

# Beekmantown Central School District

## Board of Education Meeting

Place: **MS/HS Library**

**May 14, 2013**

### Minutes

#### Call to Order

President Leonard King called the meeting to order at 6:17 pm and Eric Anderson led the pledge of allegiance.

#### Members Present

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin (via telephone conference) (arrived at 8:05 pm)	<input type="checkbox"/> Steve Trombley

☐ Andrew Peryer, Ex-Officio, Student Board Member

#### Others Present

#### Others Present

- ☒ Scott Amo, Superintendent of Schools
- ☐ Diane Fox, HS Principal
- ☒ Joha Battin, HS Assistant Principal
- ☒ Amy Campbell, MS Principal
- ☒ Brittany Trybendis, Interim MS Assistant Principal
- ☒ Elaine Dixon, BE Principal
- ☐ Garth Frechette, CH Principal
- ☒ LeeAnn Short, Director of Special Services
- ☒ Gary Lambert, Educational Technology Coordinator
- ☐ Ed Cook, Director of Physical Education
- ☒ Daniel Noonan, Superintendent of Buildings & Grounds
- ☒ Shane Brink, Transportation Supervisor
- ☒ Roxann Barnes, School Lunch Manager
- ☒ Mary LaValley Blaine, School Business Executive
- ☒ Joseph Lavorando, School Attorney
- ☒ Joanne Menard, District Clerk

#### Visitors

#### Visitors

Ken Maurer	Susan King	Charlie Stone
Barb Stone	Kerry Hynes	Holly Sims
Renée Hall	Patty Gallagher	Lucy Giroux
Dave Beebie	Sue Beebie	Jeremy Hoy
Diane Kwartz		

#### Approval of the Agenda

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that the Board of Education approve the agenda.

**Public Comment** (10 minutes)

Peter J. Moore comment on student suspensions.

Reports

**Reports**

*Scott Amo, Superintendent of Schools* reported on the following.

- **In-House Transformer Break-Down** - Sometime early this AM, a transformer in the Ed Tech Office used to “clean” street electricity supplied to our file servers malfunctioned. This is important since the unit is used to prevent peaks/surges in street electricity that could be harmful to programs, systems, and servers. The Educational Technology Coordinator and the Superintendent of Buildings & Grounds worked through the early morning hours to identify the problem and make temporary modifications while a quote could be received for the necessary part/unit replacement. This information was available when the Operations Committee met and the cost can be absorbed either through the EXCEL project (if it applies) or through the budget transfer to be presented later in the agenda for all other maintenance projects.
- **West Chazy Elementary Building** – I received an e-mail today from Mark Barie, CDC, representing the district in its efforts to sell the former West Chazy Elementary School building. The efforts including: a series of ads in local publications, several showings of the property, several mail campaigns to owners, investors, and small business owners, among others, have not yet resulted in any purchase offers.
- **Cumberland Head Playground and Gardens Grant** – The CH FSO received good news recently. The FSO was selected by the Lowe’s Charitable and Educational Foundation to receive a grant in the amount of \$5,000 to be used to purchase trees and small shrubs, as well as a bench or two to accentuate the new playground! In addition to the aesthetic appeal, the benches will enable parents and others to be more comfortable while the playground equipment is being enjoyed by children. Congratulations CH FSO and thank you to Lowe’s for this generosity.
- **School Events** – It’s the time of year when the district and community can join students in many concerts and other school-end activities. Most of these can be found on the district website.
- **HS Principal Search Update** – The district received applications from seven (7) individuals wishing to be considered for the position of HS Principal. In reviewing the applications, the district is better served by interviewing each rather than eliminate anyone at this point. As explained earlier, a part of the process used several times in the past is to have Board member representation on the interview team. I am asking for specific Board members to serve to be identified and that we look at available/unavailable dates for the interviews to be conducted. The earliest date available is May 22.

The Board President selected Eric Anderson, Ed Marin, and Cathy Buckley to serve on the interview committee for the high school principal.

