

# Beekmantown Central School District

## Board of Education Meeting

Place: MS/HS Library

June 11, 2013

Time: 5:30 p.m.

### Agenda

#### 1. Call to Order

at:

by:

##### A. Pledge of Allegiance

##### B. Roll Call

☐ Eric Anderson

☐ Michael Hagadorn

☐ Debbie Passno

☐ April Bingel

☐ Leonard King

☐ Pauline Stone

☐ Cathy Buckley

☐ Richard LaVigne

☐ Steve Trombley

☐ Andrew Peryer, Ex-Officio, Student Board Member

##### C. Approval of the Agenda

Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the agenda.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

#### 2. Executive Session (to discuss a particular person(s) employment history)

**Time: 5:30 pm to 6:15 pm**

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time In: \_\_\_\_\_

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time Out: \_\_\_\_\_

#### 3. Public Comment

(10 minutes)

#### 4. Presentations

a. **Topic:** Retirement Plaques

**Presenter:** Leonard King, Board President

Name	Area	Years of Service
LaVigne, Sue	Typist	36.5
King, Susan	Food Service Helper	34
Giroux, Lucy	Speech & Hearing	31.75
LaValley, Leslie	Special Education	31.75
Rock, Cynthia	Bus Driver	30.5
Dow, Nancy	Special Education	30
Frechette, Myles	Science	30

Fuller, Katherine	Science	27
Seymour, Doris	Bus Driver	26
Durkee, Elizabeth	Elementary	24.5
Criss, Bonnie	Bus Driver	23.5
Ducatee, Stephen	Bus Driver	18
Howard, Ronald	Bus Driver & School Monitor	18
Beshon, Robin	Food Service Helper & School Lunch Cashier	16.4
Murray, Gilbert	Incarcerated Youth Coordinator	16
Heywood, Betty	Bus Driver	12.25
Dragoon, Deborah	Custodial Worker	6
Underwood, Gary	Custodial Worker	5.5

**b. Topic:** Board Recognition

**Presenter:** Steve Trombley, Board President

Name	Area	Years of Service
Armstrong, Karen	Board Member	7/1/05 – 8/6/12
Trombley, Steve	Board Member	7/1/03 – 6/30/13
LaVigne, Richard	Board Member	5/16/06 – 6/30/13
Peryer, Andrew	Ex-Officio, Student Board Member	7/2012 – 6/2013

## 5. Reports

**A. Superintendent of Schools – Scott Amo**

**B. School Business Executive – Mary LaValley Blaine**

**C. Ex-Office, Student Board Member – Andrew Peryer**

**D. Committee Reports**

## 6. Minutes

- a. Resolved that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

5/14/13 Board of Education Meeting  
5/21/13 Annual Election & Budget Vote

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- b. Resolved that the Board of Education does hereby accept the minutes of the committee meetings held on:

Operations	Policy	Audit
5/14/13	6/4/13	5/16/13

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

## **7. New Business**

### **A. CSE/CPSE Recommendations**

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education the approval of the CPSE recommendations dated 6/11/13.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education the approval of the CSE recommendations dated 6/11/13.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

### **B. Personnel**

#### **1. Resignations**

Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the resignation of Patrick Hicks as a Licensed Master Social Worker for the Incarcerated Youth Program at the Clinton County Jail effective 6/30/13.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

#### **2. Appointments**

- a. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint Olga Nelly Collazo in a three-year probationary appointment effective 7/1/13 and ending on 8/31/16 as a Principal in the tenure area of Principal at a salary of \$87,500 for the 2013-2014 school year. Mrs. Collazo holds initial School Building Leader Certificate and professional School District Leader Certificate.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- b. Resolved, that the Superintendent of Schools recommends to the Board of Education to appoint Brittany Trybendis in a three-year probationary appointment effective 9/1/13 and ending on 8/31/16 as an Assistant Principal in the tenure area of Assistant Principal at a salary of \$63,750 for the 2013-2014 school year. Mrs. Trybendis holds initial School Building Leader Certificate and professional School District Leader Certificate.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- c. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following fall athletic appointments for the 2013-2014 season:

Assignment		Total
	Salary Subject to New Contract	
Cheerleading -Football	LaDuke, Amanda	\$2,024
Cross Country - Head Coach	Phillips, Gary	\$3,227
Cross Country - Volunteer Assistant	Hastings, Donald (Andy)	0-
Football - Head Varsity	Lozier, Jamie	\$4,996
Football - Varsity Assistant	Myers, Greg	\$3,518
Football - Head JV	Jolicoeur, Jeff	\$3,684
Football - JV Assistant	Fish, Joseph	\$2,942
Football - Head Modified	<i>Vacant</i>	\$2,653
Football - Modified Assistant	Bordeau, Michael	\$2,317
Football - Volunteer Assistant	Villa, Peter	0-
Gymnastics - Head Coach	<i>Vacant</i>	\$3,625
Gymnastics - Modified	<i>Vacant</i>	\$2,631
Soccer - Head Varsity (Boys)	Loucy, Ryan	\$3,988
Soccer - Head Varsity (Girls)	Bursik, Peter	\$3,988
Soccer - Head JV (Boys)	Bell, Eric	\$3,361
Soccer - Head JV (Girls)	King, Julie	\$3,361
Soccer - Modified (Boys Team 1)	Lozier, Randy	\$2,618
Soccer - Modified (Girls Team 1)	Muliverhill, Barry	\$2,618
Volleyball - Head Varsity	Fessette-Hileman, Shanna	\$3,607
Volleyball - Head JV	Fessette, Kaylen	\$2,694
Volleyball - Modified (Team 1)	Facteau, Stephanie	\$1,904

Motion:                      Seconded:                      Yes:                      No:                      Abstain:                      (Accept   Reject   Table)

- d. Resolved, that the Superintendent of Schools recommends to the Board of Education to appointment the following for Special Education Summer School for 7/8/13 and ending on 8/16/13.

Name	Title	Rate Per Run
Provost, Carole	Bus Driver	Per Contract
Nephew, Sharon	Bus Driver	Per Contract
Quilliam, Christal	Substitute Bus Driver	Per Sub Rate
Peryer, Deena	Substitute Bus Driver	Per Sub Rate
Rollier, Marlene	School Bus Monitor	Per Contract
Jennette, Ursula	School Bus Monitor	Per Contract
Dukette, Sandra	School Bus Monitor	Per Contract
Peryer, Deena	Substitute School Bus Monitor	Per Sub Rate
Hayes, Jennifer	Substitute School Bus Monitor	Per Sub Rate

Motion:                      Seconded:                      Yes:                      No:                      Abstain:                      (Accept   Reject   Table)

- e. Resolved, that the Superintendent of Schools recommends to the Board of Education to appointment the following for Special Education Summer School for 7/8/13 and ending on 8/16/13.

Name	Title	Rate
Biasini, Debra	Special Education Teacher	Per Side Letter
Matthews-Knight, Sara	Special Education Teacher	Per Side Letter
Petrashune, Jolie	Special Education Teacher	Per Side Letter

Steele, Kathleen	Special Education Teacher	Per Side Letter
Clark, Melanie	Special Education Teacher	Per Side Letter
Palmer, Amy	Special Education Teacher	Per Side Letter
Lyons, Carol	Substitute Teacher	Sub Rate
Miller, Scott	Substitute Teacher	Sub Rate
Downey, Tracy	Substitute Teacher	Sub Rate
Burnell, Nichole	Teacher Aide/Student Aide	\$12.00/hr
Brockway, Paula	Teacher Aide/Student Aide	\$12.00/hr
Graziane, Cindy	Teacher Aide/Student Aide	\$12.00/hr
Boulrice, Julie	Teacher Aide/Student Aide	\$12.00/hr
Bushey, Stephanie	Teacher Aide/Student Aide	\$12.00/hr
O'Connell, Louise	Teacher Aide/Student Aide	\$12.00/hr
Smith, Tammy	Teacher Aide/Student Aide	\$12.00/hr
Drapeau, Denise	Teacher Aide/Student Aide	\$12.00/hr
Hamilton, Michelle	Teacher Aide/Student Aide	\$12.00/hr
Watts, Kristin	Teacher Aide/Student Aide	\$12.00/hr
Sample, Sally	Substitute Teacher Aide/Student Aide	Sub Rate
Hagar, Tracy	Substitute Teacher Aide/Student Aide	Sub Rate
Hansen, Josee	School Nurse	\$18.00/hr.
LaBier, Susan	Cook	\$15.00/hr.
Burke, Doreen	Speech & Language Therapist	Per Side Letter
Powell, Amy	Occupational Therapist	Per Side Letter
Roberts, Rachelle	Physical Therapist	Per Side Letter
Ducatte, Randy	Crisis Counselor	Per Side Letter

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- f. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following *substitute* appointment beginning on the date indicated:

<b>Name</b>	<b>Type</b>	<b>Effective Date</b>
Marin, Ricki	Instructional	6/17/13
Cook, Tyler	Instructional	6/17/13
Dow, Nancy	Instructional	9/5/13
Durkee, Betsy	Instructional	9/5/13

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- g. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Woodley, Lori	Non-Instructional	6/12/13

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- h. Resolved, that the Superintendent of Schools recommends to the Board of Education the following *permanent Civil Service* appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Mary, Bonnie	Custodial Worker	7/2/12 – 7/1/13	6/12/12	7/2/13

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

### C. Tenure

Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following tenure appointments effective on the date indicated:

Name	Tenure Area	Certification	Years	Probationary Period	Date Board Meeting	Tenure Date
Facteau, Stephanie	Special Education	Students with Disabilities (Grades 1-6)	3	9/1/10 – 8/31/13	8/10/10	9/1/13
Waldron, Jenell	Special Education	Special Education	2	9/1/11 – 8/31/13	6/14/11	9/1/13

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

## 8. Miscellaneous

Resolved, that the Superintendent of Schools recommends to the Board of Education to schedule Tuesday, July 2, 2013 at 6:15 pm in the MS/HS Library as the date for the Reorganizational Meeting of the District.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

## 9. Policies

Resolved, that the Board of Education reviews the following policy:

<u>Name</u>	<u>Policy #</u>
Extracurricular Activities Regulation	5280-R (Revised)

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

## 10. Financial

- a. Resolved, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (April & May 2013)  
Treasurer's Revenue Report – (April & May 2013)  
Treasurer's Monthly Report – (April & May 2013)  
Trial Balance – (April & May 2013)

Motion:   Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

b. Resolved, that the Board of Education acknowledge receipt of the Warrant Reports for April & May 2013.

Motion:    Seconded:        Yes:        No:        Abstain:        (Accept   Reject   Table)

c. Resolved, that the Board of Education acknowledge receipt of the Budget Transfer Report for April & May 2013 and Due To & Due From Report as of April & May 2013.

Motion:    Seconded:        Yes:        No:        Abstain:        (Accept   Reject   Table)

d. Whereas, the Board of Education established a reserve fund pursuant to the provisions of Section 6-p of the General Municipal Law for the purpose of financing Employee Benefit Accrued Liability;

Therefore, Be It Resolved, that the Board established a reserve fund pursuant to Section 6-p of the General Municipal Law, to be known as the *Employee Benefit Accrued Liability Reserve Fund*, for the purpose of financing unused sick leave, holiday leave and vacation leave time allowances payouts at the termination/retirement dates of eligible employees; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to increase monies from unexpended budget appropriation account balances for the 2012-2013 school year, in an amount not to exceed \$1,300,000 to increase such Reserve Fund.

Motion:        Seconded:        Yes:        No:        Abstain:        (Accept   Reject   Table)

e. Whereas, the Board of Education may establish a reserve fund pursuant to the provisions of Section 6-J of the General Municipal Law for the purpose of financing worker's compensation;

Therefore, Be It Resolved, that the Board hereby establishes a reserve fund pursuant to Section 6-J of the General Municipal Law, to be known as the *Workers' Compensation Reserve Fund*, for the purpose of financing workers' compensation costs; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to transfer monies from unexpended budget appropriation account balances for the 2012-2013 school year, in an amount not to exceed \$47,798.12, to increase such Reserve Fund.

Motion:        Seconded:        Yes:        No:        Abstain:        (Accept   Reject   Table)

f. Whereas, the Board of Education established a reserve fund pursuant to the provisions of Section 6-m of the General Municipal Law for the purpose of financing Unemployment costs;

Therefore, Be It Resolved, that the Board established a reserve fund pursuant to Section 6-m of the General Municipal Law, to be known as the *Unemployment Reserve Fund*, for the purpose of financing unemployment insurance benefits paid to claimants; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to increase monies from unexpended budget appropriation account balances for the 2012-2013 school year, in an amount not to exceed \$52,000., to increase such Reserve Fund.

