

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

February 12, 2013

Minutes

Call to Order

President Leonard King called the meeting to order at 6:17 pm and lead the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley (arrived 6:22 pm)	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Andrew Peryer, Ex-Officio, Student Board Member

Others Present

Others Present

- ☒ Scott Amo, Superintendent of Schools
- ☒ Diane Fox, HS Principal
- ☒ Joha Battin, HS Assistant Principal
- ☒ Elaine Dixon, MS Principal
- ☒ Amy Campbell, MS Assistant Principal
- ☐ Matthew Slattery, BE Principal
- ☒ Garth Frechette, CH Principal
- ☒ LeeAnn Short, Director of Special Services
- ☐ Gary Lambert, Educational Technology Coordinator
- ☐ Ed Cook, Director of Physical Education
- ☐ Daniel Noonan, Superintendent of Buildings & Grounds
- ☒ Shane Brink, Transportation Supervisor
- ☒ Roxann Barnes, School Lunch Manager
- ☒ Joseph Lavorando, School Attorney
- ☒ Mary LaValley Blaine, School Business Executive
- ☒ Joanne Menard, District Clerk

Visitors

Visitors

Ken Maurer	Marilyn Dwyer	Gary Gudz
Barbara Gibson	Barb Stone	Charlie Stone
Susan King	Robert King	Renée Hall
Patty Gallagher	Lucy Giroux	Cindy Rock
Holly Sims	Diane Kwartz	Toni Mieles
Chris Mieles		

Approval of the Agenda

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board of Education approve the agenda with the addition of Trevor Brow as temporary on call and the removal of Barry Mulverhill as Head JV Softball Coach.

Public Comment

Public Comment (10 minutes)

Marilyn Dwyer addressed the Board on clarification to become valedictorian and salutatorian.

Cathy Buckley arrived at 6:22 pm.

Gary Gudz commented that residents on Cumberland Head are trying to get natural gas and if this comes to fruition; he hoped the Cumberland Head School would connect.

Holly Sims commented that the budget should eliminate waste before programs. Classes with low enrollment should be reviewed in particular AIS, electives, CAO, and AP.

Spotlight on Education

Spotlight on Education

Topic: Middle School Video

Presenter: Middle School Students & William King, Advisor

The following middle school students from Grades 7 & 8 created a Bullying Prevention Video: Kiersten Harvey, Zoe Tabor, Nick Eldridge, Rachel Maurer, Rebekah Kashorek, Rachel Barnes, Marek Zuckerbert, Trevor Heroux, and Brooke Bjelko.

The students who were in attendance (Kiersten Harvey, Nick Eldridge, Rachel Maurer, Rachel Barnes & Trevor Heroux) explained why they participated in the video. The video was shown.

Presentation

Presentation

Topic: Annual Professional Performance Review (APPR)

Presenter: Teri Calabrese-Gray, Assistant Superintendent for CVES

Teri Calabrese-Gray, Assistant Superintendent for CVES updated the Board on Annual Professional Performance Review (APPR). The administrators were required to complete eight (8) days of training, then the Board appointed them as Lead Evaluators. APPR Requirements for Teacher Evaluation are 20 points: Growth, 20 points: Local Student Achievement Measures, and 60 points: Other Measures.

Probationary teachers are required to have two (2) announced observations (each includes a pre-conference, observation and post-conference) and one (1) unannounced observation (includes observation and post-conference). Tenure teachers are required to have one (1) announced observation (includes a pre-conference, observation and post-conference) and one (1) unannounced observation (includes observation and post-conference). All teachers must be provided a summative evaluation, prior to the end of the school year.

The estimated time requirements per teacher: announced observation: 6 hours 30 minutes, unannounced observation: 3 hours 15 minutes, Mid-Year Review/Progress Checkpoint: 1 hour, and Summative Evaluation Conference: 45-60 minutes.

Regulations require APPRs for each educator to be completed and results provided to the educator by 9/1 of the school year following the evaluation year. Teacher Improvement Plans (TIPs) must be in place within 10 school days from the opening of classes in the school year.

Total time to evaluate a probationary teacher is approximately 18.75 hours and approximately 12 hours for a tenured teacher.

The administrators are evaluated by the Superintendent.

The district has purchased OASYS to track APPR. Board Member Pauline Stone asked the principals how many evaluations they each had. The Cumberland Head Principal stated 35 (26 instructional, 4 non-instructional, 2 shared, 1 shared non-instructional and 2 part-time), the Director of Special Services stated 85 (51 instructional and 32 non-instructional) and the High School Principal stated 48.5.

