

# Beekmantown Central School District

## Special Board of Education Meeting

Place: **Auditorium**

**March 27, 2012**

### Minutes

#### Call to Order

President Steve Trombley called the meeting to order at 5:17 pm and led the pledge of allegiance.

#### Members Present

<input checked="" type="checkbox"/> Karen Armstrong ( <i>Video Conference</i> )	<input checked="" type="checkbox"/> Stan Kourofsky	<input type="checkbox"/> Carole Race
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Steve Trombley

☒ Charles Simpson, Ex-Officio, Student Board Member (*arrived @ 6:34 pm*)

#### Others Present

☒ Scott Amo, Superintendent of Schools  
☒ Joanne Menard, District Clerk

### Approval of Agenda

#### Approval of Agenda

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board of Education approve the agenda.

### Executive Session

#### Executive Session (to discussion the employment history of a particular person(s))

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 5:19 pm.

It was moved by Stan Kourofsky, seconded by Richard LaVigne and unanimously carried, that the Board return to regular session. Time 6:25 pm.

#### Others Present

☒ Diane Fox, HS Principal  
☒ Joha Battin, HS Assistant Principal  
☒ James Knight, Jr., MS Principal  
☒ Tracy Corey, MS Assistant Principal  
☒ Matthew Slattery, BE Principal  
☒ Garth Frechette, CH Principal (*arrived @ 6:55 pm*)  
☒ LeeAnn Short, Director of Special Services  
☐ Ed Cook, Dir. of PE, Athletics, Health & Health Services  
☒ Gary Lambert, Educational Technology Coordinator  
☒ Daniel Noonan, Superintendent of Buildings & Grounds  
☒ Shane Brink, Transportation Supervisor  
☒ Roxann Barnes, School Lunch Manager  
☒ Mary LaValley Blaine, School Business Executive  
☒ Eric Bell, District Treasurer

## Visitors

### Visitors

JoLee Yeddo	Patricia Gallagher	Anne McGinnis	Lynn Wang
Jeremiah Yeddo	Kathy Champagne	Keith LaPier	Tracy Girard
Constance Sullivan	Debbie Passno	Greg Myers	Toni Miele
Rebecca Trombley	Alan Passno	Patricia Chotkowski	Colleen Fairchild
Kevin Girard	Julie Jock	Stephen Bartlett	Jeremy Hoy
Dawn Finley	Sharon Nephew	Erica Gruther	David Anderson
Kerry Hynes	Susan King	Eric Anderson	Tomale Brindisi
Patty LaFlam	Lori Christopherson	Julie Fredette	Amy Couture
Stephen LaFlam	Fred Woodward	Miranda Benware	Sharon Carlin
Carol Boulrice	Carol Woodward	Jennifer Hicks	Renee Hall
Dan Frederick	Kathy Hay	Sharon Roraback	Michael Hall
Shannon Hagadorn	Frank Hay	Samantha Thebert	Gary Gudz
Patrick Sullivan	Kathy LaVarnway	Joni Moschelle	Lucy Giroux
Marisa Burke	Steven LaVarnway	Kathy Steele	Holly Sims
Michael Hagadorn	Laurie Mitchell	Jolie Petrashune	Robert King
Laura Collier	Su-Ellen Pepper	Ricki Marin	Bill Turner
Cheryl Turner	Kathy Villa	Danelle Pelkey	Barb Stone
Charles Stone			

## Public Comment

### Public Comment

(None at this time.)

### Reports/Presentations

## Reports

*Scott Amo, Superintendent of Schools* had no report at this time.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- A conference call has been scheduled for tomorrow for a rating on the district's existing long term serial bonds.
- Monies have been received from past years for summer school due to filing and claiming for reimbursement from previous years dating back to 2008. This was made possible through the work of the CSE office under the direction of Director of Special Services LeeAnn Short.

The Board President inquired about foundation aid. The School Business Executive stated in a press release this afternoon the legislators should have a budget in place on time and the district should know on Thursday or Friday if the foundation aid is increased. Foundation aid is about 1% of the district's aid.

### Minutes

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on

## Approval of Minutes

3/13/12 Board of Education Meeting

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meeting of the Board of Education held on:

1/24/12 Operations Committee  
3/06/12 Operations Committee  
3/13/12 Audit Committee

## **New Business**

### **CSE Recommendations**

CSE/CPSE  
Recommendations

It was moved by Cathy Buckley, seconded by Pauline Stone unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 3/27/12.

