

# Beekmantown Central School District

## Board of Education Meeting

Place: MS/HS Library

Tuesday, August 11, 2015

Time: 6:15 p.m.

### Agenda

#### 1. Call to Order

at: by:

##### A. Pledge of Allegiance

##### B. Roll Call

☐ Andrew Brockway  
☐ Cathy Buckley  
☐ Joseph Graziane

☐ Michael Hagadorn  
☐ Leonard King  
☐ Ed Marin

☐ Debbie Passno  
☐ Pauline Stone

☐ Michaela LaFountain, Ex-Officio, Student Board Member

##### C. Approval of Agenda

Resolved, that the Superintendent of School recommends to the Board of Education to approve the agenda.

Motion: Seconded: Yes: No: Abstain: (Accept Reject Table)

#### 2. Resignation of Board Member

Resolved, that the Board of Education accepts Eric Anderson's resignation as a Board Member from the Beekmantown Central School District (term expires 6/30/17) effective 7/31/15.

Motion: Seconded: Yes: No: Abstain: (Accept Reject Table)

#### 3. Public Comment

(10 minutes)

#### 4. Presentations

- a. **Topic:** Extended Learning Time (ELT) within our buildings. The start of the 2015-2016 school year.

**Presenters:** Principal Dixon-Cross, Beekmantown Elementary School  
Principal Garth Frechette, Cumberland Head Elementary  
Principal Amy Campbell, Beekmantown Middle School  
Principal Justin Gardner, Beekmantown High School

- b. **Topic:** Employee Recognition

**Presenter:** Andrew Brockway, Board President

- c. **Topic:** P-TECH

**Presenter:** Dr. Mark Davey, District Superintendent

- d. **Topic:** Community Eligibility Program (Cafeteria)

**Presenter:** Roxann Barnes, School Lunch Manager  
Mary LaValley Blaine, School Business Executive

#### 5. Reports

A. **Superintendent of Schools** – Daniel Mannix

B. **School Business Executive** – Mary LaValley Blaine

C. **Ex-Officio, Student Board Member** - Michaela LaFountain

D. **Committee Reports**

- Audit
- Policy

**Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda are hereby approved (*Minutes and CSE & CPSE Recommendations*):**

## 6. Consent Agenda – Minutes

Board of Education Meetings	Committee Meetings
7/14/15	7/14/15 Operations
	7/23/15 Policy
	7/24/15 Audit

## 7. New Business

### 1. Consent Agenda – CSE & CPSE Recommendations

Approval of CSE & CPSE recommendations dated 8/11/15

Motion:              Seconded:              Yes:              No:              Abstain:              (Accept    Reject    Table)

**Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (*Resignations, Appointments & Discontinuance of Service*) are hereby approved:**

## B. Personnel

### 1. Resignations

- a. Accept the following *resignations* on the date indicated:

Name	Position	Effective Date
Babbie, Ronald	Cleaner/Messenger	8/14/15
Arno, Matt	Building Maintenance Mechanic	8/17/15
Trombley, Wakisha	Teacher Aide/Student Aide	8/31/15
Trybendis, Brittany	MS Assistant Principal	8/31/15

- b. Accept the resignation from Shannon Rabideau who was appointed to the position of Elementary Teacher effective 9/1/15 from the board meeting of 6/23/15.

- c. **WHEREAS**, Ms. Maureen Fragassi is a tenured teacher in the District; and,

**WHEREAS**, Ms. Fragassi and the District have agreed to terms of her separation of employment through a written agreement with the District;

**WHEREAS**, Ms. Fragassi has provided a letter of resignation to the District effective July 25, 2015;

**BE IT RESOLVED THAT THE BOARD OF EDUCATION HEREBY:**

- Approves the separation agreement between the District and Ms. Fragassi and authorizes the Superintendent to execute such agreement and make any and all provisions necessary for its implementation; and,
- Accepts Ms. Fragassi's letter of resignation.