A question and answer period followed.

Reports

Reports

Scott Amo, Superintendent of Schools reported on the following.

- Cumberland Head Elementary School has rescheduled its planned Winterfest on 2/17/13 at Beartown Ski Area for family tubing. Donations of \$5 accepted to be applied to the costs of the playground fund.
- To celebrate Valentine's Day, the PTO will provide 676 heart-shaped chocolate pops.
- Today, Cumberland Head Elementary School celebrated the 100th day of school with a Chinese New Year Parade.
- Beekmantown Elementary School will hold its 2nd annual Spirit Week 2/11/13 – 2/15/13. There was an Eagle Pride Pep rally yesterday and on Thursday, there will be a Winter Carnival which will include: a hip hop dance with HS instructions, a karate demonstration from Villari's, an outdoor inflatable obstacle course provided by the PTO, and other activities.
- Recently, one student noticed that another was sitting alone at lunch with no invitation to join a table. The student invited the other student to join her and her friends. After getting to know her better, it was learned that the student has been involved in "cutting". As a result of sharing this information, the troubled student is now receiving professional assistance.
- The plaque commemorating the original construction of the high school was removed during the capital project has been cleaned and installed in the entrance to the high school.
- In another instance, an individual had a "breakdown" during the completion of a presentation in class. The teacher brought the incident to the attention of a counselor who could then determine the cause of the problem. It seems our student had befriended a 13 year old in NY City on a popular website. The 13 year old had expressed suicidal tendencies to our student. Again, counselors contacted Mr. Lambert who was able to "trace" the origin of the online chat to a particular school in NY City. Sue Broadwell contacted their Dean of Students who intervened. The 13 year old had a definite plan to commit suicide and has been hospitalized.
- The School Business Executive and I have a little bit of new news to report on relative to the budget development. Most of the information will not be known until early March. However, on the agenda this evening, there is a resolution to accept retirement notices from seven (7) individuals. Three require special education certifications and will need to be replaced based on IEP needs; the Incarcerated Youth position is required by SED to be filled because the prison is in our district; the elementary positions will need to be filled based on class size limits; two (2) high school positions are not expected to require replacement.

- At a Directors meeting with the consortium's insurance managers, districts were informed that the health rates are not expected to increase more than 7% for the regular (Plan A) and no increase under Plan B.
- The District and BTA negotiations teams have agreed to exchange proposals on 2/28/13 for consideration of a successor agreement. Dates for similar activity with the Support Staff Supervisors and the Support Staff Association have yet to be determined.

Mary LaValley Blaine, School Business Executive reported on the following:

- The New York State Teachers' Retirement System contribution rate for 2013-2014 is estimated to increase from 15.5% to 16.5%, which equates to an approximate increase of \$500,000.
- The New York State Employees' Retirement System contribution rate for 2013-2014 is estimated to increase from 18.9% to 20.9%, which equates to an approximate increase of \$56,000.
- Health Insurance is estimated to increase by 7%. Based on our January billing, the district has 535 participates, 532 members on Plan A and 3 members on Plan B. Approximately one-half of the participates are retirees. This equates to an approximate \$447,000 increase.
- The deadline for filing a retirement notification for the instructional staff was 2/1 and the non-instructional staff is 3/1.
- The budget transfer is from the senatorial grant for 71 dell computers.
- The district has received grant amendment notification on the IDEA 611 and 619 grants.
- The application on Phase II – Capital EXCEL Project has been approved by SED. The district is going out to bid.

The Superintendent updated the Board on the proposed Telephone Survey. The Educational Technology Coordinator has done field testing and the district has existing software to manage the data.

Andrew Peryer, Ex-Officio, Student Board Member reported on the following:

- The 3rd quarter began.
- Winter Sports are coming to an end. The girl's and boy's bowling team won the sectionals. The Girl's Hockey team is the State Champions. Students are signing up for spring sports.
- Beekmantown Model UN is Thursday and the Model UN just returned from Boston. North Country Model UN will be held at NCCS in March.
- Friday is square dancing.
- A lot of students are preparing for graduation.
- The Annual Variety Show will be held under the direction of Ms. Fox.
- Band is preparing for the Pops Concert.
- The National Honor Society has been doing charitable work.

Committee Reports (None at this time.)

Minutes

Minutes

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

It was moved by Eric Anderson, seconded by Richard LaVigne and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

Audit	Operations	Policy
1/23/13	2/4/13	1/22/13
		2/5/13

New Business

CSE/CPSE Recommendations

CSE Recommendations

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CSE recommendations dated 2/12/13.

