

Beekmantown Central School District

Board of Education Meeting

Place: MS/HS Library

April 20, 2017

Minutes

Call to Order

Andrew Brockway called the meeting to order at 6:16 pm and Michael Hagadorn led the pledge of allegiance.

Members Present

Members Present

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno (<i>arrived at 6:36 pm</i>)
<input checked="" type="checkbox"/> Jaramy Conners	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

☐ Alexis Marketing, Ex-Officio, Student Board Member

Others Present

- ☒ Daniel Mannix, Superintendent
- ☒ Justin Gardner, HS Principal
- ☒ Amy Campbell, MS Principal
- ☒ Michael Johnson, MS Assistant Principal
- ☒ Sarah Paquette, BE Principal
- ☐ Garth Frechette, CH Principal
- ☒ LeeAnn Short, Director of Special Services & PreK-5 Curriculum & Instruction Director
- ☒ Polly Tavernia, Director of Pupil Services
- ☒ Gary Lambert, Director of 21st Century Learning
- ☒ Mary Swanson, Director of Curriculum & Instruction
- ☒ Eric Bell, District Treasurer
- ☒ Mary LaValley Blaine, School Business Executive
- ☒ Joanne Menard, District Clerk

Visitors

Ted Morgan

Approval of Agenda

It was moved by Leonard King, seconded by Jaramy Conners and carried, that the Board of Education approve the agenda.

Public Comment Presentation

Public Comment - (None at this time).

Topic: Final Budget Presentation

Presenters: Superintendent, Daniel Mannix
School Business Executive, Mary Blaine
District Treasurer, Eric Bell

The Superintendent stated the NYS Legislature recently approved more funding. Beekmantown's increase is just over \$300,000. Prior to the increase we were expecting an increase in revenue at 1% and an increase in expenditures at 2%. This trend was discussed as unsustainable. Now we find ourselves at a 2% increase in revenues and 2% increase in expenditures, which is sustainable.

Beekmantown Central School District
2017-2018 Budget
"Moving Forward"

Mission Statement - "It is the mission of the district and its community to educate every individual to be a quality contributor to society and self."

Will BCSD Exceed the 2% Tax Cap? No! BCSD Tax Cap is 1.57%

BCSD Budget Priorities are:

- 1) Improving student offerings through Clinton Community College and Project Lead the Way; and
- 2) Expenditures which allow for NYS reimbursements via BOCES, Building and Transportation aid; and
- 3) Producing a world class learning environment with sustainable programming and offerings.

BCSD's Financial Outlook:

- 1) The Energy Performance Contract (EPC)
- 2) The Capital Project
- 3) The Vt. Green Line Project
- 4) Our Smart Schools Bond Act Allocation

BCSD's Financial Outlook:

- 1) The Energy Performance Contract (EPC)

Saving energy for a school district in upstate New York

The Beekmantown Central School District is Leading with Science to improve energy efficiency in our facilities. Our completely privately guaranteed funded EPC Project partner (Siemens) will install high-efficiency condensing boilers in three buildings, add demand-controlled ventilation for high occupancy spaces, replace lights with LED fixtures, make envelope improvements throughout school district properties and install a 70 kilowatt solar photovoltaic array at CHES. In total, 28 energy-use-reduction measures anticipated to save the district \$429,000 per year.

BCSD Fact: Achievement is up!

- BCSD - Mean scores - 3-8 Assessments
- BCSD Attendance 2014-2017

- BCSD Discipline 2014-2017
- Student experience a 21st Century environment
- Taxes are down over a three year and ten year period
- A chart showed the tax rate per thousand, tax levy and levy % change from 2004-2005 to 2016-2017

The Superintendent commented the tax rate when he arrived at BCSD was \$17.22 per thousand. Growth in the Town of Plattsburgh is flat this year.

- District Comparison - Total of 8 districts - % of Free & Reduced Lunch, Enrollment, Per Pupil Cost and CWR

Clinton County Comparisons - Beekmantown is the lowest per pupil, second highest enrollment, highest free & reduced lunch and the common wealth ratio (CWR) is below the State average.

