

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

September 13, 2011

Minutes

Call to Order

President Steve Trombley called the meeting to order at 6:16 and led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Charles Simpson, Ex-Officio, Student Board Member (arrived at 6:50 pm)

Others Present

☒ Scott Amo, Superintendent of Schools
☒ Diane Fox, HS Principal
☒ LeeAnn Short, Director of Special Services
☒ Joseph Lavorando, School Attorney
☒ Mary LaValley Blaine, School Business Executive
☒ Joanne Menard, District Clerk

Visitors

Visitors

Charles Stone	Barb Stone	Debbie Passno
Susan King	Robert King	Marilyn Dwyer
Terry Broderick	Lucy Giroux	Patty Gallagher
Stacey Maggy	Holly Sims	Frank Hay
David Anderson	Amy Campbell	Tracy Downey
Laura Collier	Rob Collier	Jenny LeBeau-Howell
Joe Howell		

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board of Education approve the agenda.

Public Comment

Public Comment

(5 minutes)

Marilyn Dwyer commented that an athlete was involved in an illegal activity. This is a violation of the Code of Conduct.

Debbie Passno commented that she had three questions from the last board meeting and followed up with an e-mail. She stated she sent a second e-mail and the Superintendent responded to two out of the three questions. She expressed frustration that questions are not answered during Board meetings and the Board does not respond to e-mails. Ms. Passno suggested time before the Board meetings to answer questions. Ms. Passno commented that she hoped the Board was starting the budget process now for next year.

Reports/Presentations

Reports

Scott Amo, Superintendent of Schools reported on the following:

- Great start to the school year with staff development on the copying machines, software for students, and IEP's.
- Stated he visited most of the schools and you could see the Eagle Pride effort throughout the district.
- The principals will report at the next Board meeting.

Mary LaValley Blaine, School Business Executive reported on the following:

- Updated the Board on the 2010-2011 year-end audit.
- Explained the reasons for the budget transfers on tonight's agenda.
- Stated the district's 5-year copier leases with Cannon was ending. The District has entered into a new partnership with SymQuest through NERIC. The district will receive BOCES aid in the subsequent year.
- All students 9-12 have e-mail accounts.
- The new copiers have a scanning feature which will help our paper budget since it was reduced by one-half.
- The district had damage from Storm Irene. A server, new copier, and some ceiling tiles were damaged. Due to the district's deductible, the ceiling tiles were repaired in-house. Everything else will be covered under insurance minus our deductible.
- Just received our Risk Assessment Report yesterday. We have 27 findings, but nothing critical.
- Book nooks were purchased through the Title I and ARRA grants for reading initiatives to help with AIS.

Cathy Buckley inquired if the UPK grant was \$219,000, what EduJobs money was added. The School Business Executive stated the UPK Program totals \$260,000 with the EduJobs money funding 20%. The Board President stated this was the end of the EduJobs money. The School Business Executive stated the UPK funding was frozen at \$219,000 for 62 students. If students are dropped, the funds will decrease and the district won't be able to get the funds back.

Karen Armstrong stated the Audit Committee will give feedback and is the deadline March 1st to submit the budget to the State. The School Business Executive stated the tax levy cannot grow over 102% and the deadline to submit to the State is March 1. Karen Armstrong commented 2% is approximately \$355,388.61.

Minutes

Approval of Minutes

It was moved by Pauline Stone, seconded by Leonard King and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on

8/23/11 Board of Education Meeting

New Business

CSE & CPSE Recommendations

CSE/CPSE Recommendations

It was moved by Richard LaVigne, seconded by Cathy Buckley, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 9/13/11.

It was moved by Leonard King, seconded by Pauline Stone, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 9/13/11.

Personnel

Appointments

Appointments

Maggy, Stacey

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education appoints Stacey Maggy as a Transition Coordinator/Graduation Coach in a three-year probationary appointment in the tenure area of School Counselor effective 9/14/11 and ending on 9/13/14 at a salary of \$45,977. Stacy Maggy holds permanent certification in the area of School Counselor.