## 2. Appointments

- a. Approve to change the start date of *Justin Gardner*, Principal from 8/1/15 to 7/24/15. Mr. Gardner's four-year probationary appointment will now begin effective 7/24/15 and end on 7/23/19 due to Mr. Gardner's initial certifications being issued as a School Building Leader Certificate and School District Leader Certificate.
- b. Approve to increase the appointment of *Kim Bean* from an 80% Crisis Counselor to that of a 100% Crisis Counselor effective 9/1/15.
- c. Approve the following *substitute* appointment beginning on the date indicated:

Name	Type	Effective Date
Drake, Barbara	Instructional	9/4/15
Garland, Jane	Instructional	9/4/15
Jones, Elizabeth	Instructional	9/4/15

- d. Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Fairchild, Colleen	Non-Instructional	8/10/15
Lapier, Claribell	Non-Instructional	9/4/15

- e. Approve the following athletic appointments for the 2015-2016 school year:

Assignment	Name	Total
		2015-2016
Cheerleading -Football	Laduke, Amanda	\$2,191
Gymnastics – Modified	Trudeau, Sheree	\$2,811
Volleyball Assistant – Volunteer	Myers, Ashley	0
Football Assistant – Volunteer	McCasland, Gray	0

- f. Appoint *Mary Jones* in a four-year probationary appointment effective 9/1/15 and ending on 8/31/19 as a 12-month Director of Curriculum & Instruction in the tenure area of Director of Curriculum & Instruction at a salary of \$89,750 (ELT Grant). Ms. Jones holds initial certification in the area of School Building Leader, professional in the area of School District Leader and permanent in the areas of PreK-6 and Mathematics 7-12.
- g. Approve *Mary Jones* as a Curriculum Consultant up to three (3) days in August at \$373.96 per day.
- h. Approve the *Memorandum of Understanding* (MOU) with the Beekmantown Support Staff Association and the Beekmantown Central School District dated August 4, 2015 regarding the Extended Learning Time Grant and authorize the Superintendent to execute said MOU on behalf of the district.
- i. Approve the appointment of the following individuals as substitutes for Special Education Summer School for 7/6/15 and ending on 8/14/15 at \$40.00/hr.

- j. Approve Stacy Bobbie as the Algebra Teacher for Summer Regents Review effective July 22, 23, 27, 28, 29, 30, August 3, 4, 5, 6, 10 and 11 (total of 12 days at \$40/hr). The summer regents review will be held 3 hours each day (8:15-11:15 a.m).

- k. Approve the following *Civil Service probationary* appointments as indicated:

Name	Civil Service Title	Probationary Period	2015-2016 Salary	Contact
Stahl, Jennifer	.75 Accountant	8/03/15 – 8/02/16	\$22,500 (prorated)	12 months
Buksa, Frank	.50 Accountant	8/11/15 – 8/12/16	\$15,000 (prorated)	12 months

*The 12-month accountant positions are based on 40 hour per week partially ELT grant funded.*

- l. Approve the following Civil Service probationary appointment as indicated:

Name	Civil Service Title	Probationary Period	2015-2016 Salary	Contact
Pafford-Jock, Candace	Senior Typist	On or about 8/17/15 – 12/15/16	(\$16.56/hr.) \$23,184/yr. (ELT funded)	10 months

- m. Approve a stipend of \$2,484 for Candace Pafford-Jock for up to 20 days for special projects for the Extended Learning Time (ELT) to be completed at the discretion of the Superintendent.

