

**Beekmantown Central School District**  
**Annual Organizational Meeting of the Board of Education**

Place: **MS/HS Library**

**July 14, 2015**

**Minutes**

**Administration of Oath**

**Administration of Oath**

Joanne Menard, District Clerk administered Oath of Faithful Performance in Office to re-elected Cathy Buckley and Michael Hagadorn.

**Call to Order**

**Call to Order**

District Clerk Joanne Menard called the meeting to order at 6:15 p.m. and Andrew Brockway led the pledge of allegiance.

**Members Present**

**Members Present**

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Joseph Graziane	<input type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Michaela LaFountain, Ex-Officio - Student Board Member		

**Others Present**

**Others Present**

- ☒ Daniel Mannix, Superintendent
- ☒ Justin Gardner, Curriculum Consultant
- ☐ Joha Battin, HS Assistant Principal
- ☒ Amy Campbell, MS Principal
- ☐ Brittany Trybendis, MS Assistant Principal
- ☒ Elaine Dixon Cross, BE Principal
- ☐ Garth Frechette, CH Principal
- ☒ LeeAnn Short, Director of Special Services
- ☒ Polly Tavernia, Director of Pupil Services
- ☒ Gary Lambert, Educational Technology Coordinator
- ☒ Eric Bell, District Treasurer
- ☒ Joanne Menard, District Clerk
- ☒ Mary LaValley Blaine, School Business Executive

**Visitors**

**Visitors**

Susan King  
Michael Johnson

**Approval of  
Agenda**

**Approval of Agenda**

It was moved by Leonard King, seconded by Cathy Buckley, and unanimously carried, that the Board of Education approve the agenda.

### Election of Officers

#### Election of Officers

##### *President*

It was moved by Leonard King, seconded by Cathy Buckley and roll-call voted that Andrew Brockway be elected President of the Board of Education of this District for the 2015-2016 fiscal year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Joseph Graziane	<input type="checkbox"/> Ed Marin
<input type="checkbox"/> Andrew Brockway ( <i>abstained</i> )	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

#### Administration of Oath

Joanne Menard, District Clerk administered Oath of Faithful Performance in Office to President Andrew Brockway.

#### Election of Officers

##### *Vice-President*

It was moved by Cathy Buckley, seconded by Pauline Stone and roll-call voted that Leonard King be elected Vice President of the Board of Education of this District for the 2015-2016 fiscal year.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Joseph Graziane	<input type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Leonard King ( <i>abstained</i> )	<input checked="" type="checkbox"/> Pauline Stone

#### Administration of Oath

Joanne Menard, District Clerk administered Oath of Faithful Performance in Office to Vice-President Leonard King.

#### Appointment of *Michaela LaFountain, Ex-Officio, Student Board Member*

The President took over running the meeting.

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that the Board of Education appoint Michaela LaFountain as the Ex-Officio, Student Board Member effective July 1, 2015 and ending June 30, 2016.

#### Appointment of Officers

### Appointment of Officers

It was moved by Debbie Passno, seconded by Leonard King and unanimously carried, that the following Appointment of Officers (*Clerk of the Board, District Treasurer, Tax Collector and Internal Claims Auditor*) be and is hereby approved for the 2015-2016 fiscal year:

##### *Clerk* Joanne Menard

### Clerk of the Board

Appointment of Joanne Menard to serve as the Clerk of the Board of Education during the 2015-2016 fiscal year at an annual salary of \$2,870 with an indemnity amount of \$100,000.

##### *District Treasurer* Bell, Eric

### District Treasurer

Appointment of Eric Bell to serve as Treasurer of this District during the 2015-2016 fiscal year at an annual salary of \$51,419 with an indemnity amount of \$1,000,000.

##### *Tax Collector* Linda Garrant

### Tax Collector

Appointment of Linda Garrant to serve as Tax Collector of this District during the 2015-2016 fiscal year at an annual salary of \$5,500 with an indemnity amount of \$1,000,000.

*Internal Claims Auditor  
Linda Garrant*

Internal Claims Auditor

Appointment of Linda Garrant as the Internal Claims Auditor of this District during the 2015-2016 fiscal year at an hourly rate of \$20 with an indemnity amount of \$100,000.

Other Appointments

It was moved by Eric Anderson, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Other Appointments: School Attorneys, Independent Auditor, Others, Purchasing Agent, Clinton, Essex, Warren & Washington Counties, Board of Cooperative Education Services, Non-Student Physicals, Insurance Consultant, TSA Plan, Concussion Management Coordinator and School Physician*) be and are hereby approved:

School Attorneys

*School Attorneys*

Appointment of the following School Attorneys at an hourly rate as indicated of this District from 7/1/15 to 6/30/16 as independent contractors:

<b>Firm</b>	<b>Rate</b>
Law Office of Joseph Lavorando, Jr.	\$185/hr.
Trespasz & Marquardt, LLP	Fee Schedule based upon BOND/BAN issuance principle
Hogan, Sarzynski, Lynch, Surowaka & DeWind, LLP	\$194/hr. Partner, \$190/hr. Sr. Associate, \$180/hr. Jr. Associate & \$120/hr. Paralegal
Stafford, Piller, Murnane, Kelleher, Trombley, PLLC	\$173.40/hr. Attorney & \$70/hr. Paralegal
Girvin & Ferlazzo, P.C.	\$180/hr. Partner/Litigation & \$160/hr. Partner/General
Harris Beach PLLC	\$185/hr. Attorney & \$100/hr. Paralegal and clerks
Kevin Peryer, P.C.	\$195/hr. Attorney
Ferrara & Fiorenza PC	\$195/hr. Attorney

The Board further authorizes the use of other firms for specialize services however; the board must approve the use of said firm by resolution.