State Aid Details

School Business Executive Blaine stated on 4/8/17 the Governor passed the budget. Foundation aid increased \$306,000. From the Governor's runs in January until last week, the district will receive \$559,616 which is an increase of approximately 3% in State aid.

School Executive Blaine explained the changes in Foundation Aid, BOCES, Building Aid, Transportation Including Summer School, Community School, Other aids (excess cost, high cost etc.) The total change from budget to budget is \$559,616 which is 3.01%.

2017-2018 Efforts!

- Continue to increase 1:1 initiative
- Improve student interventions offerings
- Improve facilities via EPC and Cap Outlay
- Continue with our amazing food program

How Does the 2017-2018 Budget Impact Me? Projecting 10¢ per thousand.

Where does our money come from?

Revenues

- 46% State Aid
- 51% Local share (Tax Levy and STAR Reimbursement)
- 3% Other (Use of Facilities, Shared Services, Athletic Mergers & Interest)

Allocations = Programming (2016-2017)

- 7.89% Administration
- 76.59% Programming
- 15.52% Capital

The Superintendent explained what is proposed with the \$300,00 increase.

- 2.5 AIS Elementary
- Stipend for AIS/RtI

- Create a regular summer school line
- ELT not coming back
- Bring back Driver's Education as a credit bearing class

Board Member Debbie Passno arrived at 6:36 pm.

- Administration line increase for per diem APPR independent evaluations and other district needs
- Keyboarding without tears
- Project Lead the Way

Efforts Resulting In Significant Impact:

- Negotiated \$66 million PILOT to reduce taxes with Vermont Green Line Project
- Received millions in grants allocations
- \$1.5 million allocation from Smart Schools Bond act through our Investment Plan
- Units moved to Platinum Plan 2 and adopted Bronze Plan
- Shared Services - NCCS, Chazy and CVES
- Energy Performance Contract = millions to BCSD
- Voter approved Capital Project

School Business Executive explained the Bussing Proposition.

- The district is asking our voters to approve the sale or trade of four (4) busses while purchasing four (4) busses.
- The district will receive roughly 68.4% of this money back in state aid.
- The Transportation Proposition asks for an amount not to exceed \$440,000 with the district receiving 68.4% back in NYS aid.

Treasurer Bell explained this year's budget comparison to last year's budget.

- Proposed Budget \$41,027,951 which is a 2% increase
- Increase is in wages = 1M
- 2 AIS Teachers
- Modified Coaches
- \$716,000 is the salary and benefits increase to maintain what we have and that is a 1.8% increase as a percent of the total budget.
- TRS decreased 2% which amounts to a \$150,000 savings

School Business Executive reported on the following

- Reallocated existing resources
- Health Insurance TRS decrease
- ERS remained flat
- Mobile health insurance for students
- Increase in unified sports team and modified
- Decreases in CSE, CPSE & BOCES
- Decrease in residential
- Central office - \$42,820 increase
- \$26,00 - \$28,000 Administration (legal costs - district aggressively gone after tax claims)

- Debt Service \$53,697 - multi-year plan
- \$771,253 = 1.92%

The Superintendent stated the district has been producing a multi-year budget forecast for four (4) years. Now, all districts must do this and post on the website.

District Treasurer Bell explained the budget changes in revenues.

- Pilot Payments
- State Aid 3%
- EPC Forecasted Savings
- Tax Levy
- CPI is currently tracking at 1.42% for the 2018-2019 tax levy cap

School Business Executive explained the following figures in the budget:

- Salaries
- Programming
- Equipment/Materials/Supplies/Curriculum
- Fuel Oil & Paper
- CVES Special Education
- Health Insurance
- BOCES Administration
- P-TEch - Occupational Educational
- Capital Bus Purchase
- BAN
- Debt
- Open Enrollment

A question and answer period followed.

The Superintendent updated the Board on the Vermont Green Line Project.

Committee Report

Operations

Michael Hagadorn stated the Operation Committee will be meeting next week.

Audit

Cathy Buckley stated the Audit Committee will be meeting on 4/24/17.

