

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

October 27, 2009

Minutes

Call to Order

Vice President Steve Trombley called the meeting to order at 6:18 pm and Leonard King led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☐ Brett Palmer, Ex-Officio, Student Board Member

Present

Absent

Others Present

Scott Amo, Superintendent
Ron Clamser, Business Manager
Mary LaValley Blaine, District Treasurer
Joanne Menard, District Clerk

Visitors

Visitors

Susan King	Robert King	Cathy Buckley
Julie Jock	Patty Gallagher	Michael Morris
Larry Pickoeign II	Rachel Ribis	Lucy Giroux
Marisa Hoogkamp	Lynn Darcy	

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried that the Board of Education approve the agenda.

Public Comment

Public Comment (None at this time.)

Presentations

Presentations

Topic: Claims Auditor Overview

Presenter: Lynn Darcy, Claims Auditor

Claims Auditor Overview

Lynn Darcy informed the Board of the following:

- Been the district's claims auditor for four years
- Attended a conference in September with the Business Manager and Treasurer on claims auditor procedures for schools in the State of New York.
- Now checks actual checks after they are printed.

- Verifies checks with vendor names before they are mailed.
- Checks actual purchase order, items received, correct vendor, and amount due.

The claims auditor will update the Board every quarter. Lynn Darcy departed the meeting.

Reports

Reports/Presentations

Scott Amo, Superintendent of Schools reported on the following:

- Plans are being made to host a community forum on H1N1 at the high school on 11/4/09 between 6:30 pm – 7:45 pm. Peggy LaBombard, Clinton County Health Department and other representatives will be present to provide staff and community with current information and participate in a question/answer session following the presentation.
- Gov. Patterson has begun to speak to district unreserved fund balances as a way of “offsetting” his intentions for a mid-year cut in state aid to districts. He has directed the public to a website that publishes the amounts of unreserved fund balances held for all districts for the years 2007-2008 and 2008-2009.
- Peru CSD has experienced 45% student absence rate today, which is likely to affect track sectionals, and the football game scheduled for Saturday. As a result, the Athletic Directors and Superintendents have conferred and agreed to have the game played on Monday night (11/2/09) at 7:00 pm at PHS. Also, both teams will have their “walk-through” session on Sunday afternoon. No contact allowed and limited to 1.5 hours.
- Clinton-Essex-Warren-Washington School Boards Association Dinner Meeting is scheduled for 11/5/09, which is the same day as the District’s Mega Concert. The Superintendent stated he would be representing the District at the Mega Concert. The Board would like to avoid this conflict next year.
- Looking for dates for the Committee of 9 to meet after 11/3/09. Board members who serve on the Committee of 9 are Karen Armstrong, Richard LaVigne, and Ed Marin.

Ron Clamser, Business Manager reported on the following:

- stated the Governor has put a hold on all STAR payments. The District will not see any payments before January. The delayed payments will not have a financial risk to the district.
- External Audit is due to the State Comptroller by 10/15. The District did not meet this deadline. The external auditors will be back on Monday. It is the intent to finalize the audit and bring to the Board and Audit Committee on 11/10/09. The district has a 30-day grace period to file the audit, which is 11/14/09. If the State Comptroller does not have the audit report by 11/14/09, the District’s State Aid will be frozen. The District can submit the audit report without Board action.

Minutes

Approval of Minutes

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

October 13, 2009 Board of Education Meeting

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

10/13/09 Audit Committee

**CSE
Recommendations**

New Business
CSE Recommendations

It was moved by Richard LaVigne, seconded by Pauline Stone, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 10/27/09.