Independent Auditor

*Independent Auditor  
Boulrice & Wood, CPAs*

Appointment of the firm of Boulrice & Wood, CPAs as the independent auditor of this District for the fiscal year ending June 30, 2016 at a contract amount of \$14,450.

Other

The following individuals during the 2015-2016 fiscal year at no salary.

Other

*Attendance Officer  
Records Access officer  
Deputy Records Access  
Officer  
LEA Designee  
Records Management Officer  
Title IX Compliance Officer  
Homeless Liaison*

<b>Title</b>	<b>Name</b>
Attendance Officer	Cheryl Turner
Records Access Officer	Jennifer Hicks
Deputy Records Access Officer	Joanne Menard
Asbestos Local Education Agency (LEA) Designee	Daniel Noonan
Records Management Officer	Mary LaValley Blaine
Title IX Compliance Officer	LeeAnn Short
Homeless Liaison	Polly Tavernia

*Pesticide Control  
Fingerprint Coordinator  
Chief Faculty Counselors/Auditor of Extra-  
Classroom Activity Fund  
504 Coordinators  
DASA Building Coordinator  
DASA District Coordinator  
Designated Education Official  
Chemical Hygiene Officer*

Pesticide Control Officer	Daniel Noonan
Fingerprint Coordinator	Joanne Menard
Chief Faculty Counselors/Auditor of Extra- Classroom Activity Funds	HS Principal/MS Principal
504 Coordinators	Polly Tavernia
DASA Building Coordinator (Beekmantown Elementary School)	Elaine Dixon
DASA Building Coordinator (Cumberland Head Elementary School)	Christine Tedford
DASA Building Coordinator (Beekmantown Middle School)	Brittany Trybendis
DASA Building Coordinator (Beekmantown High School)	Olga Nelly Collazo
DASA District Coordinator	Elaine Dixon
Designated Education Official	Joha Battin
Chemical Hygiene Officer	Daniel Noonan

*Purchasing Agent  
Mary LaValley Blaine*

#### Purchasing Agent

Appointment of Mary LaValley Blaine, School Business Executive to serve as Purchasing Agent of this District during the 2015-2016 fiscal year at no additional salary.

*Clinton, Essex, Warren  
& Washington Counties,  
Board of Cooperative  
Education Services*

#### Clinton, Essex, Warren & Washington Counties, Board of Cooperative Education Services

Appointment of the Superintendent of Schools as a member of the Clinton, Essex, Warren & Washington Counties Health Consortium Board of Directors & Trustee for this District during the 2015-2016 fiscal year.

*Non-Student Physicals  
Industrial Med Testing*

#### Non Student Physicals

Appointment of Industrial Med Testing of Plattsburgh (1785 Military Turnpike, Suite 14, Plattsburgh) as the medical clinic for non-student physicals (including DOT) for the 2015-2016 school year for an amount not to exceed \$70 per physical.

*Insurance Consultant  
Northern Insuring*

#### Insurance Consultant

Appointment of Northern Insuring as the district's Insurance Consultant for the 2015-2016 school year.

*TSA Plan*

#### TSA Plan

Appointment of Confidential Planning and Pen Serv Plan Services 507 Plum Street, Suite 120 Syracuse, NY 13204, as the Third Party Administrator of the 403(b) TSA plan for the 2015-2016 school year.

*Concussion  
Management  
Coordinator  
Hansen, Josee*

#### Concussion Management Coordinator

Appointment of Josee Hansen, RN as the Concussion Management Coordinator of the District for the 2015-2016 school year at a stipend of \$1,900.

*School Physician  
Patnode, Roger*

#### School Physician

Appointment of Roger E. Patnode, M.D. as the School Physician at a contractual monthly stipend rate of \$1,250 for on-call availability and telephone consultation services. A charge of \$125 per hour will be assessed for any on-site school services and a Nurse Practitioner may assist him in providing these services.

It was moved by Debbie Passno, seconded by Pauline Stone and unanimously carried, that the following (*Committee on Special Education (CSE)*, *Sub-Committee on Special Education*, *Committee on Pre-School Special Education (CPSE)*, *Impartial Hearing Officer and Medicaid Compliance Officer*) be and is hereby approved for the 2016-2016 fiscal year:

*Committee on Special Education (CSE)*

*Committee on Special Education (CSE)*

Appointments of the Committee on Special Education (CSE) of this District during the 2015-2016 fiscal year.

Chairperson	Director of Special Services and/or Director of Special Services
Alternate Chairperson	Principal (MS) Principal (CH) Principal (HS) Principal (BE)
Psychologist	School Psychologist (HS) School Psychologist (CH) School Psychologist (MS) School Psychologist (BE)
Special Education Teacher/ Special Education Service Provider	As assigned from District or CVES Roster/as defined by Federal Regulations
General Education Teacher	As assigned from District Roster/as defined by Federal Regulations
School Physician (when requested)	District Physician.
Parent of Child	Parent or Legal Guardian – as defined by Federal Regulations
Parent Member	Katie Bond Kelli Barcomb
Surrogate Parent:	Vickie Belrose

*Sub-Committee on Special Education*

*Sub-Committee on Special Education*

Appointments of the Sub-Committee on Special Education of this District during the 2015-2016 fiscal year.