Reports

It was moved by Debbie Passno, seconded by Pauline Stone and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes, CSE, CPSE and 504 recommendations*):

Minutes

Consent Agenda - Minutes

Board of Education Meetings
3/28/17

New Business

CSE, CPSE & 504 Recommendations

Consent Agenda – CSE, CPSE and 504 Recommendations

Approval of CSE, CPSE and 504 recommendations dated 4/20/17

It was moved by Leonard King, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations, Appointments & Termination*):

Resignations

Resignations

Accept the following *resignations* on the date indicated:

Walker, Tammy McKee, Rebecca

Name	Position	Effective Date
Walker, Tammy	School Monitor (cafeteria)	3/29/17
McKee, Rebecca	Custodial Worker	3/31/17

Appointments

Appointments

Approve the following *Civil Service probationary* appointments as indicated:

Pepper, Mickey Collins, Karri

Name	Civil Service Title	Probationary Period	2016-2017 Salary	Contract	
Pepper, Mickey	Custodial Worker	4/21/17 - 4/20/18	21,290/yr.	12 months	Replaces Rebecca McKee
Collins, Karri	School Monitor (cafeteria)	4/04/17 - 10/05/18	\$12.00/hr	10 months	Replaces Tammy Walker

Temporary On-Call

Approve the following *temporary on-call* appointment beginning on the date indicated:

Name	Type	Effective Date
Drown, Martin David	Non-Instructional	4/24/17

Approve the following athletic appointments for the 2016-2017 school year retroactive to 4/3/17:

Athletic Appointments

Assignment	Name	Total 2016-2017
Unified Basketball Coach	Burnell, Nichole	\$750.00
Volunteer Unified Basketball	Lyons, Carol	-0-
Volunteer JV Baseball	Livsey, Stephen	-0-
Volunteer JV Baseball	Marsh, David	-0-
Volunteer Modified Baseball	McCasland, Gray	-0-

Approve the following appointments for the May 16, 2017 Annual District Election and Budget Vote:

Appointments for May 16, 2017 Annual District Election & Budget Vote

Name	Title	Amount
Barnes, Roxann	Election Inspector	\$10.00/hr*
Bell, Eric	Permanent Chairperson & Chief Election Inspector	\$0
Blaine, Mary	Election Inspector	\$0
Deming King, Cyd	Election Inspector	\$10.00/hr*
Garrant, Linda	Election Inspector	\$10.00/hr*
Inhelder, Eleanor	Election Inspector	\$10.00/hr*
Jennette, Barb	Election Inspector	\$10.00/hr*
King, Leonard	Election Inspector & Coordinator	\$0
King, Tina	Election Inspector	\$10.00/hr*
Lushia, Evelyn	Election Inspector	\$0
Stone Barb	Election Inspector	\$10.00/hr*

*Paid after regular work hours

Termination

Termination *Racine-Gauthier, Lisa*

Be It Resolved, that the Superintendent of School recommends to the Board of Education, that the employment of Lisa Racine-Gauthier, Teacher Aide/Student Aide shall be terminated, effective Friday, April 28, 2017.

Miscellaneous

CVES Board of Education Elections

There are six vacancies on the Board of Cooperative Educational Services to be filled at the annual election to be held on April 20, 2017. Had CVES received all six nominations, five (5) Board Member positions would be for a three-year term of office from July 1, 2017 to June 30, 2020, and one (1) Board Member position would be for an unexpired term of office from April 21, 2017 to June 30, 2018. However, CVES has only received four (4) nominations and therefore all four (4) Board Member positions will be for a three-year term of office from July 1, 2017 to June 30, 2020.

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board of Education of the Beekmantown Central School District cast one vote for each of the four seats vacant on the Clinton-Essex-Warren-Washington Board of Cooperative Educational

Services (Champlain Valley Educational Services) Board.

*Lisa Boise
Ed Marin
Thomas McCabe
Bruce Murdock*

CVES Tentative
Administrative Budget

It was moved by Leonard King, seconded by Cathy Buckley and carried, that the Board of Education of the Beekmantown Central School District votes to approve the tentative Administrative Budget in the amount of \$4,174,213 (total expenditures budget) of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services for the school year 2017-2018.