### **Personnel**

#### **Resignations**

Resignations  
*Johnson, Elizabeth*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the following resignation on the date indicated:

Name	Position	Effective Date
Johnson, Elizabeth	School Lunch Cashier	3/22/12

#### **Appointments**

Appointments

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the following *substitute* appointments beginning on the date indicated:

Substitutes

Name	Type	Effective Date
Mitchell, Ryan	Non-Instructional	4/2/12
Colon, Marcine	Non-Instructional	4/2/12
Lushia, Evelyn	Non-Instructional	7/1/12

#### **Retirement**

Retirement  
*Lushia, Evelyn*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendations of the Superintendent, the Board of Education accepts the following intent to retire on the date indicated:

Name	Position	Date
Lushia, Evelyn	Typist	6/30/12

#### **Miscellaneous**

Notice of Annual  
District Election &  
Budget Vote

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that the Board of Education adopt the following Notice of Annual District Election and Budget Vote:

**BEEKMANTOWN CENTRAL SCHOOL DISTRICT  
NOTICE OF ANNUAL DISTRICT ELECTION & BUDGET VOTE**

*NOTICE IS HEREBY GIVEN that the Board of Education of the Beekmantown Central School District, Clinton County, New York will hold a public hearing on the 2012-2013 budget on **Tuesday, May 8, 2012 at 7:00 pm** in the high school auditorium.*

*A copy of the statement of the amount of money which will be required to fund the School District's budget for 2012-2013, exclusive of public monies, may be obtained by any resident or taxpayer of the District during business hours beginning **May 1, 2012** at any school building, the district office, West Chazy Library, and the school district website.*

*NOTICE IS HEREBY GIVEN that the Annual District Election of qualified voters of the Beekmantown Central School District of the Towns of Beekmantown, Plattsburgh, Chazy and Altona, will be held in the middle school gymnasium on **May 15, 2011 between the hours of 11:00 am and 8:00 pm** at which time the polls will be opened to vote by voting ballot or machine upon the following propositions:*

I. *To approve the proposed 2012-2013 school budget, and to authorize the requisite portion therefore to be raised by taxation on the taxable property of the District.*

II. *To elect two (2) members to the Board of Education to fill the expired term (7/1/12 to 6/30/17) of Stan Kourofsky and Ed Marin.*

*NOTICE IS HEREBY GIVEN that qualified voters may apply for absentee ballots at the district clerk's office. The District Clerk must receive applications for absentee ballots by at least seven days prior to the vote if the ballot is to be mailed to the voter; on or prior to **May 15, 2012** if the ballot is to be delivered personally to the voter. A list of persons to whom absentee ballots have been issued will be available for inspection in the district clerk's office between 7:30 am – 4:00 pm during each of the five days prior to the election, except Sundays.*

*The Board of Education has ongoing registration. Any person who is not already registered to vote, upon proving that he or she is entitled to vote may register at the district clerk's office until **May 1, 2012**. No person will be entitled to vote whose name does not appear on the School District Register or who has not registered with the Clinton County Board of Registration to vote at the general election. The register containing the names of qualified voters will be available for inspection in the Clerk's office during the hours of 7:30 am – 4:00 pm on each of the five days prior to the day of the election, except Sundays.*

*NOTICE IS HEREBY GIVEN that petitions nominating candidates for the office of school board member must be filed in the district clerk's office no later than **5:00 pm on April 16, 2012**. Each petition shall be signed by at least 30 voters of the District, and must state the name and residence of the candidate.*

*AND FURTHER NOTICE IS HEREBY GIVEN that a qualified voter is a citizen of the United States, at least 18 years old, a resident of the school district for a period of 30 days next preceding the annual district election. The School District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of*

*residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.*

Changes to the  
2011-2012  
School Calendar

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves to change the scheduled Half Day Dismissal (K-5) on 4/6/12 to 4/5/12 and change the unused snow day from 4/16/12 to 4/6/12 from the adopted 2011-2012 school calendar.

Revised Settlement  
Agreement By &  
Between NYSIR &  
The BCSD & Graphic  
Arts Mutual  
Insurance Co.

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the Revised Settlement Agreement By and Between NYSIR & The Beekmantown Central School District and Graphic Arts Mutual Insurance Company setting the prorate share of liability insurance coverage and indemnification between NYSIR and Graphics Art Mutual Insurance Co.

**Financial**

Financial Reports

It was moved by Pauline Stone, seconded by Richard LaVigne and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (January & February)  
Revenue Status Report – (January & February)  
Treasurer's Monthly Report – (January & February)  
Trial Balance – (January & February)  
Extra-Curricular – (January & February)

It was moved by Stan Kourofsky, seconded by Pauline Stone and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Report for January & February 2012.

It was moved by Cathy Buckley, seconded by Stan Kourofsky and unanimously carried, that the Board of Education acknowledge receipt of the Budget Transfer Report for January & February 2012 and Due To & Due From Report as of January & February 2012.

Transfers

It was moved by Richard LaVigne, seconded by Stan Kourofsky and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

To reallocate budget for increase utility costs at CHES  
From: A1620-479-00-00 (Operation of Plant – Fuel Oil)  
To: A1620-481-00-00 (Operation of Plant – Water/Sewer CHES)  
Amount: \$9,000.00

The roll-call vote was as follows:

☒ Karen Armstrong  
☒ Cathy Buckley  
☐ Leonard King

☒ Stan Kourofsky  
☒ Richard LaVigne  
☒ Ed Marin

☐ Carole Race  
☒ Pauline Stone  
☒ Steve Trombley

## **Additional Items to Discuss**

### **Attendance at CCSBA Annual Recognition Dinner**

- Attendance at Clinton County School Boards Annual Recognition Dinner on May 3, 2012 @ Rainbow Wedding & Banquet Hall

Names were given to the District Clerk for attendance at the Clinton County School Boards Annual Recognition Dinner on May 3, 2012.