Chairperson	Director of Pupil Personnel and/or Director of Special Services
Alternate Chairperson	Principal (MS) Principal (CH) Principal (HS) Principal (BE)
Psychologist	School Psychologist (HS) School Psychologist (CH) School Psychologist (MS) School Psychologist (BE)

Special Education Teacher/ Special Education Service Provider	As assigned from District or CVES Roster/as defined by Federal Regulations
General Education Teacher	As assigned from District Roster/as defined by Federal Regulations
School Physician (when requested)	District Physician
Parent of Child	Parent or Legal Guardian – as defined by Federal Regulations

### *Committee on Pre-School Special Education (CPSE)*

#### Committee on Pre-School Special Education (CPSE)

Appointments of the Committee on Pre-School Special Education (CPSE) of this District during the 2015-2016 fiscal year.

Chairperson	Director of Pupil Personnel and/or Director of Special Services
County/Municipality Representative	Christa VanCour or Deborah Everette
Special Education Teacher/Special Education by Service Provider	As assigned from roster of service providers/as defined Federal Regulations
General Education Teacher	As appropriate/as defined by Federal Regulations
Parent of Child	Parent or Legal Guardian
Parent Member	Katie Bond Kelli Barcomb

### *Impartial Hearing Officers*

#### Impartial Hearing Officers

Whereas, Commissioner Regulation 200.5 directs that a Board of Education arrange for an impartial hearing in according with the Commissioner's Rules; and  
Whereas, the Commissioner's Regulations require that the rotational election process must be initiated immediately, but not later than two (2) business days after receipt by the School District of the written request for the hearing; and  
Whereas, the Commissioner's Regulations allow a Board of Education to designate one or more of its members to appoint the Impartial Hearing Officer once an available impartial hearing officer from the rotational list has been found to be available;  
It Is Therefore Resolved, that the Board President or Vice-President be designated as having the power to appoint an impartial hearing officer who has been selected in accordance with the Regulations of the Commissioner of Education on behalf of the Board of Education.

### *Medicaid Compliance Officer*

#### Medicaid Compliance Officer

Appointment of LeeAnn Short, Director of Special Services, 37 Eagle Way, West Chazy, NY 12992, telephone 518-563-8250 ext. 5579 as the Medicaid Compliance Officer for the 2015-2016 school year.

### *Designations*

#### Designations

It was moved by Leonard King, seconded by Debbie Passno and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Designations: Official Bank Depository, All Funds; Official Newspaper; Investment of Idle Funds; Board of Education Meeting Dates; Establish Mileage Reimbursement Rate and School Meal Prices*) be and are hereby approved:

*Official Bank  
Depository, All Funds*

Official Bank Depository, All Funds

Designate Glens Falls National Bank and Bank of New York (CLASS) as official depositories of all funds of this District during the 2015-2016 fiscal year.

*Official Newspaper*

Official Newspaper

Designate the Press-Republican as the official newspaper of this District during the 2015-2016 fiscal year.

*Investment of Idle Funds*

Investment of Idle Funds

Authorize the District Treasurer and Central Treasurer with the approval of the School Business Executive to invest idle funds in approved interest bearing accounts of this District during the 2015-2016 fiscal year.

*Board of Education  
Meeting Dates*

Board of Education Meetings Dates

Establish the following meeting dates at 6:15 p.m. in the MS/HS Library during the 2015-2016 fiscal year.

*Board of Education Regular Meetings*

08/11/15	12/08/15	04/12/16
09/08/15	01/12/16	05/10/16
10/13/15	02/09/16	06/14/16
11/10/15	03/08/16	

*Establish Mileage  
Reimbursement Rate*

Establish Mileage Reimbursement Rate

Establish a mileage reimbursement rate to follow IRS mileage rates for employees who use their personal automobiles on official business of this District during the 2015-2016 fiscal year.

School Meal Prices

Establishes the following School Meal Prices for the 2015-2016 school year:

*School Meal Prices*

Breakfast	Full Price	PreK-5	\$1.40
	Full Price	6-12	\$1.65
Lunch	Full Price	PreK-5	\$2.25
	Full Price	6-12	\$2.50
Adult Lunch			\$4.10 + tax

Authorizations

*Authorizations*

It was moved by Leonard King , seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves that the following resolutions on this consent agenda (*Authorizations: To Certify Payrolls, Conferences, Conventions, Workshops Attendance; To Establish Petty Cash Fund; Designations of Signatures on Checks; Superintendent Apply for Grants in Aid; Advances from General Fund to Other Funds; Budget Transfers on Chief School Officer's Approval and Use of Check Signing Device*) be and are hereby approved:

To Certify Payrolls

*To Certify Payrolls*

Authorize the Superintendent of Schools to certify payrolls of this District during the 2015-2016 fiscal year with the School Business Executive acting in his(her) absence.



*Conference,  
Conventions, Workshop  
Attendance*

*Conferences, Conventions, Workshops Attendance*

Authorize the Superintendent of Schools to approve attendance of all staff conferences, conventions, workshops, and off campus meetings for this District during the 2015-2016 fiscal year subject to available budget appropriations.