*Mary LaValley Blaine, School Business Executive* reported on the following:

- explained the grant amendment for the Mentor Intern Teacher Program.
- explained the budget transfers on tonight’s agenda.
- The Superintendent search has been ongoing and coordinated with District Superintendent Craig King.

## **Committee Reports**

### **Policy Committee**

Eric Anderson informed the Board of the following:

- The purchasing policy revision was from NYS School Boards.
- Work will continue on the Code of Conduct at the June Policy Committee Meeting @ 7:00 pm.
- Valedictorian and Salutatorian were discussed.

### **Operations Committee**

Eric Anderson informed the Board of the following:

- The transformer and surge protector for the auxiliary generate control board needs replacing. This will be added to the buildings & grounds project list.
- Atlantic Testing will do the abatement and monitoring under the EXCEL Project.

### **Audit Committee**

Cathy Buckley informed the Board of the following:

- The Audit Committee met on 4/10/13 and reviewed the February & March Financial Reports.
- More training will be offered to the extra-curricular club advisors.
- Carl Seyfarth, Internal Audit field work will begin on 5/23/13.

## **Minutes**

### Minutes

It was moved by Eric Anderson, seconded by Richard LaVigne and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on:

4/9/13 Board of Education Meeting  
4/17/13 Special Board of Education Meeting  
4/23/13 Special Board of Education Meeting  
4/25/13 Special Board of Education Meeting

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meetings held on:

Operations	Policy	Audit
4/9/13	5/7/13	5/10/13

## **New Business**

### **CSE/CPSE Recommendations**

### CSE Recommendations

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CPSE recommendations dated 5/14/13.

It was moved by Cathy Buckley, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education approves the CSE recommendations dated 5/14/13

## Personnel

### Resignations

#### Resignations

*Campbell, Amy*

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Amy Campbell as a Social Studies teacher effective March 4, 2013.

#### Elimination of Positions

### Elimination of Positions

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education abolishes the following positions for reasons of economy, effective June 30, 2013 and the Board of Education hereby directs the Superintendent to notify affected individuals affected on/or before May 8, 2013:

- a) Abolish the positions of one (1) *Social Studies Teacher*. The individual shall be placed on a preferred eligible list of the district in accordance with Education Law Section 3013(3).
- b) Abolish the positions of two (2) *Science positions (Biology and Earth Science)*. The positions will be eliminated through attrition and bargaining unit members will not be affected.
- c) Abolish the position of one (1) *custodial worker*. The position will be eliminated through attrition and bargaining unit members will not be affected.
- d) Abolish the position of one (1) *typist*. The position will be eliminated through attrition and bargaining unit members will not be affected

#### Appointments

### Appointments

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *substitute* appointment beginning on the date indicated:

### Substitutes

Name	Type	Effective Date
Peroza, Christopher	Instructional	5/20/13
Shaw, Kristi	Instructional	5/20/13
Jamieson, Erin	Instructional	5/20/13

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following *temporary on-call* appointments beginning on the date indicated:

### Temporary On-Call

Name	Type	Effective Date
Deyo, Michael	Non-Instructional	5/15/13
Panetta, Candice	Non-Instructional	5/15/13

Letter of  
Agreement with  
Dale J. Tompkins

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves a Letter of Agreement between Dale J. Tompkins, Certified Teacher for the Blind & Visually Handicapped and the Beekmantown Central School District to provide orientation and mobility services for one (1) two (2) hour sessions per week from 5/15/13 to 6/21/13 at the rate of \$187.50 per session per the student's IEP.

Summer Help

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following temporary summer help from 7/01/13 through 8/12/13.

Name	Title	Hourly Rate
Brow, Johanna	Custodial Worker	\$8.50
Deming, Cyd	Custodial Worker	\$8.50

Retirement

Howard, Ronald

Retirement

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools the Board of Education amends the retirement date of Ronald Howard, Bus Driver from 6/21/13 to 9/6/13 from the board meeting minutes of 3/12/13.