**Resignation
Ducharme, Tracey**

Personnel

Resignations

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education accepts the following resignation on the date indicated:

Name	Position	Effective Date
Ducharme, Tracey	Bus Driver	10/14/09

Appointments

Ribis, Rachel

Appointments

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon the recommendation of the Superintendent of Schools the Board of Education approves the following probationary appointment as indicated:

Teacher	Tenure Area	Certification		Probationary Period	Salary (Based on 09-10 Salary Schedule)
		Area	Form		
Ribis, Rachel	French 7-12	French 7-12	Initial	11/2/09 – 11/1/12	\$43,365 prorated

Rachel Ribis was present and introduced to the Board.

Provost, Bridget

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves to modify the appointment of *Bridget Provost* as a Special Education Teacher from a *one-year term appointment effective 10/13/09 – 6/30/09* to that of a *three year appointment effective 10/13/09 – 10/12/12* in the tenure area of Students with Disabilities (Grades 1-6) at a salary of \$40,614 (prorated). Bridget Provost holds initial certification in the area of Students with Disabilities (Grades 1-6).

Relation, Susan

Deyo, Cheril

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *Civil Service* appointments as indicated:

Name	Title	Period	Salary (09-10)	Contract
Relation, Susan	School Lunch Cashier	Provisional Effective 10/19/09	\$14.30/hr.	10 months
Deyo, Cheril	School Bus Driver	Probationary Period 10/28/09 – 5/26/10	\$24.37 per run	10 months

*Extra Curricular
Assignments*

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried that upon recommendation of the Superintendent of Schools the Board of Education approves the following extra-curricular positions for the 2009-2010 school year as indicated:

Assignment	Advisor Name	Name	Amount
Drama Club	Robertin, Jacqueline		\$1,139.50
Newspaper/Yearbook (BE)	Selzer -Kelting, Iona	Gelwicks, Marie	\$416.50 ea.
	LaPier, Melissa	Matthews- Knight, Sara	

*Winter Athletic
Positions*

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *winter athletic positions* for the 2009-2010 school year as indicated:

Assignment	Name	Salary 2009-2010
Hockey - Head Coach	Frechette, Justin	\$4,935

Karen Armstrong voted no.

Temporary On-Call

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Burl, Robin	Non-Instructional	11/2/09
Rodriguez, Ernesto	Non-Instructional	10/28/09

*Substitute
Appointments*

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointment beginning on the date indicated:

Name	Substitute	Effective Date
Rafalko, Maria-Elena	Instructional	11/02/09

Miscellaneous

*Contract with
Scott A. Amo*

It was moved by Karen Armstrong, seconded by Leonard King and unanimously carried, that the Board of Education approve the employment contract by and between Scott A. Amo, Superintendent of Schools and the Beekmantown Central School District for the period 7/1/10 – 6/30/13 and that the Board President be and his hereby authorized to execute the agreement on behalf of the Board.

*Contract to drive IEP
student to and from
his education
program at CVES*

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves to contract with the parent/legal guardian of an IEP student to drive her child to and from his education program at CVES in Plattsburgh for the 2009-2010 school year at the rate of 55¢ per mile up to a maximum of 40 miles per day when school is in session effective 10/21/09 – 6/24/10.

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education adopt the following 2009-2010 Board Goals and District Goals:

Board Goals

2009-2010 Board Goals

- Seek voter approval to restructure the membership terms of service.
- Develop and implement a funding plan which addresses the priorities identified in the district's 5-Year Facilities Plan and incorporate the findings of the independent study in this plan.
- Develop and implement practices designed to improve the communication processes between/among the Board, school staff, and community at large.

District Goals

2009-2010 District Goals

- Decrease the percentage of students in Grades 3-8 receiving a Level 1 in all content areas state tested and increase the percentages of all students in Grades 3-8 receiving Levels 3 or 4 on state tests.
- Increase direct high school counselor efforts to meet students in guiding career exploration/programming efforts and college scholarship assistance.
- Develop a plan for K-12 central registration of new students.
- Decrease the drop-out rates for each graduation class as compared to the preceding year.

