

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

November 13, 2007

Minutes

Call to Order

President Stan Kourofsky called the meeting to order at 6:17 pm. Jeff Stitt, Ex-Officio Student Board Member led the pledge of allegiance.

Members Present

<input checked="" type="checkbox"/> Karen Armstrong (<i>arrived 6:19 pm</i>)	<input checked="" type="checkbox"/> Frank Hay	<input checked="" type="checkbox"/> Richard LaVigne
<input type="checkbox"/> Earl Burnell	<input checked="" type="checkbox"/> Leonard King (<i>arrived 6:19 pm</i>)	<input checked="" type="checkbox"/> George Palmer
<input checked="" type="checkbox"/> Kathleen Grinberg-Funes	<input checked="" type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Steve Trombley

☒ Jeff Stitt, Ex-Officio, Student Board Member

Others Present

Present

Scott Amo, Superintendent
Sue Coonrod, MS Principal
Sandra Gardner, BE Principal (*arrived 6:35 pm*)
Diane Fox, CH Principal
Ed Cook, Director of PE, Athletics, Health, & Health Services
Kevin Hebert, Interim Transportation Supervisor
Roxann Barnes, School Lunch Manager
Gary Lambert, Educational Technology Coordinator
Ron Clamser, Business Manager (*arrived at 6:18 pm*)
Joseph Lavorando, School Attorney
Joanne Menard, District Clerk

Absent

Garth Frechette, HS Principal
Micheline DeBella, Director of Special Services
Don Strong, Supt. of Building & Grounds

Visitors

Patty Gallagher
Robert King

Lucy Giroux
Lori & Jack Smith

Kyle Kourofsky
Margo Burnell

Approval of Agenda

Approval of Agenda

It was moved by Steve Trombley, seconded by George Palmer, and unanimously carried, that the Board of Education approve the agenda.

Karen Armstrong & Leonard King arrived at 6:19 p.m.

Presentations

Presentation

NYS School Board Association Convention

Topic: NYS School Boards Assoc. Convention
Presenter: Jane Donahue

Jane Donahue gave a presentation on the New York State School Boards Association Convention in New York City which was held in October in New York City. She reported on the following: Rural Schools, suspension, childhood obesity, wellness policy, recess time and MRSA (the bacteria issue).

Booster Club

Topic: Booster Club
Presenter: Letitia Taylor

Letitia Taylor, President of the Beekmantown Booster Club presented the Board with a handout on the main objective of the interscholastic 7-12 sports program. Included in the handout was a list of items the Booster Club has purchased for the sports program for the last couple of years. The Board asked what they could do to help. Ms. Taylor stated the more

hands, the less work and invited the Board to any Booster Club meeting, which is usually held the first Monday of each month and stated the club is opened to suggestions. On behalf of the Board, President Kourofsky thanked the organization and staff for all their hard work.

Public Comment

Public Comment

Jack Smith suggested when the Board reviews the Athletic Code of Conduct that they look at the punitive section of the code and suggested the punishment should fit the crime.

Reports

*Scott Amo,
Superintendent of
Schools*

Reports/Presentations

Scott Amo, Superintendent of Schools reported on the following:

- the Happy Thanksgiving placement in front of you this evening were constructed by the Universal PreK class under the guidance of Ms. Lynch;
- Chasity Barcomb was accepted into the New York State Band Director's Association High School Honor Band for 2008.
- 29 high school students achieved Area All State Chorus/Band/Jazz Ensemble;
- Not My Kid!! Not In My House!!! Presentation by Dave Manning of CVFS was very well done. Kudos to Dave and MS Principal Sue Coonrod;
- Mega Concert for elementary, middle school, and high school students was outstanding. Congratulations to the directors and members.
- the high school had "Mix It Up Day" today where students sat at tables at lunch with other students with common zodiac signs. This allowed the student to have conversation with someone else.

*Ron Clamser,
Business Manager*

Ron Clamser, Business Manager reported on the following:

- the internal auditor, Carl Seyfarth was on site two days last week. He will meet with the audit committee on 11/27/07 at 4:30 pm and explain the function of the internal audit. Mr. Seyfarth will be onsite in two days segments and meet with the different departments to produce a risk assessment.