*To Establish Petty Cash  
Fund*

*To Establish Petty Cash Fund*

Establish a main Petty Cash Fund in the amount of \$250 - \$50 for the Business Office, \$50 Petty Cash Fund for Cumberland Head Elementary School, \$50 Petty Cash for Beekmantown Elementary School, \$50 Petty Cash for Beekmantown Middle School and \$50 Petty Cash Fund for the Beekmantown High School and that Eric Bell, District Treasurer be authorized to establish cash funds during the 2015-2016 fiscal year in accordance with Education Law and Board Policy 6670.

*Designation of  
Signatures on Checks*

*Designation of Signatures on Checks*

Designate Eric Bell, District Treasurer, to sign all checks of this District during the 2015-2016 fiscal year with Mary LaValley Blaine, School Business Executive, acting in his absence.

*Superintendent to apply  
for Grants in Aid*

*Superintendent Apply for Grants in Aid*

Authorize the Superintendent of Schools or his designee to apply for Grants in Aid of this District during the 2015-2016 fiscal year.

*Advances from General  
Fund to Federal  
Projects*

*Advances from General Fund to Federal Projects*

Authorize cash advances from the General Fund to the Special Aid Funds, Cafeteria Fund, Capital Fund, Trust & Agency and Debt Service Fund of this District during the 2015-2016 fiscal year.

*Budget Transfers on  
Chief School Officer's  
Approval*

*Budget Transfers on Chief School Officer's Approval*

Authorize the Superintendent of Schools to approve budget transfers up to and including \$5,000 for this District during the 2015-2016 fiscal year and to submit a monthly written report to the Board of Education summarizing all transfers occurring during the month.

*Use of Check Signing  
Device*

*Use of Check Signing Device*

Authorize Eric Bell, District Treasurer to use the facsimile signature of a check signer machine. Mary LaValley Blaine, School Business Executive is authorized to use the facsimile signature of a check signer in the absence of Eric Bell.

*Other Items*

*Other Items*

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Other Items: Regulated Extra-Classroom Activity Fund; Cooperative Purchasing; Code of Ethics; Transportation, Credit Card Authorization, Association Membership, Establish Substitute Rates, Substitute (non-contractual) Stipends for Athletic Event Site Coordinator, Correction of Tax Roll and Tax Bill, Cash Drawer and 2016 Special Education Summer School Aged Summer School*) be and are hereby approved:



Regulated Extra-Classroom Activity Fund

*Regulated Extra-Classroom Activity Fund*

Approve to regulate the Extra-Classroom Activity Fund as established by the State Education Department for setting up accounting procedures that conform to the Regulations of the Commissioner of Education.

Cooperative Purchasing

*Cooperative Purchasing*

Approves to participate in the St. Lawrence/Lewis BOCES Cooperative Purchasing Programs and the National Joint Purchasing Alliance (NJPA) in accordance with guidelines set forth in the "Cooperative Purchasing Agreement" for the 2015-2016 school year.

Code of Ethics

*Code of Ethics*

That the Board of Education has been presented with the policy on the Code of Ethics of this District.

Transportation

*Transportation*

Acknowledge during the 2015-2016 school year the necessity for certain bus drivers to park their bus at their residence in lieu of the bus garage with prior approval of the School Business Executive.

Credit Card Authorization

*Credit Card Authorization*

Authorize the School Business Executive and the Superintendent of Schools to use the school district credit card for the 2015-2016 school year.

Association Memberships

*Association Memberships*

Approve 2015-2016 membership in the following associations: New York State School Boards Association, Clinton County School Boards Association, and Rural Schools of New York State.

Establish Substitute Rates

Establish the following rates for the 2015-2016 school year.

*Substitute Rates*

Title (Substitutes)	2014-2015	Type	2015-2016	Type
Account Clerk/Typist	\$10.00	Hourly	\$10.00	Hourly
Automotive Mechanic	\$15.00	Hourly	\$15.00	Hourly
Building Maintenance Worker	\$12.50	Hourly	\$12.50	Hourly
Clerk	\$10.00	Hourly	\$10.00	Hourly
Bus Driver	\$22.50	Run	\$22.50	Run
Custodial Worker	\$12.50	Hourly	\$12.50	Hourly
Food Service Helper	\$9.00	Hourly	\$9.00	Hourly
Library Aide	\$9.00	Hourly	\$9.00	Hourly
License Practical Nurse (LPN)	\$75.00	Daily	\$75.00	Daily
Nurse (RN)	\$90.00	Daily	\$90.00	Daily
School Bus Monitor	\$15.00	Run	\$15.00	Run
School Lunch Cashier	\$9.00	Hourly	\$9.00	Hourly
School Monitor	\$9.00	Hourly	\$9.00	Hourly
Teacher Aide/Student Aide	\$9.00	Hourly	\$9.00	Hourly
Typist	\$9.00	Hourly	\$9.00	Hourly

Title (Substitutes)	2014-2015	Type	2015-2016	Type
Typist – Retired	\$10.00	Hourly	\$10.00	Hourly
<b>Title (Other)</b>				
Score Board Operator and Clock Keeper	\$15.00	Per Game	\$15.00	Per Game
Ticket Takers	\$30.00	Per Game	\$30.00	Per Game

*Substitute Stipends for  
Athletic Event Site  
Coordinator*

*Substitute (non-contractual) Stipends for Athletic Event Site Coordinator*

Approve the following *substitute (non-contractual) stipends for Athletic Event Site Coordinator* positions as indicated:

Sport	Stipend
Baseball (Modified, JV, Varsity)	\$25.00 Hour
Basketball - Modified B	\$25.00 Hour
Basketball - w/ Modified A (JV & Varsity)	\$25.00 Hour
Basketball - w/out Modified A (JV & Varsity)	\$25.00 Hour
Bowling (Varsity)	\$0.00
Cheerleading (JV & Varsity)	\$0.00
Cross Country (Varsity)	\$0.00
Football (Modified)	\$25.00 Hour
Football (JV & Varsity)	\$25.00 Hour
Golf (Varsity)	\$0.00
Gymnastics (JV & Varsity)	\$25.00 Hour
Hockey (Varsity)	\$25.00 Hour
Indoor Track	\$0.00
Soccer (JV & Varsity)	\$25.00 Hour
Softball (Modified, JV, & Varsity)	\$25.00 Hour
Tennis	\$0.00
Track and Field (Varsity)	\$25.00 Hour
Volleyball (JV & Varsity)	\$25.00 Hour
Wrestling (Modified, JV, & Varsity)	\$25.00 Hour

*Correction of Tax Roll  
and Tax Bill*

*Correction of Tax Roll and Tax Bill*

Authorize the Superintendent of Schools to approve the correction of tax roll and tax bill where the correction does not exceed \$2,500 for the 2015-2016 school year with the School Business Executive designated in his absence in extenuating circumstances.

*Cash Drawer*

*Cash Drawer*

Authorizes a \$100 cash drawer for the Tax Collector to be used during the 2015-2016 tax season and two (2) \$100 cash drawers for the ticket takers to collect admission at athletic events for the 2015-2016 school year.

*2016 Special Education  
School Aged Summer  
School*

*2016 Special Education School Aged Summer School*

Approves the Beekmantown Central School District's intent to participate in the 2016 Special Education School Aged Summer School and agrees to pay the actual CEWW BOCES costs for the 2016 summer school.

## *Policies*

## Policies

That the Board of Education reviewed the following policies:

<u>Name</u>	<u>Policy #</u>
Code of Conduct	5300
Investments	6240
Purchasing	6700

## *Board of Education Meeting (continuation)*

## *Public Comment*

Public Comment (None at this time.)

## *Presentations*

### Presentations

- a. Topic: Energy Performance Contract    Presenter: Tetra Tech & Siemens

Steve Heaslip from Siemens gave a Presentation on the Energy Performance Contract Project Review. The Siemens Team is as follows:

- Steve Heaslip, CEM – Account Executive
  - K-12 Market Specialist
  - STEM Team Leader
  - Client Advocate
- Josh Ettinger, CEM – Energy Engineer
  - Project Energy Engineer
  - Green Energy Leader
- Allison Beagle, CPM – Project Manager
  - Certified Project Manager
  - Manages all onsite activities
  - Single Point of contact for construction
- Mark Durant, CEM, MA – Service Account Executive
  - Maintenance Services Manager
  - Energy Service Specialist
  - Long Term Client Advocate
- Mike Daskalakis, C.T. Male Associates
  - Energy Services Sr Energy Analyst
  - Energy Audit Specialist

Mr. Heaslip explained the following:

- What is Performance Contracting?
- Siemens Approach to Developing this Program
- Base Project Financial Summary
- Performance Contracting Process
- Project Timeline

A question and answer period followed.

### Reports

## *Reports*

*Daniel Mannix, Superintendent of Schools* reported on the following:

- The regulation for Prekindergarten is that students must be 4 years of age on or before December 1<sup>st</sup>. Five students are eligible for Kindergarten, but the parents would like to send them to PreK. The approximate cost for ½ day session is

\$3,000 and a full day session is \$6,000. This is not reimbursable by the State. Following discussion, students who are eligible for Kindergarten would be allowed to attend Prekindergarten based on the following:

- 1) Availability
  - 2) Over flow of students – Option to change schools
  - 3) 4 year olds would be allowed to maximum class sizes
  - 5) When the student enters Kindergarten, the student must attend school in their attendance zone.
- Would teachers who live outside the Beekmantown School District be allowed to send their children to the district free of charge? The district is looking for more teachers to be onsite longer and this would allow for this. This would be a benefit to our students. A policy change would be required. Following discussion, transportation would be the responsible of the staff member, students in attendance zones would take precedent over non-resident students, this would be available to all staff members, the district would not hire any new teachers to accommodate this, the employee would not select the building and this would sunset yearly. The existing policy will be revised at the Policy Committee meeting and brought back to the Board for adoption.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- Tax Certiorari Reserve Fund increase on the agenda is retro to June 30, 2015.
- the budget transfer to the cafeteria fund is \$140,000 for the 2014-2015 school year. The transfer for the 2013-2014 school year was \$72,000. This is due to declining enrollment and participation.
- We are researching the Community Eligibility Program for the 2015-2016 school year. The School Lunch Manager, District Treasurer and School Business Executive have been on site visits to other schools to see how their cafeteria runs. The district just completed its third year with whole wheat, fruits and vegetables. We are looking at implementing more food service delivery options etc. Kiosk, introducing an extended day snack program, and considering smoothies as a menu item. Students have participated in the menu selection for the last two years. The cafeteria implemented weekly inventory checks and all cafeteria workers are now required by New York State to receive mandatory training for this year. The Superintendent stated we are researching bringing in a food service consultant.
- The external audit begins on July 27<sup>th</sup>.