Policies

Policies

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education does hereby approve the following policies:

<u>Name</u>	<u>Policy #</u>
District Web Site & Web Pages	TBD (Final)
District Web Site & Web Pages Regulation	TBD (Final)
Evaluation of Superintendent	0320 (Revised)
Violent or Disruptive Incident Reporting	5710 (Revised)

Discussion followed on a draft Attendance Zones policy. The Board discussed no cost to the district, capacity of buildings, space, and personnel. The Board to submit specify questions to the Superintendent prior to the next Board meeting.

Financial

Snow Removal Bid

It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted, that upon recommendation of the Superintendent of Schools as two competitive bids were received for snow removal the Board of Education awards the snow removal bid to the apparent low bidder, *Lake City Properties, LLC*, in the amount of \$258.00 minimum charge based on 1 (one) hour.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Transfers

It was moved by Richard LaVigne, seconded by Pauline Stone and roll-call voted that upon recommendation of the Superintendent of Schools the Board of Education approves the following transfers over \$5,000:

To cover costs for Computer Lab Assistants over summer

From A2610.160-00-00 to A2630.160-00-00 in the amount of \$8,356.01

Moved teacher salaries to grants and brought teacher aides to general fund

From A2250.150-00-00 to A2250.160-00-00 in the amount of \$42,169.00

From A2250.150-00-00 to A2250.160-00-99 in the amount of \$14,140.00

To cover interest expense on Capital Project BAN

From A2110.400-00-00 to A9732.700-00-00 in the amount of \$18,300

Transfer relating to last year (2008-2009) audit adjustments

To cover costs associated with special education & professional development BOCES expense

From A9060.800-22-00 to A2250.490-00-00 in the amount of \$143,967.01

From A9060.800-22-00 to A2070.490-00-00 in the amount of \$26,995.00

The roll-call vote was as follows:

☒ Karen Armstrong

☐ Frank Hay

☒ Leonard King

☐ Stan Kourofsky

☒ Richard LaVigne

☒ Ed Marin

☒ Carole Race

☒ Pauline Stone

☒ Steve Trombley

Financial Reports

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (September)

Treasurer's Revenue Report – (September)

Treasurer's Monthly Report – (September)

Extra-Curricular Activities Account – (September)

It was moved by Leonard King, seconded by Karen Armstrong and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Report for September.

Tax Correction

It was moved by Karen Armstrong, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education authorizes the following tax correction for the 2009-2010 school year due to the STAR Exemption incorrectly calculated.

Town	Tax Map No.	Owner	Refund
Beekmantown	165.-2-35.1	Stoney Acres Mobile Home Park, Inc.	\$3,453.14

Additional Items to Discuss

Building Maintenance Worker Substitute Rate

- *Building Maintenance Worker Substitute Rates*

The Superintendent informed the Board that the Superintendent of Buildings & Grounds finds it difficult to obtain substitute building maintenance workers at \$8.50 per hour and the Superintendent of Buildings & Grounds was requesting a rate change. The Board requested information on how frequent does the buildings maintenance workers need replacement during the year and history of absences for the last couple of years.

*New Vehicle
Emission Standards
for 2010 Engines*

- *New Vehicle Emission Standards for 2010 Engines*

Information was requested on what impact the district will see on changes to engine oils, anti-freeze and additives due to changes in new vehicle emission standards for 2010 engines.

Public Comment

Public Comment *None*

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education appoint Steve Trombley as Clerk Pro-tem for this meeting.

Respectfully Submitted,
Joanne Menard, District Clerk

Executive Session

Executive Session

*To discuss a
particular person(s)
employment history*

It was moved by Leonard King, seconded by Carole Race and unanimously carried, that the Board enter executive session to discuss a particular person(s) employment history. Time 7:43 pm.

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board return to regular session. Time 8:12 pm.

Adjournment

Adjournment

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the meeting be adjourned. Time 8:13 pm.

Respectfully Submitted,
Steve Trombley, Vice President