Stacey Maggy was present and introduced to the Board.

Ross, Jerry

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education appoints Jerry Ross as a 40% School Psychologist effective 9/14/11 and ending on 6/22/12 at a salary of \$29,130 (grand funded). Jerry Ross holds permanent certification in the area of School Psychologist.

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *Civil Service probationary* appointments as indicated:

Guenzi, Stephen O'Connell, Louise Snyder, Morgan

Name	Title	Period	Salary (11-12)	Contract
Guenzi, Stephen	Teacher Aide/Student Aide	9/7/11 – 12/19/12	\$14,668/yr	10 months
O'Connell, Louise	Teacher Aide/Student Aide	9/7/11 – 12/19/12	\$14,668/yr	10 months
Snyder, Morgan	Teacher Aide/Student Aide	9/7/11 – 12/19/12	\$14,668/yr	10 months

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *Civil Service probationary* appointment as indicated:

Thompson, Jason

Name	Title	Period	Salary (11-12)	Contract
Thompson, Jason	Custodial Worker	9/14/11 – 9/13/12	\$20,373/yr.	12 months

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointment beginning on the date indicated:

Substitute

Name	Type	Effective Date
Azarkadeh, Chahbaz	Instructional	9/19/11

It was moved by Karen Armstrong, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *temporary on-call* appointment beginning on the date indicated:

Temporary On-Call

Name	Type	Effective Date
Burl, Darlene	Non-Instructional	9/19/11

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following extra-curricular positions for the 2011-2012 school year as indicated:

Extra-Curricular Appointments

Assignment	No.	Name	Name	2011-2012	
				Amount Per Person	Total Cost
Intramurals					
Intramural (BE)	1	Crucetti, Matthew		\$1,973	\$1,973
Other					
Newspaper/Yearbook (BE)	3	LaPier, Melissa	Gelwicks, Marie	\$598.	\$1,794
		Matthews-Knight, Sara	Selzer-Kelting, Ilona		

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following individuals to provide Continuing Education for Professional Development at the rate specified in the Beekmantown Teachers' Association Contract, Article V, Section E Community Education, subject to a minimum needed to make each class offering at no cost to the district.

Continuing Education

Agnew, Paul	Landry, Patience
Battin, Joha	Madan, Carlos
Coonrod, Sue	Mieles, Toni
Corey, Tracy	Ribis, Rachel
Inhelder, Kathryn	Roraback, Sharon
Julian, Renee	

Miscellaneous

CVES – CV-TEC Adult Education

It was moved by Pauline Stone, seconded by Leonard King and unanimously carried, that that upon recommendation of the Superintendent of Schools the Board of Education approves the agreement with the Champlain Valley Education Services (CVES) CV-TEC Adult Education and Safety Education Sponsorship Agreement CO-SER 103 Adult Education and CO-SER 401 Accident Prevention/Pre-Licensing for the 2011-2012 school year.

Board Goals

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education adopts the following Board and District Goals for 2011-2012:

Board Goals for 2011-2012

- 1) Increase Board participation during the budget development process.
- 2) Research opportunities that could affect long term budget development including:
 - o the identification of priorities for EXCEL funding from the 5-year plan.
 - o options for the use of the West Chazy Elementary building.
 - o the potential for district consolidation and/or shared services with an area district.
 - o a restructuring of school year and/or school day.
 - o the long-range student transportation needs and bus purchase planning.
 - o a reorganization of the elementary schools as K-2 and 3-5 buildings.
- 3) Research the feasibility of selective courses being brought back from BOCES to the district.
- 4) Establish a timeline for the progress review of APPR implementation.

