teacher Wages General)

To: A9950.902.00.00 (Interfund Transfer - Cafeteria)

Amount: \$476.59

The roll call vote was as follows:

☐ Eric Anderson

☒ April Bingel

☒ Cathy Buckley

☒ Leonard King

☒ Richard LaVigne

☒ Ed Marin

☒ Debbie Passno

☒ Pauline Stone

☐ Steve Trombley

Tax Collector's  
Reports

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the tax collector's reports from the Town of Plattsburgh and from the Towns of Altona, Beekmantown & Chazy and also certification of school relevy report in the amount of \$1,064,551.55 and that said relevy report be returned to Clinton County by 11/15/12 so that tax may be relevied as certified by the tax collectors.

The roll call vote was as follows:

☐ Eric Anderson

☒ April Bingel

☒ Cathy Buckley

☒ Leonard King

☒ Richard LaVigne

☒ Ed Marin

☒ Debbie Passno

☒ Pauline Stone

☐ Steve Trombley

Audit Report

It was moved by Debbie Passno, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Audit Committee, the Board of Education accepts the Audit report prepared by Conroy, Boulrice, Telling & Trombley, PC for the 2011-2012 school year.

The roll-call vote was as follows:



☐ Eric Anderson  
☒ April Bingel  
☒ Cathy Buckley

☒ Leonard King  
☒ Richard LaVigne  
☒ Ed Marin

☒ Debbie Passno  
☒ Pauline Stone  
☐ Steve Trombley

#### Senatorial Grant

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the \$50,000 Senatorial Grant in Aid for the 2012-2013 school year and concurrently increase the revenue budget and expenditure budget to account for this grant.

The roll-call vote was as follows:

☐ Eric Anderson  
☒ April Bingel  
☒ Cathy Buckley

☒ Leonard King  
☒ Richard LaVigne  
☒ Ed Marin

☒ Debbie Passno  
☒ Pauline Stone  
☐ Steve Trombley

*The Superintendent will present options at the next meeting for this \$50,000 senatorial grant.*

#### **Additional Items to Discuss**

#### Attendance at CEWW School Boards Assoc.

- Attendance at CEWW School Boards Association Meeting on 1/10/13

Names were given to the District Clerk for attendance at the CEWW School Boards Association Meeting on 1/10/13.

#### Public Comment

#### **Public Comment**

Ken Maurer congratulated the Board on the work on the fitness center. He commented that the district has a good school board.

#### Fitness Center

#### Fitness Center

Debbie Passno stated they would like to open the fitness center the Monday after Thanksgiving. The Superintendent commented that he was waiting for the inspection report on the fitness center equipment.

#### Consolidation K-2 and Grades 3-5

#### Consolidation K-2 and Grades 3-5

The Board members for the committee to review the Board Goal "A reorganization of the elementary schools as K-2 and 3-5 buildings will be April Bingel, Debbie Passno, Cathy Buckley and Pauline Stone.

#### Safety Committee

#### Safety Committee

The time for the holding a safety committee meeting was discussed and set for 3:30 pm.

#### Technology Committee

#### Technology Committee

April Bingel will be the Technology Committee Liaison.

#### Clerk Pro-Tem

#### **Clerk Pro-Tem**

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that Leonard King be and is hereby appointed Clerk Pro-tem for the remainder

of this meeting.

### **Executive Session**

Executive Session  
(to discuss the  
employment history  
of a particular  
person(s))

It was moved by Richard LaVigne, seconded by Ed Marin and unanimously carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 8:04 p.m.

*April Bingel departed the meeting at 9:40 pm.*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board return to regular session. Time 9:45 p.m.

Appointment

*Dixon, Elaine*

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that be it resolved, that the Superintendent of Schools is hereby authorized to hire Elaine Dixon to the position of interim middle school principal at a salary not to exceed the current budgeted salary, prorated for the period commencing on the date of hire through June 30, 2013. Ms. Dixon holds initial certification as a School Building Leader. The person filing this position will be recognized by the Beekmantown Administrator's Association.

### **Adjournment**

Adjournment

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 10:13 p.m.