## **Committee Reports**

### **Operations Committee**

Michael Hagadorn updated the board on the following:

- Received a report from Siemens prior to the Board Meeting on the Energy Performance Contract. The committee reviewed line by line items in the Updated Investment Grade Audit Report.

*Michaela LaFountain, Ex-Officio, Student Board Member* reported on the free breakfast and lunch being offered this summer.

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes and CSE & CPSE Recommendations*):

*Minutes*

Consent Agenda - Minutes

Board of Education Meetings	Committee Meetings
6/23/15	6/30/15 Operations

New Business

*CSE Recommendations*

Consent Agenda – CSE & CPSE Recommendations

Approval of CSE & CPSE recommendations dated 7/14/15

It was moved by Leonard King, seconded by Pauline Stone and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Appointments*):

*Appointments*

Personnel

*Battin, Joha*

Appointments

Approve *Joha Battin*, Assistant High School Principal for eight (8) days during the summer at \$373.48 per day.

*Young, Tina*

Approve *Tina Young* as a typist from 7/6/15 to 8/28/15, not to exceed 21 hours per week at \$10.00/hour.

*Substitutes*

Approve the following *substitute* appointment beginning on the date indicated:

Name	Type	Effective Date
DiStefano, Linda	Instructional	9/4/15

*Temporary On-Call*

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Daniels, Linda	Non-Instructional	9/4/15

*Temporary On-Call Recreation Assistants*

Appoint the following individuals as *Temporary On-Call Recreation Assistants* (scoreboard operators & clock keepers) for the 2015-2016 school year at \$15.00 per game:

*Larry Belrose*  
*John Miller*  
*Tyler Myers*

*Ticket Takers*

Appoint the following individuals as ticket takers for the 2015-2016 school year:

*Farole Watts*  
*Tina King*  
*Stephanie Rabideau*  
*Larry Belrose*  
*Peter Villa*

Chelsey King  
Sue Ko  
Denise Drapeau

*County Jail*

Approve the following individuals for the mandated Incarcerated Youth/EPE Program at the Clinton County Jail for the 2015-2016 fiscal year pending allowable aid limit. The scheduling is based upon student enrollment and educational service needs. The hourly rate of pay is \$35.00 per hour with the program subsidized by NYSED under NYS statute.

Name	Services	Up to Maximum Hours Per Week
Carron, Jennifer	Computer Instruction	7

*Attend CSE/CPSE  
Meetings when school is  
not in session*

Approve payment to instructional staff to attend CSE/CPSE meetings/student observations when school is not in session for the 2015-2016 school year at a rate of \$35.00 per hour.

*Psychologist – Initial  
Evaluations during  
summer of 2015*

Approve payment to school psychologist or related service providers to conduct initial evaluations during the summer of 2015 to meet regulation guidelines. Evaluators will be paid at their hourly rate.

*Substitute Athletic Site  
Coordinators*

Approve the following *Substitute Athletic Site Coordinators* for the 2015-2016 school year on an as needed basis:

*Keith Lapier  
Jamie Lozier  
Eric Bell  
Joni Moschelle*

*District Wide Building  
Checker  
Garrant, James*

Approve the appointment of *Jeremy Garrant* as a District Wide Building Checker from 7/1/15 – 6/30/16 with a stipend amount of \$4,450.

*Consultation  
Services*

Approve Campbell House Psychological to provide consultation services for the 2015-2016 school year as indicated on a student's IEPs at a rate of \$1,250 per day, not to exceed 28 days, pending approval of the 611 & 619 grants.

*Blind & Visually  
Handicapped  
Dale Tompkins*

Approve Dale Thompkins, Teacher for Blind and Visually Handicapped to provide orientation and mobility services for the 2015-2016 school year as indicated on a student's IEP at the rate of \$93.75 per hour.

Approve the following individuals for our ELT Summer School for 2015:

*ELT Summer School  
\\*

*Betty Bassett  
Patti Craig  
Jodi Morrow  
Jamie Hall  
John McCarty  
Sandra Rock  
Rebecca Hamilton*

*Tammie Champagne*  
*Marissa Dandrow*  
*Anne Marie White*  
*Patience Landry*  
*Robin Brunelle*  
*Chris Work (substitute if needed)*

*Mentor Intern*  
*Program Coordinator*  
*Carrie Beattie*

Approve Carrie Beattie as the Mentor Intern Program Coordinator for the 2014-2015 school year at a stipend of \$750 (grant funded).