*Jeff Stitt, Ex-
Officio, Student
Board Member*

Jeff Stitt, Ex-Officio, Student Board Member had no report at this time.

Minutes

Approval of Minutes

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education hereby approve the minutes of the meeting of the Board of Education held on:

October 16, 2007 Special Board Meeting
October 23, 2007 Operation Committee Meeting
October 23, 2007 Board of Education Meeting/Work Session
October 29, 2007 Audit Committee Meeting

New Business

CSE Recommendations

*CSE
Recommendations*

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried that the Board of Education approve the CSE recommendations dated 11/13/07.

Personnel

Resignations

Seymour, Mark

Resignations

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried that the Board of Education accept the following resignation on the date indicated:

Name	Position	Effective Date
Seymour, Mark	Bus Driver	11/2/07

Termination

Miner, David

Termination

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried that the Board of Education approve the following termination on the date indicated:

Name	Position	Date
Miner, David	Custodial Worker	11/01/07

Appointments

Appointment Civil Service Probationary

Bouchard, Susan
Dominy, William

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that the Board of Education appoint the following *Civil Service probationary* appointments as indicated:

Name	Title	Period	Salary (07-08)	Contract
Bouchard, Susan	Typist	11/14/07 – 5/13/08	\$17,567	11 months
Dominy, William*	Bus Driver	11/26/07 – 6/10/08	\$22.83 per run	10 months

* Pending fingerprint clearance

Appointments

Substitutes

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education approve the following *substitute* appointments beginning on the date indicated:

Name	Substitute	Effective Date
Miner, Deborah	Non-Instructional	10/26/07
Kelley, Carlton	Non-Instructional	11/05/07
Ducharme, Edmund*	Non-Instructional	11/09/07
Savage, Terry	Non-Instructional	11/13/07
Seymour, Terry*	Non-Instructional	11/14/07
Oliver, Amanda	Instructional	11/15/07
Patnode, Francis	Instructional	11/15/07
O'Connell, Karin	Instructional	11/15/07
Scott, Joanne	Instructional	11/15/07
Martins, Sarah	Non-Instructional	11/15/07
Seymour, Mark	Non-Instructional	12/01/07

*Pending fingerprint clearance

Extra-Duty
Assignment

Hall, Renee

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried, that the Board of Education approve the following *extra duty assignment* for the 2007-2008 school year as indicated with an effective date of 11/14/07:

Assignment	Name	No.	Amount Per Person	Total Cost
Photo Club (Art Club)	Hall, Renee	1	\$1,061	\$1,061 prorated

Substitute Athletic
Event Site
Coordinators

It was moved by Richard LaVigne, seconded by George Palmer and unanimously carried that the Board of Education appoint *substitute Athletic Event Site Coordinators* for the 2007-2008 school year as indicated:

Name
Myers, Greg
Roy-Collin, Gayle
Corey, Tracy
Lozier, Jamie

Winter Athletic
Positions

It was moved by Karen Armstrong, seconded by Leonard King and roll-call voted that the Board of Education approve the following winter athletic positions for the 2007-2008 school year as indicated with an effective date of 11/14/07:

Assignment	Name	Total 2007-2008
Volleyball - Modified	Alvord, Becky	\$1,724
Hockey Assistant	Mathieu, Robert	-0-
Hockey – Assistant	Foster, Julie	-0-

The roll-call vote was as follows:

Steve Trombley	Aye	Leonard King	Aye
George Palmer	Aye	Karen Armstrong	Aye
Earl Burnell	Absent	Richard LaVigne	Aye
Frank Hay	No	Stan Kourofsky	Aye
Kathleen Grinberg-Funes	No		

Letter of Agreement
with Tristate
Learning Center

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried that the Board of Education approve a Letter of Agreement with Tristate Learning Center to provide behavior consultation services in order to meet the requirements of a student's individualized education plan at a rate of \$150 per hour for no more than 20 hours during the 2007-2008 school year. In addition, the following costs will be paid for each round trip (no more than two round trips).

