

Beekmantown Central School District
Board of Education Meeting/Work Session
Place: MS/HS Library
October 23, 2007

Minutes

Call to Order

President Stan Kourofsky called the meeting to order at 6:23 pm. Board Member Richard LaVigne led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input checked="" type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> George Palmer
<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley

☒ Jeff Stitt, Ex-Officio, Student Board Member

Others Present

Scott Amo, Superintendent of Schools
Ron Clamser, Business Manager
Joanne Menard, District Clerk

Visitors

Patty Gallagher Lucy Giroux Kyle Kourofsky

**Approval of
Agenda**

Approval of Agenda

It was moved by Leonard King, seconded by Earl Burnell, and unanimously carried, that the Board of Education approve the agenda.

Public Comment

Public Comment - None at this time.

**Approval of
Minutes**

Minutes

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that the Board of Education hereby approve the minutes of the meeting of the Board of Education held on:

October 9, 2007 (Regular Meeting)
October 16, 2007 (Audit Committee Meeting)

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New Business

Personnel

Appointments

**Appointment
Civil Service
Provisional**

It was moved by Steve Trombley, seconded by Frank Hay and unanimously carried, that the Board of Education appoint the following *Civil Service probationary* appointments as indicated:

Burleigh, David
Ducharme, Tracey

Name	Title	Period	Salary (07-08)	Contract
Burleigh, David	Bus Driver	10/24/07 – 5/15/08	\$29.21 per run	10 months
Ducharme, Tracey	Bus Driver	10/24/07 - 5/15/08	\$29.21 per run	10 months

**Renewal of
Consultant Services
Carol Deshaies**

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried, that the Board of Education approve the renewal for consultant services of Carol Deshaies, Speech-Language Pathologist for the supervision of a Speech & Hearing Handicapped teacher for two (2) hours per session with a maximum of four (4) sessions total for the 2007-2008 school year for Medicaid eligible students at the rate of \$80.00 per hour effective 10/22/07.

Policy

Athletic Policy

- *Review of Athletic Policy*

Discussion next followed on the Interscholastic Athletics Policy #5280 and the Interscholastic Athletics Regulation – Athletic Code of Conduct – Rules and Regulations #5280-R. It was the consensus of the Board that the policies would be reviewed with the Superintendent and the Athletic Director with recommendations being brought forth to the November 27, 2007 board meeting.

***Audit Committee
Policy***

- *Review of Audit Committee Policy*

Discussion next followed on the Audit Committee Policy #6690 and allowing the Committee to review financial reports with recommendations to the Board of Education. Revisions to be made to the Audit Committee Policy and submitted to the Board.

Jeff Stitt, Ex-Officio, Student Board Member departed the meeting at 7:30 pm

Kathleen Grinberg-Funes was excused upon request at 7:40 pm.

Discussion followed on the dates and times for holding Audit Committee meetings. It was the consensus that the meetings would be held on the 4th Tuesday of each month at 5:00 p.m. in the MS/HS library with Earl Burnell serving as chairperson and Stan Kourofsky taking minutes.

Discussion followed on the Operations Committee with Leonard King serving as chairperson, Richard LaVigne taking minutes, and the meetings being held in the conference room of the District offices complex. Dates and time yet to be determined.

Miscellaneous

Board Goals

- *Board Goals*

The Board next discussed Board Goals and set the following three goals:

- 1) *Board Development* – A minimum of two Board Members will attend conferences/training at the State Level and a minimum of four at the Regional Level.
- 2) *Communication* – Include all Board members and Superintendent when communicating by e-mail to another Board member, Superintendent, or District Staff.
- 3) *Meeting Length* – Meetings will last no longer than three hours to be enforced by the President.

Board Seating

- *Board Seating*

Discussion next followed on moving the seating arrangement of board members each month. No one else requested to move.

Financial

NYS Mentor Teacher Internship Program Grant

It was moved by Richard LaVigne, seconded by Frank Hay and roll-call voted, that the Board of Education accept the 2007-2008 NYS Mentor Teacher Internship Program grant in the amount of \$50,000.

The roll-call vote was as follows:

Steve Trombley	Aye	Leonard King	Aye
George Palmer	Aye	Karen Armstrong	Aye
Earl Burnell	Aye	Richard LaVigne	Aye
Frank Hay	Aye	Stan Kourofsky	Aye
Kathleen Grinberg-Funes	Absent		

Acceptance of Audit Report 2006-2007 school year

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried, that the Board of Education accept the audit report prepared by Conroy, Boulrice, Telling & Trombley, PC for the 2006-2007 school year.

Additional Items to Discuss

- *Management Letter*
Management Letter The audit committee will review the auditors' management letter and report to the Board.
 - *Voided Check Policy*
Voided Check Policy Ron Clamser, Business Manager will submit draft policy on voided checks to audit committee for review.
 - *District Goals*
District Goals Discussion followed on the District Goals which the Board established on 10/16/07 with four goals for this year and other goals for multi-year. The consensus of the Board was that the Supervisors and Principals would give feedback on the District Goals. The Superintendent will speak with the Supervisors/Principals for implementation.
 - *Operations Committee Report*
Operations Committee It was the consensus of the Board to bring in the Thomas Group to review the list of items that need attention and put together an Excel Aidable project at 0% to the taxpayers. In addition, the Thomas Group will prepare financial, site location, and other data necessary for a separate project to move the current athletic field and build an athletic complex and parking lot. A resolution to be presented to the Board at the 11/13/07 board meeting.
 - *School Board Recognition Week October 22-26, 2007*
Superintendent Amo presented each Board member with a framed certificate for dedicated leadership in public education and continuing service to the children and community.
- Executive Session* **Executive Session**
- Discuss a particular person or person's* 8:37 pm It was moved by George Palmer, seconded by Leonard King and unanimously carried, that the Board enter executive session to discuss a particular person or person's employment history.

employment history 9:08 pm It was moved by Frank Hay, seconded by Leonard King and unanimously carried, that the Board return to regular session

Appointment

Appointment

*Kevin Hebert
Interim
Transportation
Supervisor*

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that the Board of Education appoint the following *Civil Service provisional* appointment as indicated pending exam results:

Name	Title	Period	Salary (07-08)	Contract
Hebert, Kevin	Interim Transportation Supervisor	11/01/07 pending exam	\$61,000 (prorated)	12 months

Adjournment

Adjournment

It was moved by Leonard King, seconded by Frank Hay and unanimously carried, that the meeting be adjourned. Time 9:09 pm.

Respectfully Submitted,
Joanne Menard, District Clerk