Miscellaneous

Side Letter of  
Understanding with  
BTA (Summer  
School)

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education approves the Side Letter of Understanding (Summer School) between the Beekmantown Teacher's Association, NYSUT, AFT, NEA, AFL-CIO and the Beekmantown Central School District dated 4/30/13 and authorize the Superintendent of Schools to execute said Side Letter of Understanding on behalf of the District.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	<input type="checkbox"/> Steve Trombley

Memorandum of  
Agreement with  
Administrator's

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Memorandum of Agreement between the Beekmantown Central School District and the Beekmantown Administrator's Association on behalf of one of its members effective 5/14/13.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	<input type="checkbox"/> Steve Trombley

## Policies

### **Policies**

It was moved by Eric Anderson, seconded by Debbie Passno and unanimously carried, that the Board of Education does hereby approve the following policies:

<b><u>Name</u></b>	<b><u>Policy #</u></b>
Purchasing	6700 (Revised)
Purchasing Regulation	6700-R (Revised)

### **Financial**

## Financial Reports

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board of Education accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (February & March 2013)  
Treasurer's Revenue Report – (February & March 2013)  
Treasurer's Monthly Report – (February & March 2013)  
Trial Balance – (February & March 2013)

It was moved by Debbie Passno, seconded by Eric Anderson and unanimously carried, that the Board of Education acknowledge receipt of the Warrant Reports for February and March 2013.

It was moved by Eric Anderson, seconded by Pauline Stone and unanimously carried, that Board of Education acknowledge receipt of the Budget Transfer Report for February & March 2013 and Due To & Due From Report as of February & March 2013.

It was moved by Eric Anderson, seconded by Richard LaVigne and unanimously carried, that the Board of Education accept the Extra-Curricular Reports for the month of January, February & March 2013.

## Transfers

It was moved by Richard LaVigne, seconded by Eric Anderson and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfer over \$5,000:

**To increase budget amount needed to cover the Health Services for resident students attending Seton**

From: A2280-490-00-00 BOCES – Occupational Education  
To: A2815-403-00-00 Health Services – Parochial Students  
Amount: \$8,105.36

**To reallocate textbook/consumable monies to cover K-5 CHES Math Core Curriculum**

From: A2110-480-00-00 Textbooks - CSE	Amount: \$ 3,992.54
From: A2110-480-03-01 Textbooks - HS	Amount: \$ 2,599.87
From: A2110-480-11-01 Textbooks - MS	Amount: \$ 4,155.26
To: A2110-480-02-00 Textbooks – CHES K-5	
Amount: \$10,747.67	

**To increase budget to reflect placement of children in Foster Placement outside of the district**

From: A2280-490-00-00 BOCES – Occupational Education  
To: A2110-470-00-00 Tuition Foster Placement

Amount: \$26,814.00

To reclassify Operation of Plant & Maintenance of Plant

From: A1620-479-00-00 Operation of Plant – Heating Fuel

To: A1621-463-00-00 Maintenance Projects

Amount: \$250,000.00

To reclassify Operation of Plant & Maintenance of Plant

From: A1620-476-00-00 Operation of Plant – Electricity

To: A1621-463-00-00 Maintenance Projects

Amount: \$43,000.00

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	<input type="checkbox"/> Steve Trombley

Grant Amendment  
Mentor Intern  
Teacher Program

It was moved by Eric Anderson, seconded by Richard LaVigne and roll-call voted that upon recommendation of the Superintendent of Schools, the Board of Education accepts the Grant amendment #002 for the NYSED approved Mentor Intern Teacher Program for the 2012-2013 year modifying certain expenditures of \$1,000 +/- under Project #0063 13 0115 and approve the revised expenditures as follows:

Professional Salaries	(\$100)
Materials & Supplies	(\$900)
Contractual	\$1,000

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> April Bingel	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input type="checkbox"/> Ed Marin	<input type="checkbox"/> Steve Trombley

**Additional Items to Discuss**

CV-TEC Certified  
Personal Trainer  
Program Proposal

• CV-TEC Certified Personal Trainer Program Proposal

Discussion followed on CV-TEC Certified Personal Trainer Program Proposal from Dr. Barry Mack, Director of CV-TEC. The Superintendent stated the proposal was to use the district facilities (Fitness Center) for the program. The Superintendent is working with the district PE teachers so the program does not infringe on district use.