It was moved by Eric Anderson, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CPSE recommendations dated 2/12/13.

Personnel

Resignations

Resignations Slattery, Matthew

It was moved by Richard LaVigne, seconded by Debbie Passno and carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the resignation of Matthew J. Slattery as Principal of the Beekmantown Elementary School effective March 1, 2013 pending approval of his employment at the Peru Central School District. Cathy Buckley voted no.

Seymour, Melissa

It was moved by Debbie Passno, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Melissa Seymour as a School Bus Monitor effective 2/12/13 pending approval as a bus driver.

Appointments

Appointments

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *Civil Service probationary* appointments as indicated:

Civil Service Probationary Appointments Seymour, Melissa Garcia, Shawna Jackson, Kaela

Name	Title	Period	Salary (12-13)	Contract
Seymour, Melissa	Bus Driver	2/13/13 – 6/11/14	\$27.81/run	10 months
Garcia, Shawna	Bus Driver	3/1/13 – 6/27/14	\$28.72/run	10 months
Jackson, Kaela*	School Bus Monitor	2/25/13 – 6/17/14	\$25.66/run	10 months

(*pending fingerprint clearance from the NYS Education Department.)

Substitutes

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Palmer, Brandi	Instructional	2/25/13
Peryea, Roberta	Instructional	2/25/13

Temporary On-Call

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Desotelle, Jennifer	Non-Instructional	2/25/13
Provost, Charissa	Non-Instructional	2/25/13
Brow, Trevor	Non-Instructional	2/15/13

Spring Athletic Appointments

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following spring athletic positions for the 2012-2013 school year as indicated:

Assignment	Name	Based on 2010-11 Rate
Baseball - Head Varsity	Bennett, Michael	\$3,979
Baseball - Head JV	Bell, Eric	\$3,118
Baseball - Modified (Team 1)	Bursik, Peter	\$2,584
Baseball - Volunteer Assistant	Manney, David	
Golf - Head Coach (Mixed)	Perez, Anthony	\$2,662
Softball - Head Varsity	Spaulding, Sarah	\$3,979
Softball - Head JV	<i>Vacant</i>	\$3,118
Softball - Modified (Team 1)	Bone, Todd	\$2,584
Tennis - Head Coach (Boys)	Jolicoeur, Jeffery	\$3,003
Tennis - Head Coach (Girls)	<i>Vacant</i>	\$3,003
Track & Field - Head Coach (Boys)	Moss, Ronald	\$3,979
Track & Field - Head Coach (Girls)	Hastings, Donald (Andy)	\$3,979
Track & Field - Assistant (Mixed)	Phillips, Gary	\$2,889

Fitness Center Community Supervisor

Downey, Tracy
Garrow, Jonathan
Holder, Sheana

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following *Fitness Center Community Supervisors*:

Name	Salary	Effective Date
Downey, Tracy	-0-	2/13/13
Garrow, Jonathan	-0-	2/13/13
Holder, Sheana	-0-	2/13/13

Retirement

Retirement

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following intent to retire on the date indicated:

Dow, Nancy
Durkee, Elizabeth
Frechette, Myles
Fuller, Katherine
Giroux, Lucy
LaValley, Leslie
Murray, Gilbert

Name	Position	Date
Dow, Nancy	Special Education	7/1/13
Durkee, Elizabeth	Elementary Teacher	7/1/13
Frechette, Myles	Science	7/1/13
Fuller, Katherine	Science	7/1/13
Giroux, Lucy	Speech	7/1/13
LaValley, Leslie	Special Education	7/1/13
Murray, Gilbert	Incarcerated Youth Coordinator	7/1/13

Miscellaneous

HS Band Trip

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves a High School Band Trip to New York City on April 25-27, 2013 at no cost to the District.

HS Trip to France

The Board had considerable discussion on this trip and it was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves a trip for high school students to France from March 28 through April 6, 2013 at no cost to the District, including substitute teacher costs.

Policies

Policies

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board of Education does hereby approve the following policies:

<u>Name</u>	<u>Policy #</u>
Interscholastic Activities	5280 (Revised)
Charging School Meals	8505 (Revised)
School Meal Charges Administrative Regulations	8505-R (Revised)

Financial

Financial Reports

It was moved by Eric Anderson, seconded by Richard LaVigne and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (December 2012 & January 2013)
 Treasurer's Revenue Report – (December 2012 & January 2013)
 Treasurer's Monthly Report – (December 2012 & January 2013)
 Trial Balance – (December 2012 & January 2013)

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Reports for December 2012 and January 2013.