- n. Approve the following *Civil Service* probationary appointment as indicated:

Name	Civil Service Title	Probationary Period	2015-2016 Salary	Contact
Martin, Carol	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr.	10 months
Dumont, Vanessa	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr.	10 months
Tourville, Marley	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr	10 months
Kaczmarczyle, Ashley	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr	10 months
Haynes, Jennifer	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr	10 months
Boyd, Lynne	Teacher Aide/Student Aide	9/2/15 – 1/4/17	\$15,328/yr.	10 months
Nolan, Joshua	Building Maintenance Mechanic	8/20/15 – 8/19/16	\$38,000/yr.	11 months

- o. Approve the following individuals as *Lead Evaluators* effective the 2015-2016 school year:

Daniel Mannix, Superintendent of Schools  
Elaine Dixon-Cross, Principal  
Garth Frechette, Principal  
Amy Campbell, Principal  
Justin Gardner, Principal  
Joha Battin, Assistant Principal  
Michael Johnson, Assistant Principal

LeeAnn Short, Director of Special Services  
Polly Tavernia, Director of Pupil Services  
Sarah Paquette, Elementary Assistant Principal/BCSD Grants Coordinator  
Mary Jones, Director of Curriculum & Instruction

- p. Approve the creation of the civil service title of *Micro-Computer Coordinator*.
- q. Approve *Brittany Trybendis* as the Title I Coordinator (grant funded) at a stipend of \$4,000 for the 2015-2016 school year and as the Extended Learning Time (ELT) Transition, Planning, & Consulting (grant funded) at a stipend of \$5,000 for May 2015 – June 2016.
- r. Approve a \$10,000 stipend for *Kimberley Ashlaw* for daily STEAP supervision and instruction at two (2) hours per day for after school hours for the entire 2015-2016 school year.
- s. Approve the contract with *Sue Harland* as a per diem Registered Professional Nurse for 75 days at the rate of \$125.00 per day for the 2015-2016 school year partial ELT funded.
- t. Approve the following individuals for *AM and PM bus duty* for the 2015-2106 school year (ELT grant funded):

Name	School
Susan Fields	HS
Monika Chambers	HS
	MS
	MS
	BES
	BES
Cyd Deming King	CHES
Shannon King-Schauman	CHES

- u. Approve *Barb Stone* as a 12-month typist effective 8/17/15 through 4/1/16 at \$23,315/yr. (prorated).
- v. Approve the appointment of the following probationary appointment as indicated:

Teacher	Tenure Area	Certification		Probationary Period	Salary (Based on 15-16 Salary Schedule)
		Area	Form		
	Special Education			9/1/15 – 8/31/19	

w. Approve the appointments extra-curricular appointments for the 2015-2016 school year as indicated:

Assignment	for 2015- 2016	2015-2016		Name	Name
		Person	Cost		
<b>Advisors</b>					
Class Advisor Grade 6	1	\$1,241	\$1,241	Stacy Bobbie	
Class Advisor Grade 7	1	\$1,241	\$1,241	Julie King	
Class Advisor Grade 8	1	\$1,296	\$1,296	Piper Bruce	
Class Advisor Grade 9	2	\$1,431	\$2,862	Nicole Burnell	Samantha Thebert
Class Advisor Grade 10	2	\$1,965	\$3,930	Renee Hall	Scott Tuller
Class Advisor Grade 11	2	\$1,771.33 ea.	\$5,314	Kim Baker, Kim Gadway &	Keith LaPier
Class Advisor Grade 12	2	\$3,539	\$7,078	Carlos Madan	Sharon Roraback
<b>Music</b>					
Drama Club Advisor	1	\$2,521	\$2,521	Judie Fallon	
Musical Director	1	\$2,316	\$2,316	Kathy Aprill	
Choreographer	1	\$910	\$910	Piper Bruce	
Business Advisor	1	\$706	\$706	Carol Lyons	
Pit Conductor	1	\$910	\$910	Michael Nystoriak	
<b>Intramurals</b>					
Intramural (BE)	1	\$2,080	\$2,080	Matthew Crucetti	
Intramural (CH)	1	\$2,080	\$2,080	John McCarty	
Intramural Boys (MS)	1	\$1,763	\$1,763	Rodney Carlsson	
Intramural Girls (MS)	1	\$1,763	\$1,763	Shana Hileman	
<b>Student Council</b>					
Student Council (HS)	1	\$3,389	\$3,389	Keith LaPier	
Asst. Student Council (HS)	1	\$1,448	\$1,448	Sae-lyn Garrant Loucy	
Student Council (MS)	1	\$2,656	\$2,656	Stacy Bobbie	
<b>Other</b>					
Newspaper/Yearbook (BE)	2	\$982	\$1,964	<i>Vacant</i>	
Newspaper/Yearbook (CH)	2	\$982	\$1,964	<i>Vacant</i>	
Yearbook (HS)	1	\$4,082	\$4,082	Renee Hall	
Yearbook (MS)	1	\$2,118	\$2,118	Scott Miller	
BOSC-Adventure Club	1	\$934 ea.	\$1,868	Tracy Downey	Dan Rillahan
Drama Club (MS)	1	\$2,374	\$2,374	Rebecca Hamilton	
FTA	1	\$1,278	\$1,278	Samantha Thebert	
Fitness Club (6th Grade)	1	\$1,278	\$1,278	Stacy Bobbie	
Future Business Leaders of American	2	\$1,750	\$3,500	Gary Lambert	Keith LaPier
Honor Society	1	\$1,407	\$1,407	Kim Gadway	
Jr. Honor Society	1	\$1,080	\$1,080	Patience Landry	
Model U.N.	1	\$616.66 ea.	\$1,850	Jon Chapman, Carlos Madan	Scott Tuller
SAVE	1	\$1,000	\$1,000	Bill King	
Extra Curricular Treasurer	1	\$3,514	\$3,514	Patience Landry	
Varsity Club	1	\$1,425	\$1,425	Jennifer Duffy	Stacy Maggy
Freshman Academy	1	\$1,530	\$1,530	<i>Vacant</i>	
Community Service Club	1	\$1,425	\$1,425	Alison Brown	
Peer Connectors	2	\$2,040	\$4,080	Jon Chapman	Scott Tuller

### 3. Discontinuance of Service

Approve that *Tammy Malpass*, School Monitor (cafeteria) not continue her probationary period at the Cumberland Head Elementary School effective 6/23/15.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

**Resolved, that the Superintendent of Schools recommends to the Board of Education that the following resolutions on this consent agenda (*Technology Plan 2015-2018 and Revised 2015-2016 School Calendar*) are hereby approved:**

### 8. Miscellaneous

- a. Adopt the 2015-2018 Technology Plan.
- b. Adopt the Revised 2015-2016 School Calendar.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

### 9. Policies

**Resolved, that the Superintendent of Schools recommends to the Board of Education to adopt the following policies:**

<u>Name</u>	<u>Policy #</u>
School Admissions	5150 (Revised)
Wellness & Nutrition	5405 (Revised)
Wellness & Nutrition Regulation	(5405-R (Revised)
Wellness & Nutrition Exhibit A – School Snack & Beverage Standards	5405-E.1 (Revised)
Wellness & Nutrition – Exhibit C – Guidelines for Food and Beverages Offered to Students at School Functions	5405-E.3 (Revised)
Use of District Owned Cell Phones	8332 (Revised)

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

**Resolved, that the Superintendent of Schools recommends to the Board of Education to approve transfers, Confirm Tax Rolls and Authorize Tax Levy, Increase Tax Certiorari Reserve Fund and Denial of Level 3 Communications:**

### 10. Financial

- a. Approve the following year-end (2014-2015) transfers over \$5,000:

Cover Interfund transfer to the capital fund for mini bus purchase  
From: A9060 800 00 00 – Employee Benefits – Health Insurance  
To: A9950 900 00 00 – Interfund Transfer – Capital Fund  
Amount: \$20,174.82

For General Education Foster Placements

From: A2250 470 00 00 – Program for Students w/Dis – Tuition to private residential

To: A2110 470 00 00 – Teaching – Tuition paid to public districts – foster placement