Gas: approximately \$80.00
Tolls: \$9.00
Driving fee: 9 hours @ \$25/per hour (\$225.00)
Per diem: \$50.00
Hotel: \$70.00

Unpaid Leave

Unpaid Leave
Winterbottom, Anne

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried that the Board of Education accept the unpaid leave of absence for Anne Winterbottom as a Food Service Helper from 11/19/07-1/03/08.

Intent to Retire

*Martell, Donald
Constantine,
Sandra*

Intent to Retire

It was moved by Karen Armstrong, seconded by Richard LaVigne and unanimously carried that the Board of Education accept the letters of retirement on the dates indicated:

Name	Position	Date
Martell, Donald	Custodial Worker	12/31/07
Constantine, Sandra	Elementary Teacher	06/30/08

Policy

Audit Committee

*Audit Committee
Charter*

Staff Media Release

*Student Media
Release*

Policy

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried that the Board of Education does hereby accept the following policies as indicated:

<u>Name</u>	<u>Policy #</u>
Audit Committee	6690 (Revised)
Audit Committee Charter	TBD (Final)
Staff Media Release Form	4526-E.5 Revised
Student Media Release Form	Revised

Miscellaneous

It was moved by Richard LaVigne, seconded by Karen Armstrong and carried that the Board of Education adopt the following District Goals:

District Goals

- *Establish Building & Board Student Recognition Programs*
- *Increase Student Achievement*
- *Increase Counseling Focus/Service On*
 - *Academics*
 - *Career Focus*

For all Grades 6-12 Students
- *Develop a K-5 Computer Literacy Curriculum*

Thomas Group

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried that the Board of Education request the Thomas Group to analyze our 5-year Facilities Plan and identify items that could be covered through Excel Aid. In addition, the Thomas Group will provide a preliminary estimate for financial, site location, and other data necessary for a separate project to move the current athletic field and build an athletic complex and parking lot.

Financial

Bid Award

Snow Removal

Bid Award

As competitive bids were sought for snow removal

As one bid was received from a company, which meets the stipulation in the bid documents,

T & T Leasing of Plattsburgh, Inc. \$350 (Minimum) for 3 hours

It was moved by Steve Trombley, seconded by George Palmer and unanimously carried that the Board of Education award the snow removal bid to the apparent low bidder. Said bids have been reviewed by the School Attorney.

Financial Reports

It was moved by Richard LaVigne, seconded by Steve Trombley and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report (w/exception of H Fund – Capital Fund) – (September)
Treasurer's Revenue Report – (September)
Cafeteria Revenue & Expense Report - (September)
Treasurer's Monthly Report – (September)
Trial Balance – (September)
Warrant Report – (September)
Extra-Curricular Activities Account – (September)

Donation

It was moved by Karen Armstrong, seconded by Leonard King and roll-call voted that the Board of Education accept the following donation and approve amending the District budget to be increased in the amount of \$500.00.

Exxon Mobil Corp

From	For	Amount
Exxon Mobil Corporation	Technology materials & supplies	\$500.00

The roll-call vote was as follows:

Steve Trombley	Aye	Leonard King	Aye
George Palmer	Aye	Karen Armstrong	Aye
Earl Burnell	Absent	Richard LaVigne	Aye
Frank Hay	Aye	Stan Kourofsky	Aye
Kathleen Grinberg-Funes	Aye		

Transfers

It was moved by Richard LaVigne, seconded by Frank Hay and roll-call voted that the Board of Education approve the following transfers over 2,500:

Health Insurance to Business Admin. Salary (Alignment of Salaries)

From:	To:	Amount:
A90608002200	A13101600000	\$17,979.35

Health Insurance to In-Service BOCES (additional BOCES COSERS 506 & 509)

From:	To:	Amount:
A90608000000	A20704900000	\$25,000

Teacher Salaries N/I to Special Education Salaries N/I (Support Staff Contract Settlement)

From:	To:	Amount:
A21101600000	A22501600000	\$5,918.88

Teacher Salaries N/I to Salaries Lab Assistants (Support Staff Contract Settlement)

From:	To:	Amount:
A21101600000	A26301600000	\$3,511.53

Athletic Salaries Instructional to Athletic Salaries Non-Instructional (Non-Instructional Salaries for Coaches)