It was moved by Eric Anderson, seconded by Cathy Buckley and unanimously carried, that the Board of Education acknowledge receipt of the Budget Transfer Report for December 2012 & January 2013 and Due To & Due From Report as of December 2012 & January 2013.

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that the Board of Education accept the Extra-Curricular Reports for the month of November & December 2012.

Transfers

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

To allocate budget funds for computer replacement of classroom desktop fleet for 71 Dell OptiPlex

From: A2110.200.00.00 Teaching Equipment
To: A2630.220.00.00 Technology - Hardware
Amount: \$19,960.00

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Approval of IDEA 611 Program Grant Amendment

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following NYSED approved IDEA 611 Program Grant Amendment #001 for the 2012-2013 year in the additional amount of \$70,302 funding Project #0032 13 0133 and approve the expenditures as follows:

Instructional Wages	\$ 14,300
Contractual Services	\$ 3,600
Materials & Supplies	\$ 43,902
Payroll Taxes – FICA	\$ 1,144
Retirement – TRS	\$ 2,300
Benefits – Workers Comp	\$ 56
<u>Equipment – Hearing Impairment</u>	<u>\$ 5,000</u>
Total Amendment:	\$ 70,302

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Approval of IDEA Program Grant Amendment

It was moved by Richard LaVigne, seconded by Debbie Passno and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following NYSED approved IDEA Program Grant Amendment #001 for the 2012-2013 year in the additional amount of \$1,100 funding Project #0033 13 0133 and approve the expenditure as follows:

Materials & Supplies	\$ 1,100
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The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Donations

It was moved by Debbie Passno, seconded by Pauline Stone and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education accepts the donation from the Beekmantown Booster Club in the amount of \$8,991 for football

jerseys and approve amending the district budget.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

It was moved by Debbie Passno, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the donation of (2) Kennedy used semi stationary mechanics tool boxes with an estimated total value of \$3,000.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

It was moved by Eric Anderson, seconded by Debbie Passno and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the donation of 90 Dell Optiplex GX620 Computers with an approximate value of \$6,750.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Additional Items to Discuss

- *Shared Decision Making*

Shared Decision Making

Board Member Debbie Passno stated the District-Wide Shared Decision Committee has not met and only the HS Building Level Shared Decision Committee has meetings. The Superintendent stated the last official Shared Decision Plan filed with the State was 2002. A questions and answer period followed.

- *Removal/disposal of dirt property*

Removal/disposal of dirt property

The Superintendent stated the district has received a request from someone for the dirt pile. The School Attorney stated the district cannot give the dirt away. The district would have to advertise for bids and award the contract to the highest bidder. Board Member Steve Trombley stated the Operations Committee gave the Superintendent of Buildings & Grounds permission to obtain a quote for equipment rental to spread the dirt on district property.

- *Long Term Suspension Implications*

Long Term Suspension Implications

The Superintendent informed the Board that a question arose if a student was suspended from school could they still attend CV-TEC. The history has been that if a student was suspended from school, then they were suspended from all activities. The Superintendent updated the Board on conversations with NYSSBA, Dr. Mack of CV-TEC, and the District Superintendent. He stated he was waiting to hear back from SED.

Valedictorian &
Salutatorian

Valedictorian & Salutatorian

Board Member Debbie Passno commented that an answer needs to be provided to Mrs. Dwyer's question on valedictorian and salutatorian.

AIS Scheduling

AIS Scheduling

Board Member Debbie Passno requested a future presentation on AIS scheduling.

State Testing

State Testing

Board Member Ed Marin requested an update on consequences of kids not participating in State testing.

Public Comment

Public Comment (10 minutes)

Diane Kwartz commented that it was unprofessional of the Superintendent to type while the community addresses the Board.

Marilyn Dwyer commented that she prefers e-mail vs. telephone calls when receiving announcements from the school.

Gary Gudz commented the employees should contribute more to health insurance.

Respectfully Submitted,
Joanne Menard, District Clerk

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board of Education appoint Leonard King as Clerk Pro-tem for this meeting.

Executive Session
(to discuss a
particular person(s)
employment history
& collective
bargaining
negotiations with
the BTA)

Executive Session

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board enter executive session to discuss a particular person(s) employment history and collective bargaining negotiations with the Beekmantown Teachers' Association. Time 8:46 pm.

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board return to regular session. Time 10:20 pm.

Adjournment

Adjournment

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 10:21 p.m.

Respectfully Submitted,
Leonard King, Clerk Pro-tem