Amount: \$24,100.00

Cover teacher professional development through BOCES

From: A2250 490 00 00 – Program for Students w/Dis – BOCES

To: A2070 490 00 00 – Curriculum Improvement Services – BOCES Co-Ser

Amount: \$12,552.54

Cover allocation of administrators and psychologists pay to Incarcerated Youth

From: A2020 150 00 00 – Supervisors Regular School - Instructional

To: A2020 150 06 00 – Supervisor Regular School – Incarcerated Youth

Amount: \$10,596.86

From: A2820 150 00 00 – Psychological Services – Instructional Salary

To: A2820 150 06 00 – Psychological Services – Incarcerated Youth

Amount: \$16,776.00

Book liability for teacher retirement payout

From: A9060 800 00 00 – Employee Benefits – Med/Dental

To: A9070 800 21 00 – Employee Benefits – TSA Employer

Amount: \$27,447.04

b. Approve the following transfers over \$5,000:

Reclassify to building level account codes

From: A2110 480 00 00 – Text/Consumable DW

To: A2110 480 01 00 – Text/Consumable BE

Amount: \$26,250.00

Reclassify to building level account codes

From: A2110 480 00 00 – Text/Consumable DW

To: A2110 480 02 00 – Text/Consumable CH

Amount: \$31,250.00

Reclassify to building level account codes

From: A2110 480 00 00 – Text/Consumable DW

To: A2110 480 11 00 – Text/Consumable MS

Amount: \$28,750.00

Reclassify to building level account codes

From: A2110 480 00 00 – Text/Consumable DW

To: A2110 480 03 00 – Text/Consumable HS

Amount: \$38,750.00

c. **Resolution to Confirm Tax Rolls and Authorize Tax Levy**

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2015 - 2016 school year a sum not to exceed \$19,717,476 (this amount includes omitted taxes in the amount of \$199,496.35);

THEREFORE BE IT RESOLVED that the Board of Education fixes the equalized tax rates by towns and confirms the extension of the taxes as they appear on the following described tax rolls:



Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate by Towns	Total Tax Levy by Towns w/ STAR including Omitted Taxes	Tax Rate Per \$1,000 of Assessed Value
Town of Altona	\$5,204,957	100%	\$89,337.06	\$16.99018356
Town of Beekmantown	\$330,452,452	100%	\$5,670,778.93	\$16.99018356
Town of Chazy	\$56,229,054	100%	\$961,952.83	\$16.99018356
Town of Plattsburgh	\$756,893,336	100%	\$12,795,910.83	\$16.99018356
SUB-TOTAL	\$1,148,779,799		\$19,517,979.65	
STAR OMITTED TAXES			\$TBD \$199,496.35	
TOTALS	\$1,148,779,799		\$19,717,476.00	\$16.99018356

AND BE IT HEREBY DIRECTED THAT at such future date as the detailed breakdown of tax levy between School Tax Bills and STAR reimbursement become available from a county issued tax roll, the tax warrant of this board, will be so modified to split out the taxes from the STAR reimbursement.

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin 9/1/15 and end 10/31/16 giving the tax warrant and effective period of 61 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax venalities shall be fixed as follows:  
1<sup>st</sup> month free period,  
2<sup>nd</sup> month interest of 2 percent added

- d. WHEREAS, Section 3651(1-a) & (3-a) of the Education Law authorize a school district to establish a reserve fund for the payment of judgments and claims in tax certiorari proceedings and to make payments therefore; and

WHEREAS, the Board of Education desires to increase such reserve fund to pay for judgments and claims for pending 2015 tax certiorari proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby increases the reserve fund balance for the payment of judgments and claims in pending tax certiorari proceedings and authorizes the transfer of such amounts from fund balance in the general fund to the Tax Certiorari Reserve Fund as listed below:

Index No.	Tax Map	Amount
2015-981	205-4-12	\$ 16,990
2015-975	206-4-3.5	\$ 10,704
2015-975	206-4-3.16	\$ 1,732
2015-74	206-4-3.2	\$ 80,126
2015-976	206-4-2.30.22	\$ 68,810
2015-969	206-4-2.1.21	\$363,590
2015-1037	194-2-29.1	\$ 6,915
2015-1011	206-2-24	<u>\$ 13,082</u>
Sub-total increase:		\$561,950