Approve the following athletic appointments for the 2015-2016 school year:

*Athletic*  
*Appointments*

Assignment	Name	Total 2015-2016
Cheerleading -Football	<i>Vacant</i>	\$2,191
Cross Country - Head Coach	Andy Hastings	\$3,418
Cross Country – Assistant	Gary Phillips	\$2,417
Football - Head Varsity	Jamie Lozier	\$5,223
Football - Varsity Assistant	Peter Villa	\$3,715
Football - Head JV	Jeff Jolicoeur	\$3,884
Football - JV Assistant	Thomas Tetreault	\$3,128
Football - Head Modified	Craig Bacon, Sr.	\$2,833
Football - Modified Assistant	Dave Trudeau	\$2,490
Football - Program Assistant	Mike Bordeau	\$1,500
Football - Program Assistant	Brandon Drapeau	\$1,500
Football - volunteer	Mark Haley	\$0
Football - volunteer	Steve Criss	\$0
Gymnastics - Head Coach	Jen Duffy	\$3,824
Gymnastics – Modified	<i>Vacant</i>	\$2,811
Soccer - Head Varsity (Boys)	Ryan Loucy	\$4,195
Soccer - Head JV (Boys)	Adam Scharf	\$3,555
Soccer - Modified (Boys)	Randy Lozier	\$2,797
Soccer - Head Varsity (Girls)	Peter Bursik	\$4,195
Soccer - Volunteer (girls)	Julie King	\$0
Soccer - Head JV (Girls)	Jill Rock	\$3,555
Soccer - Modified	Barry Mulverhill	\$2,797
Volleyball - Co-Head Varsity*	Shana Hileman, Kaylen Reif, Vickie McMillan	\$3,806
Volleyball - Co-Head JV*	Shana Hileman, Kaylen Reif, Vickie McMillan	\$2,874
Volleyball – Modified	Stephanie Facteau/Michele Lamontagne	\$2,068
Basketball - Head Varsity (Boys)	Ryan Converse	\$5,223
Basketball - Head Varsity (Girls)	Greg Waters	\$5,223
Basketball - Head JV (Boys)	Ryan Loucy	\$3,877
Basketball - Head JV (Girls)	Kate Duprey	\$3,877
Basketball - Modified A (Boys)	Dave Manney	\$3,007
Basketball - Modified A (Girls)	Barry Mulverhill	\$3,007
Bowling - Head Coach (Mixed)	Charlie Stone	\$3,022
Bowling - Assistant (Mixed)	James Garrant	\$1,398
Cheerleading - Basketball - Varsity	<i>Vacant</i>	\$2,597



Cheerleading - Basketball – JV	Amanda LaDuke	\$2,254
Hockey - Head Coach (Boys)	Justin Frechette	\$5,223
Hockey – Assistant (Boys)	Blake Frechette	\$3,535
Hockey - Volunteer (Boys)	Dennis Harrsch	\$0
Hockey - Head Coach (Girls)	Ray Guay	\$2,000
Hockey – Assistant (Girls)	Todd Bone	\$1,000
Indoor Track - Head Coach (Boys)	Andy Hastings	\$2,101
Indoor Track - Head Coach (Girls)	Gary Phillips	\$2,101
Wrestling - Head Varsity	Leonard Gadway	\$5,223
Wrestling – Assistant	Dennis Renadette	\$3,535
Wrestling – Modified	<i>Vacant</i>	\$2,669
Baseball - Head Varsity	Eric Bell	\$4,185
Baseball - Volunteer	David Manney	\$0
Baseball - Head JV	Pete Bursik	\$3,307
Baseball - Modified (Team 1)	Jeff Joliceour	\$2,762
Golf - Head Coach (Mixed)	Craig Bacon	\$2,842
Softball - Head Varsity	Kate Duprey	\$4,185
Softball - Head JV	Jill Rock	\$3,307
Softball - Modified	<i>Vacant</i>	\$2,762
Tennis - Head Coach (Girls)	Seth Spoor	\$3,190
Track & Field - Head Coach (Boys)	Gary Phillips	\$4,185
Track & Field - Head Coach (Girls)	Andy Hastings	\$4,185
Track & Field - Assistant (Mixed)	<i>Vacant</i>	\$3,073
Track & Field - Assistant (Mixed)	<i>Vacant</i>	\$3,073

\*Being recommended based on an employee accommodation.

*Howard, Clark*

Appoint *Clark Howard* in a four-year probationary appointment effective 9/1/15 and ending on 8/31/19 as a *Technology teacher* in the tenure area of Technology at a salary of \$46,227. Mr. Howard holds initial certification in the areas of Technology Education and Machine Tool Operation/Machine Shop 7-12.

*Myers, Greg*

Approve *Greg Myers* as the Coordinator of Athletics from 7/1/15 to 6/30/16 at a stipend of \$16,700 above his current salary for all sports seasons including summer work.

*Hinds, Rebecca*

Approve *Rebecca Hinds* as a school monitor for the ELT Summer School 2015 effective 7/8/15 at \$9.00/hr.

*Side Letter of  
Understanding  
w/Beekmantown  
Administrators’ Assoc.*

Approve the Side Letter of Understanding with the Beekmantown Administrator’s Association and the Beekmantown Central School District dated July 8, 2015 recognizing the titles of Curriculum & Instruction Director, Director of Pupil Personnel and Elementary Assistant Principal/BCSD Grants Coordinator

*Side Letter of  
Understanding with BTA*

Approve the Side Letter of Understanding with the Beekmantown Teachers’ Association and the Beekmantown Central School District adding the titles of Football Program Assistant, Head Girls Hockey Coach and Assistant Girls Hockey Coach.

## Summer School

Approve the appointments of the following individuals for Summer School from 7/6/15 and ending on 8/14/15.