District Goals for 2011-2012

District Goals

- 1) Pursue a criteria format for determining student participation in BOCES programs.
- 2) Research the contractual implications in implementing the common core standards.
- 3) Decrease the percentage of students in Grades 3-8 receiving a Level 1 or 2 in all state tested content areas and increase the percentages of students in Grades 3-8 receiving a Level 3 or 4 in all state tested content areas.
- 4) Develop and implement targeted programs, services, and interventions for K-12 students identified with an IEP resulting in a 20% decrease in discipline referrals and a 50% decrease in school suspensions.
- 5) Develop, and implement targeted programs and services for students in Grades 9-12 with IEPs that will result in a decrease of 5 % in the drop-out rates for each year beginning in 2010-2011.
- 6) Identify and implement researched-based programs and strategies to be applied by teachers in Grades K-12 that focus on critical thinking and information analysis skills.
- 7) Identify and implement researched-based programs and strategies to be applied by teachers in Grades K-12 that focus on developing effective oral and written communication skills.
- 8) Identify and implement research-based programs and strategies to be applied by teachers in Grades K-12 that focus on developing effective group work behaviors and group problem-solving opportunities.

Financial

It was moved by Richard LaVigne, seconded by Carole Race and roll-call voted, that upon recommendation of the Superintendent of Schools the Board of Education approves the following transfers over \$5,000:

Transfers

<u>To move money from BOCES codes to various wage & benefits</u>		
From:	A2250 490 00 00 (Program for Students w/ dbl - BOCES)	\$289,347.86
To:	A2250 160 00 00 (Program for Students w/ dbl – Wages)	\$146,680.00
To:	A9030 800 00 00 (Employee Benefits – FICA)	\$ 11,221.02
To:	A9040 800 00 00 (Employee Benefits – W Comp)	\$ 440.04
To:	A9060 800 00 00 (Employee Benefits – Health Ins)	\$107,538.00
To:	A9010 800 00 00 (Employee Benefits – ERS Retirement)	\$ 23,468.80

To move money within BOCES codes to include Co-Ser 620.000 EE/ER relations

From: A2110 490 00 00 (Teaching BOCES services) \$ 24,197.00

To: A1430 490 00 00 (Personnel – BOCES services) \$ 24,197.00

The roll-call vote was as follows:

☒ Karen Armstrong

☒ Cathy Buckley

☒ Leonard King

☒ Stan Kourofsky

☒ Richard LaVigne

☒ Ed Marin

☒ Carole Race

☒ Pauline Stone

☒ Steve Trombley

UPK Grant

It was moved by Pauline Stone, seconded by Karen Armstrong and roll-call voted that upon recommendation of the Superintendent of Schools the Board of Education accepts the following Universal Prekindergarten Grant (UPK) in the amount of \$219,982 for the 2011-2012 school year.

The roll-call vote was as follows:

☒ Karen Armstrong

☒ Cathy Buckley

☒ Leonard King

☒ Stan Kourofsky

☒ Richard LaVigne

☒ Ed Marin

☒ Carole Race

☒ Pauline Stone

☒ Steve Trombley

It was moved by Richard LaVigne, seconded by Carole Race and roll-call voted;

Tax Certiorari

WHEREAS, Section 3651(1-a) & (3-a) of the Education Law authorize a school district to establish a reserve fund for the payment of judgments and claims in tax certiorari proceedings and to make payments therefore; and

WHEREAS, the Board of Education previously established a tax certiorari reserve fund, the funds from which were returned to the general fund in accordance with law; and

WHEREAS, the Board of Education desires to increase such reserve fund to pay for judgments and claims for pending 2011-2012 tax certiorari proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby increases the reserve fund balance for the payment of judgments and claims in pending tax certiorari proceedings and authorizes the transfer of such amount from fund balance in the general fund to the Tax Certiorari Reserve Fund as listed below.

Amount

In the Matter of

Index Number

\$15,765.69

Tractor Supply Co. #193 – LL

2010-1139

\$22,729.55

Tractor Supply Co. #193 – LL

2011-1021

The roll-call vote was as follows:

☒ Karen Armstrong

☒ Cathy Buckley

☒ Leonard King

☒ Stan Kourofsky

☒ Richard LaVigne

☒ Ed Marin

☒ Carole Race

☒ Pauline Stone

☒ Steve Trombley

Charles Simpson, Ex-Officio, Student Board Member arrived. Time 6:50 pm.