Motion:        Seconded:        Yes:        No:        Abstain:        (Accept   Reject   Table)

- g. Whereas, the Board of Education may establish a reserve fund pursuant to the provisions of Section 6-r of the General Municipal Law for the purpose of financing retirement system contributions to the New York State and Local Employees' Retirement System;

Therefore, Be It Resolved, that the Board hereby establishes a reserve fund pursuant to Section 6-r of the General Municipal Law, to be known as the *Retirement Contribution Reserve Fund*, for the purpose of financing retirement contributions to the New York State and Local Employees' Retirement System; and

Be It Further Resolved, that the Board hereby authorizes and directs the School Business Executive to transfer monies from unexpended budget appropriation account balances for the 2012-2013 school year, in an amount not to exceed \$50,000., to increase such Reserve Fund.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

- h. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following transfers over \$5,000:

To increase Unemployment Insurance Reserve

To: A889 (Unemployment Insurance Reserve)

From: A9050 800 00 00 Employee Benefits

Amount: \$52,000

To increase Employee Benefit Reserve

To: A867 (Employee Benefit Reserve)                      \$1,300,000

From: A2250 490 00 00 Special Education BOCES            \$1,100,000

From: A2250 470 00 00 Special Education Tuition            \$    200,000

To increase Workers Compensation Reserve

To: A861 (Worker's Compensation Reserve)

From: A9050 800 00 00 Employee Benefits

Amount: \$47,798.12

To increase Employee Retirement Reserve

To: A865 (Employee Retirement Reserve)

From: A9050 800 00 00 Employee Benefits

Amount: \$50,000

Roll Call Vote                      Motion:            Seconded:

☐ Eric Anderson  
☐ April Bingel  
☐ Cathy Buckley

☐ Michael Hagadorn  
☐ Leonard King  
☐ Richard LaVigne

☐ Debbie Passno  
☐ Pauline Stone  
☐ Steve Trombley

- i. Resolved, that the Board of Education does hereby authorize the following BAN's renewals and principal and interest payments for buses at the lowest interest rate possible and on the maturity date indicated:

Payment No.	Amount	Due Date
4 of 5 payments	\$75,159.58	8/02/13
3 of 5 payments	\$80,502.22	8/08/13
5 of 5 payments	\$70,780.62	8/23/13



Roll Call Vote

Motion:

Seconded:

☐ Eric Anderson  
☐ April Bingel  
☐ Cathy Buckley

☐ Michael Hagadorn  
☐ Leonard King  
☐ Richard LaVigne

☐ Debbie Passno  
☐ Pauline Stone  
☐ Steve Trombley

- j. Resolved, that the Superintendent of Schools recommends to the Board of Education to accept the Grant amendment #003 for the NYSED approved Mentor Intern Teacher Program for the 2012-2013 year increasing the grant from \$10,000 to \$11,947 under Project #0063 13 0115 and approve the revised expenditures as follows:

*Materials & Supplies \$1,947*

Roll Call Vote

Motion:

Seconded:

☐ Eric Anderson  
☐ April Bingel  
☐ Cathy Buckley

☐ Michael Hagadorn  
☐ Leonard King  
☐ Richard LaVigne

☐ Debbie Passno  
☐ Pauline Stone  
☐ Steve Trombley

- k. Resolved, that the Superintendent of Schools recommends to the Board of Education to approve School Bus Lease Agreements with the following organizations:

<u>Organization</u>	<u>Dates</u>	<u>Purpose</u>	<u>Number of Buses</u>
Town of Plattsburgh Recreation Dept.	6/24/13 – 9/02/13	Summer Programs	3
Beekmantown Youth Commission	6/24/13 – 9/02/13	Summer Programs	3

Motion:      Seconded:      Yes:      No:      Abstain:      (Accept    Reject    Table)

- l. Resolved, that the Superintendent of Schools recommends to the Board of Education to authorize two individuals to approve change orders for the Phase II – Capital EXCEL Project up to \$25,000 during the summer of 2013. Two signatures required out of the three individuals: Superintendent of Schools, School Business Executive or the Superintendent of Buildings & Grounds.

Motion:      Seconded:      Yes:      No:      Abstain:      (Accept    Reject    Table)

## 11. Additional Items to Discuss

- Reminder - Special Meeting 6/25/13 @ 6:15 pm MS/HS Library for Superintendent Search
- Reminder – Scholarship Night 6/19/13 @ 6:30 pm
- Reminder – High School Graduation 6/21/13 @ 7:00 pm

## 12. Public Comment (10 minutes)

**13. Clerk Pro-Tem**

Resolved, that the Board of Education appoint \_\_\_\_\_ as Clerk Pro-tem for this meeting.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

**14. Exempt Session** (Exempt Session in accordance with Section 108 of the Public Officers Law to review decision of Superintendent on a suspension.)

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time In: \_\_\_\_\_

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time Out: \_\_\_\_\_

**15. Adjournment**

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)