Name	Title	Rate Per Run
Deena Peryer	Bus Driver	Per Contract
Christal Quilliam	Bus Driver	Per Contract
Gary Twiss	Substitute Bus Driver	Sub Rate
Jodie Cook	Substitute Bus Driver	Sub Rate
Jody Brow	Substitute Bus Driver	Sub Rate
Earl Winchell	Substitute Bus Driver	Sub Rate
Carol Provost	Substitute Bus Driver	Sub Rate
Jeff Stitt	Substitute Bus Driver	Sub Rate
Sue Ko	School Bus Monitor	Per Contract
Colbie Griffin	School Bus Monitor	Per Contract
Christal Quilliam	Substitute School Bus Monitor	Sub Rate
Deena Peryer	Substitute School Bus Monitor	Sub Rate
Jodie Cook	Substitute School Bus Monitor	Sub Rate
Carol Provost	Substitute School Bus Monitor	Sub Rate

## Financial

It was moved by Leonard King, seconded by Eric Anderson and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following on this consent agenda (*Transfers, Tax Certiorari Reserve Fund – Retro to June 30, 2015*)

Approve the following transfers over \$5,000:

### Transfers

#### Transfer to the cafeteria fund to cover 2014-2015 school year losses

From: A9010 800 00 00 Employee Retirement System

To: A9950 902 00 00 Interfund Transfer - Cafeteria

Amount: \$140,000

#### Cover BOCES CO-SER 506 Costs

From: A2250 490 00 00 Program for students with disabilities - BOCES

To: A2070 490 00 00 Curriculum Improvement Services - BOCES

Amount: \$6,741

#### Cover Interfund to special aid fund for local share of summer school

From: A2250 470 00 02 Program for students w/disabilities – Summer School \$50,000

From: A2250 490 00 00 Program for students w/disabilities – BOCES \$ 912

To: A9901 950 00 00 Interfund Transfer – Special Aid Fund \$50,912

#### 3020A Legal Costs

From: A2110 120 00 00 Teacher Wages - General

To: A1420 400 00 00 Legal Fees

Amount: \$20,000

### Tax Certiorari Reserve Fund – Retro to June 30, 2015

#### Tax Certiorari Reserve Fund – Retro to June 30, 2015

WHEREAS, Section 3651(1-a) & (3-a) of the Education Law authorize a school district to establish a reserve fund for the payment of judgments and claims in tax certiorari proceedings and to make payments therefore; and

WHEREAS, the Board of Education desires to increase such reserve fund to pay for judgments and claims for pending 2014 tax certiorari proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby increases the reserve fund balance for the payment of judgments and claims in pending tax certiorari proceedings and authorizes the decreases and increases of specific tax claims resulting with a net increase of \$100,632 of such amounts from general fund balance to the Tax Certiorari Reserve Fund as listed below:

Index No. Tax Map	Adjustment Amount Required
Increases:	
2009-1148 206.4-2-1.42	\$17,716
2012-1155 206.4-3(-3, -15, 2)	\$62,156
2012-1073 206.4-2-30.22	\$68,353
2012-972 205.-4-12	\$16,877
Decreases:	
2010-2014 206.-1-26.12-	-\$22,730
2010-2014 206.-1-25	-\$41,740
Net Increase of:	\$100,632

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Joseph Graziane	<input type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

### **Additional Items to Discuss**

#### *Board Retreat*

- Board Retreat

The Board Retreat is scheduled for August 17<sup>th</sup> from 4:00 p.m. to 8:00 p.m. at the Butcher Block

#### *Committee Appointments*

- Committee Appointments

- *Audit*
- *Cafeteria*
- *Employment*
- *Health & Safety*
- *Operations*
- *Policy*
- *Public Relation*
- *Professional Development Plan*
- *Technology*

The Board President stated if anyone was not happy with the committee they served on for the 2014-2015 school year to let him know.

#### *Director of Curriculum & Instruction*

- Director of Curriculum & Instruction

The Director of Curriculum & Instruction interviews are being scheduled and Board Member Pauline Stone has volunteered to serve on the committee.

- *Additional July Meeting*

*Additional July Meeting*

The Superintendent stated there was no action required at this time to warrant another meeting in July. The School Business Executive stated there will be an approximate \$21,000 transfer from the general fund to the capital fund for the purchase of the minivan which will be retro to June 30, 2015.

- *Thank You*

*Thank You*

The Board President thanked everyone for being reappointed.

- *Resignation from the Board of Education*

*Resignation from the Board of Education*

Eric Anderson stated his last day on the Board of Education will be July 31, 2015 due to his relocating to Virginia. Discussion followed on how the seat could be filled. The Board President stated this would be added to the August Board agenda. The Superintendent thanked Eric Anderson and the Board Members for all their work they have done.

*Public Comment*

**Public Comment**

(10 minutes)

*Clerk Pro-Tem*

**Clerk Pro-Tem**

It was moved by Leonard King, seconded by Eric Anderson and carried, that the Board of Education appoint Eric Anderson as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

*Executive Session  
(to discuss matters  
leading to the demotion,  
discipline, suspension,  
and/or dismissal of a  
particular person)*

**Executive Session**

It was moved by Eric Anderson, seconded by Debbie Passno and carried, that the Board enter executive session to discuss matters leading to the demotion, discipline, suspension, and/or dismissal of a particular person. Time 8:04 p.m.

Attorney Douglas Gerhardt and Mary LaValley Blaine, School Business Executive attended the executive session.

Mary LaValley Blaine, School Business Executive departed at 8:56 p.m.

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board return to regular session. Time 9:18 p.m.

**Adjournment**

*Adjournment*

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimous carried, that the meeting be adjourned. Time 9:18 p.m.

Eric Anderson  
Clerk Pro-tem