Exploring Shared  
Services

Exploring Shared Management, Administrative Efficiencies, or Other Partnerships with Shared Services

Pauline Stone discussed the letter the district received from Mr. James Short, Superintendent of the Plattsburgh City School District regarding shared services. Mr. Alan D. Pole from Castallo & Silky Educational Consultants firm will be at Plattsburgh on 5/29/13 to explain the types of services they offer and discuss other studies he has completed. Mr. Short has extended an invitation for a couple of Board representatives to participate in this meeting with Mr. Pole and Board representatives of Plattsburgh CSD. The Board representatives who will attend are Cathy Buckley and April Bingel.

Budget Vote

Board Vote

Debbie Passno inquired in the district was going to use the automated telephone calling system to remind residences of the upcoming budget vote. The School Attorney

informed the Board that you can advise residents of the hours and time of voting. The Educational Technology Coordinator stated the calls can be made during the day and a message will be left if no one answers. The Board concurred.

## Budget Hearing

### **Budget Hearing** (High School Auditorium 7:00 pm)

Brian Tousignant	Mike Hagadorn	Barb Nephew
Doris Turbide	Raymond Turbide	Linda Garrant
Kathy Hay	John Clancey	Sally Clancy
Jim Cleveland	Billie VanCour	Gary VanCour
Patty LaFlam	Stephen LaFlam	Bradley Cech
Diane Kwartz	Holly Sims	Toni Miele
Barbara Gibson	Don Nephew	Renée Hall
Jeremy Hoy	Constance Sullivan	Fred Woodward
Carol Woodward		

The Superintendent presented the 2013-2014 budget. He showed a PowerPoint Presentation explaining the following:

- Budget Planning Challenges
- Budget Assumptions that “Shape” the 2013-2014 Budget Planning
- What Has Been Maintained or Included in 2013-2014
- Enrollment compared to other area schools
- Class Size Average for Grades K-5 – Current for 2012-2013 and Projected for 2013-2014
- 2013-2014 Budget Impact
- Budget to Budget Revenues
- Section I: Administration, Section II: Program, and Section III: Capital
- Fund Balance Summary
- Amount of School Budget projected to be paid by local tax dollars
- Budget Expenditures – Trend Analysis
- Use of Fund Balance to offset Tax Levy
- Tax Rates for Area Districts
- Tax Rates for BCSD from 2003-2004 to 2012-2013
- Position Reductions
- Projections for Future
- Contracts in Negotiations
- Factors Affecting the Future
- May 2013 Calendar

The detailed budget document was made available.

*Ed Marin arrived at 8:05 pm.*

A question and answer period followed. The budget hearing was declared closed at 8:13 pm.

### **Clerk Pro-Tem**

## Clerk Pro-Tem

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that Leonard King be appointed as Clerk Pro-tem of this meeting.



Executive Session  
*(to discuss a  
particular person(s)  
employment  
history)*

### **Exempt Session**

It was moved by Richard LaVigne, seconded by Eric Anderson and unanimously carried, that the Board hold an exempt session in accordance with Section 108 of the Public Officers Law to review decision of Superintendent on a suspension. Time 8:14 pm.

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board return to regular session. Time 9:22 pm.

### **Adjournment**

Adjournment

It was moved by Richard LaVigne, seconded by Debbie Passno and unanimously carried, that the meeting be adjourned. Time 9:23 p.m.

Respectfully Submitted,  
Joanne Menard, District Clerk