- e. WHEREAS, Level 3 Communications, LLC initially filed an Application for Correction of Multiple-Parcel Errors form (“RP-556-b Form”) on or about May 29, 2013 for the years 2010-2012 with the “Beekmantown Central School District” (“Beekmantown Central School District” or the “District”) alleging that its fibre optic lines, tax map parcels 642-9999-760.700-1881, 630.9-760.700-1882, 152-1-19.23, and 624-9999-760.700-1881 (the “Parcels”) were unlawfully taxed as a real property;

WHEREAS, Level 3 Communications, LLC filed an Article 78 Petition challenging the continued assessment and taxation of the Parcels under index number 2013-1601;

WHEREAS, Stafford, Owens, Piller, Murnane, Kelleher, and Trombley, PLLC, on behalf of the District filed a Motion to Dismiss the Petition;

WHEREAS, Level 3 Communications, LLC subsequently filed an new Application for Refund and Credit of All Real Property Taxes form (“RP-556 Form”) on or about June 20, 2014 for the years 2011 and 2012 with the “Beekmantown Central School District” (“Beekmantown Central School District” or the “District”) alleging that its fibre optic lines, tax map parcels 642-9999-760.700-1881, 630.9-760.700-1882, 152-1-19.23, and 624-9999-760.700-1881 (the “Parcels”) were unlawfully taxed as a real property;

WHEREAS, on February 25, 2015 the Supreme Court for Clinton County issued a Decision and Order (the “Decision and Order”) denying the petition on the grounds that the fibre optic lines are equipment for the distribution of light constituting real property under Real Property Tax Law Section 102(f);

WHEREAS, in March of 2015 the District Board of Education denied the initial RP-556-b Forms in accordance with the Decision and Order;

WHEREAS, the District also maintains that the fibre optic lines are taxable under Real Property Tax Law Section 102(11)(i);

WHEREAS, the Director of Real Property Tax services for the County of Clinton has contacted the District and requested that the District deny the RP-556 Forms;

WHEREAS, counsel to the District School Board has advised that the February 25, 2015 Decision and Order applies equally to the claims asserted under the RP-556 Form and the RP-556-b Form; and

WHEREAS, the District Board of Education has reviewed the Decision and Order and the RP-556 Form and has considered the information contained therein; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby denies the RP-556 Form on the grounds that the fibre optic equipment on the Parcels is real property under Real Property Tax Law Sections 102(11)(f) and 102(11)(i) and authorizes the Superintendent of Schools, Daniel W. Mannix, or his designee, to make a notation on the RP-556 Form and a duplicate copy and forward the same and this resolution to Level 3 Communications, LLC.

The roll-call vote was as follows:

☐ Andrew Brockway  
☐ Cathy Buckley  
☐ Joseph Graziane

☐ Michael Hagadorn  
☐ Leonard King  
☐ Ed Marin

☐ Debbie Passno  
☐ Pauline Stone

## 11. Additional Items to Discuss

- Board Retreat – 8/17/15 @ Butcher Block @ 4:00 pm
- Board Self-Evaluation
- Finalize Committee Appointments
  - *Audit*
  - *Cafeteria*
  - *Employment*
  - *Health & Safety*
  - *Operations*
  - *Policy*
  - *Public Relation*
  - *Professional Development Plan*
  - *Technology*
- *CVES – Shared Transportation Study*

## 12. Public Comment (10 minutes)

## 13. Clerk Pro-Tem

Resolved, that the Board of Education appoint \_\_\_\_\_ as Clerk Pro-tem for this meeting.

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

## 14. Executive Session (to discuss collective negotiations with bargaining associations)

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time In: \_\_\_\_\_

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)

Time Out: \_\_\_\_\_

## 15. Adjournment

Motion:            Seconded:            Yes:            No:            Abstain:            (Accept   Reject   Table)