*Stipulation &
Consent Order*

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the Stipulation and Consent Order between The LHR Revocable Trust and The PBR Revocable Trust and the Beekmantown Central School District (Index Nos. 2009-1148 and 2010-1121). The School Attorney be and is hereby authorized to execute said document on behalf of the District.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

Report

Charles Simpson, Ex-Officio, Student Board Member reported on the following:

- school and sports has started
- students are looking forward to the new school year.

Additional Items to Discuss

*Area 6 Dinner
Meeting*

- *Annual Area 6 Dinner Meeting – 9/22/11 @ Malone Golf Club*

Names were given to the District Clerk for attendance at the Annual Area 6 Dinner Meeting on 9/22/11.

- JCEO Rental Agreement

*JCEO Rental
Agreement*

The School Business Executive stated Head Start has two programs similar to our UPK Program. They have one modular building on school property which they pay the fuel and use one classroom at Cumberland Head which they pay rent for. JCEO has dually enrolled students to maximum the grant monies. Beekmantown charges JCEO for meals from the cafeteria. For seven years, the rental fees for the classroom has been a flat fee with on increase. The Board President asked for volunteers to work with the Superintendent regarding the local term rental agreement of the facilities. Cathy Buckley and Ed Marin will represent the Board.

Policies

- Policies

Stan Kourofsky requested that the Board policy be updated to reflect iPods and kindles. The Superintendent to consult with the district's Technology Coordinator on which policies should be addressed.

PBIS

- Positive Behavior Intervention (PBIS)

Stan Kourofsky stated he attended the PBIS Program which the school provided. He shared quotes with the Board from the PBIS Program. The Superintendent explained PBIS to the public.

Residency

- Residency

Richard LaVigne inquired about BOCES research on who does not live in the Beekmantown School District. The Superintendent stated the COSER has gone up because neighboring districts opted out and the district has not signed on for this COSER.

Code of Conduct

- Code of Conduct

The Board President stated the committee met last month to review the Code of Conduct. This will be a lengthy process because all aspects of the school will be included into the code i.e. music, clubs, groups, activities etc. Until the new Code is adopted, the district will operate under the old Code of Conduct. The goal is to have everything done for the next school year.

Board President

The Board President stated the Superintendent answers most of the district's e-mails; however, anyone may call him.

Public Comment

Public Comment (15 minutes)

Marilyn Dwyer commented on whether a student is allowed to attend the State Chorus and inoperative musical instruments due to the contingency budget. The Music Alliance will be meeting to come up with fundraisers.

Debbie Passno commented that it was nice to hear issues begin discussed and understand what you're talking about.

Jenny LeBeau-Howell commented on the need for the Head Start program and busing of JV and Varsity sports because of separate contest on different nights.

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education appoint Steve Trombley as Clerk Pro-tem for this meeting.

Respectfully Submitted,
Joanne Menard
District Clerk

*Executive Session
(to discuss a
particular person(s)
employment history)*

Executive Session

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board enter executive session to discuss a particular person(s) employment history. Time 7:47 pm

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board return to regular session. Time 8:25 pm.

Leave of Absence

Beaudin, Stacy

It was moved by Richard LaVigne, seconded by Carol Race and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the request for an unpaid leave of absence for Stacy Beaudin, Special Education Teacher for the remainder of the 2011-2012 school year consistent with Article XIII of the Professional Agreement between the Beekmantown Teachers' Association and the Beekmantown Central School District. The effective date will be October 4th or sooner as agreed to by the District and the employee.

*Executive Session
(to discuss the
Superintendent's
evaluation)*

Executive Session

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board enter executive session to discuss the Superintendent's evaluation. Time 8:27 pm

It was moved by Richard LaVigne, seconded by Carole Race and unanimously carried, that the Board return to regular session. Time 10:05 pm.

Adjournment

Adjournment

It was moved by Richard LaVigne, seconded by Stan Kourofsky, and unanimously carried, that the meeting be adjourned. Time 10:07 pm.

Respectfully Submitted,
Steve Trombley, President
Board of Education