From:	To:	Amount:
A28551500000	A28551600000	\$50,000.00

Health Insurance to TSA Employer Contribution (TSA Employer Contribution)

From:	To:	Amount:
A90608002200	A90708002100	\$4,000.00

Health Insurance to NERIC BOCES (Data Entry person paid through BOCES)

From:	To:	Amount:
A90608002200	A26304900000	\$30,183.00

Health Insurance to District Initiatives (Cost to move basketball hoops for climbing wall installation)

From:
A90608002200

To:
A16204630000

Amount:
\$8,450.00

The roll-call vote was as follows:

Steve Trombley	Aye	Leonard King	Aye
George Palmer	Aye	Karen Armstrong	Aye
Earl Burnell	Absent	Richard LaVigne	Aye
Frank Hay	Aye	Stan Kourofsky	Aye
Kathleen Grinberg-Funes	Aye		

*Tax Collectors
Reports*

It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted, that the Board of Education approve the tax collector's reports from the Town of Plattsburgh and from the Towns of Altona, Beekmantown & Chazy and also certification of school relevy report in the amount of \$835,927.11 and that said relevy report be returned to Clinton County by 11/15/07 so that tax may be relevied as certified by the tax collectors.

The roll-call vote was as follows:

Steve Trombley	Aye	Leonard King	Aye
George Palmer	Aye	Karen Armstrong	Aye
Earl Burnell	Absent	Richard LaVigne	Aye
Frank Hay	Aye	Stan Kourofsky	Aye
Kathleen Grinberg-Funes	Aye		

Additional Items to Discuss

*12/25/07
Board Meeting*

- *December 25, 2007 Board of Education Meeting/Work Session*

The 12/25/07 meeting has been canceled and the audit committee meeting needs to be rescheduled.

Internal Auditor

- *Internal Auditor*

The Audit Committee will meet with the Internal Auditor, Carl Seyfarth, on 11/27/07 at 4:30 pm in the conference room of the district offices.

*Unpaid Leave of
Absence*

- *Unpaid Leave of Absence*

The condition for approving an unpaid leave of absence needs to be consistent with all supervisors. All benefits that remain in effect when someone is on an unpaid leave of absence needs to be reviewed. Also, if the supervisor denied or approved an unpaid leave of absence, would the Superintendent have knowledge.

MRSA

- *MRSA*

MRSA has been around for several years and a suggestion was that the district send out information to parents. The Superintendent stated the district bags all equipment which is not in use and custodial workers clean by sanitizing. Ed Cook, Athletic Director stated he has given out handouts to the coaches on MRSA and cleanest to parents.

Public Comment

Public Comment

Ed Cook, Athletic Director stated the spooky gym at Cumberland Head which Patti Gallagher does was speculator. He stated the students are learning without even knowing. Ms. Gallagher is in need of AA batteries.

Executive Session

Executive Session

*Discuss a
particular person
or person's
employment history*

7:59 pm It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that the Board enter executive session to discuss a particular person or person's employment history.

8:50 pm It was moved by Kathleen Grinberg-Funes, seconded by Richard LaVigne and unanimously carried, that the Board return to regular session.

Appointment of
Pro-Tem Clerk

Appointment of Pro-Tem Clerk

It was moved by Richard LaVigne, seconded by Frank Hay and unanimously carried, that Stan Kourofsky be appointed Pro-Tem Clerk.

Leave of Absence

Heywood, Betty

It was moved by Richard LaVigne, seconded by Kathleen Grinberg-Funes and unanimously carried, that the Board of Education grant Betty Heywood, Bus Driver, a leave of absence from 4/10/08 – 4/27/08. Any days beyond the personal days remaining for the 2007-2008 school year will be unpaid and the terms for consideration of approval of this request will not be considered as a precedent for any future requests.

Hourly Rate
Increase

Stone, Jean

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education increase the hourly rate of Jean Stone, Substitute Automotive Mechanic, from \$10.00 per hour to \$13.00 per hour effective September 1, 2007.

Adjournment

Adjournment

It was moved by Frank Hay, seconded by Leonard King and unanimously carried, that the meeting be adjourned. Time 8:55 pm.

Respectfully Submitted,
Joanne Menard, District Clerk