### **Public Comment**

#### **Public Comment** (None at this time.)

The Board recessed the meeting at 6:38 pm until 7:00 pm at which time a public forum was advertised for the 2012-2013 proposed budget.

### **Presentation Public Forum on 2012-2013 Proposed Budget**

#### **Presentations**

**Topic:** Public Forum on 2012-2013 Proposed Budget

**Presenter:** Scott Amo, Superintendent

**Time:** 7:00 pm

The Superintendent presented a PowerPoint showing a draft 2012-2013 Proposed Budget. He commented on the budget planning challenges for the 2012-2013 budget were State aide cuts, heating fuel and diesel costs increasing, decrease in interest income, ERS & TRS employer retirement portion rate increases, health insurance rate increases, foundation aid “frozen” (again), tax levy limit and lost federal aid revenues for ARRA EduJobs funds.

Revenue Budget Assumptions that “Shape” the 2012-2013 budget planning are decrease in interest income, decrease in PILOT revenue, \$2.1 million applied fund balance (down from \$3.54 million), projected total property assessment base to increase 0%, decrease in State and Federal Aids, including grants and federal stimulus ARRA funds, such as EduJobs.

Budget Expenses Assumptions that “Shape” the 2012-2013 budget planning are increases in salaries in some groups, voluntary pay freezes and other concessions in some groups, 3% increase in health insurance premiums, 11.84% contribution rate for TRS (increase from 11.11%), 18.9% contribution rate for ERS (increase from 16%), and increase in heating fuel and diesel fuel.

The Superintendent stated the district has the second highest enrollment in Clinton County. His PowerPoint indicated budget expenditures trends analysis since 2007-2008 for State Aid & Tax Levy, Budget Expenditures, and Use of Fund Balance to offset Tax Levy. He showed the tax rates for Beekmantown from 2002-2003 to 2011-2012. The PowerPoint indicated School Comparisons within Clinton County on tax rates from 2010-2011 and 2011-2012.

The 2012-2013 Budget impact indicates a proposed decrease in budget to budget by 3.2% with a tax levy increase of 2.7%. The projected tax rate for 2012-2013 is \$17.17 with an increase of .46¢ from 2011-2012.

The Superintendent explained the budget to budget revenues, fund balance summary, and budget to budget expenditures.

Voluntary Salary “freezes” and/or concessions for 2012-2013 from:

- Beekmantown Teachers' Association
- Beekmantown Support Staff Association
- Beekmantown Administrators' Association
- Superintendent
- Beekmantown Exempt Class Employees (School Business Executive, School District Treasurer, Payroll Clerk and Confidential Secretary to the Superintendent)

The Superintendent stated the proposed budget indicates the following position reductions:

**Administrative**

.50 FTE Director of Physical Education, Athletics, Health & Health Services

**Instructional**

1.6 FTE Art  
.6 FTE Business  
.6 FTE Transition Coordinator/Counselor  
1 FTE Driver Education  
4 FTE Elementary  
1 FTE English  
4 FTE Foreign Language  
1 FTE Library Media Specialist  
3 FTE Mathematics  
1 FTE Music  
1 FTE Physical Education  
2 FTE Remedial Reading  
2 FTE Science  
1.6 FTE Social Studies  
1 FTE Teaching Assistant

**Non-Instructional**

2 FTE Bus Drivers  
2 FTE (Custodial Worker, Head Custodian)  
1 FTE Library Aide  
1 FTE Senior Library Clerk  
2 FTE School Monitors  
1 FTE Teacher Aide/Student Aide  
2.5 FTE Typists

The Superintendent explained the effects these position reductions will have are as follows:

- Increase in class sizes (elementary classrooms and core subjects)
- Elimination of Instrumental Music for Grades 4 & 5
- Elimination of Driver's Education
- Reorganize elective offerings and eliminate exploratory foreign languages
- Library Media Specialist and Library Aide will be shared between elementary buildings
- 50% reduction in Extra Curricular Clubs
- 30% Reduction in Interscholastic Sports Program

The Superintendent showed charts indicating current class size averages for Grades K-5 and projected class size averages which included the minimum and maximum class sizes by contract.

Athletic reductions include a 30% reductions in Interscholastic Athletics as follows:

- One way transportation for games
- No district funded non-league contests
- Reduction of some assistant coaches
- Coaches stipend pay freeze
- Having only one modified team for all sports
- Cap number of participants on teams

These reductions allows for all three levels of participation (modified, JV and Varsity).

The revenues account for 50.5% of the budget with real property taxes at 49.5% of the budget.

The projected budget shows a decrease of 3.2% budget to budget with a tax levy increase of 2.7%. The tax rate for the 2011-2012 school year was \$16.71 per thousand and the proposed rate for the 2012-2013 school year is \$17.17 per thousand, which is an increase of \$.46 per thousand. The Superintendent reminded the audiences that this is the draft budget with the information subject to change. A question and answer period followed.

### **Adjournment**

#### *Adjournment*

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 9:10 pm.

Respectfully Submitted,  
Joanne Menard, District Clerk