Petitions for
Board of Education
Seats

It was moved by Debbie Passno, seconded by Cathy Buckley and carried, that the Board of Education accept four (4) petitions as listed below to elect four (4) members to the Board of Education. The top candidate receiving the highest number of votes will fill a three-year term + 46 days remaining on the unexpired term of Kenneth Maurer, Sr. (5/16/17 – 6/30/20). The candidates receiving the second and third highest number of votes will fill the expired terms of Debbie Passno and Pauline Stone for three-year terms (7/1/17 – 6/30/20). The 4th highest number of votes will fill the unexpired term of Joseph Graziane commencing 5/16/17 – 6/30/18.

*Pauline Stone
Jaramy Connors
Douglas Beebe
Shannon Drowne*

Agreement for PLTW

It was moved by Cathy Buckley, seconded by Jaramy Connors and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the terms and conditions outlined in the Agreement between the Beekmantown Central School District and Project Lead the Way (PLTW) beginning 4/21/17 for new PLTW Programs for PLTW Launch (K-5) at Cumberland Head Elementary School and PLTW Computer Science (9-12) for Beekmantown High School and authorize the Superintendent of Schools to execute said agreement on behalf of the district.

Consent Agenda - Financial

It was moved by Pauline Stone, seconded by Debbie Passno and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Financial Reports, Adoption of the 2017-2018 Budget, 2017-2018 Property Tax Report Card, Surplus Equipment, Acceptance of RFP's and Report of Examination*):

Approve the following transfers over \$25,000:

Transfers

To transfer funds for spring projects.

From: A1620 479 00 00 – Oper of Plant – Fuel Oil

\$177,000

From: A1620 476 00 00 Oper of Plant – Electricity	\$ 7,500
From: A1620 160 00 00 - Oper of Plant - Salaries	\$ 25,500
To: A1621 463 00 00 – Maint of Plant – Projects	\$140,000
To: A2110 450 02 00 – CHES Materials & Supplies	\$ 70,000

Adoption of the 2017-2018 Budget

Adoption of
2017-2018 Budget

Resolved, that the Board of Education adopt the proposed 2017-2018 school budget in the amount of \$41,027,951.

2017-2018 Property Tax Report Card

2017-2018
Property Tax
Report Card

2017-18 Property Tax Report Card			
DISTRICT NAME - Beekmantown			
Contact Person: Mary LaValley Blaine	Budgeted	Proposed Budget	Percent
Telephone Number: 518-324-2993	2016-17	2017-18	Change
	(A)	(B)	(C)
Total Budgeted Amount, not Including Separate Propositions	40,255,956	41,027,951	1.92%
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	19,841,094	20,151,973	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A + B + C - D)	19,841,094	20,151,973	1.57%
F. Permissible Exclusions to the School Tax Levy Limit	396,505	266,432	
G. School Tax Levy Limit , Excluding Levy for Permissible Exclusions ³	19,444,589	19,885,541	
H. Total Proposed School Year Tax Levy, Excluding Levy to Support Library Debt and/or Permissible Exclusions (E - B - F + D)	19,444,589	19,885,541	
I. Difference: (G - H); (negative value requires 60.0% voter approval) ²	0	0	
Public School Enrollment	1,818	1,831	0.72%
Consumer Price Index			1.26%
¹ Include any prior year reserve for excess tax levy, including interest. ² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements. ³ For 2017-18, includes any carryover from 2016-17 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.			
	Actual	Estimated	
	2016-17	2017-18	
	(D)	(E)	

Adjusted Restricted Fund Balance	5,623,343	5,848,277
Assigned Appropriated Fund Balance	1,200,000	1,200,000
Adjusted Unrestricted Fund Balance	3,960,073	1,641,118
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	9.84%	4.00%

Approve the following as surplus equipment which is deemed unusable by the district consistent with the Board Policy #6900 Disposal of District Property.

Surplus Equipment

Description
Story & Clark 1962 Piano

WHEREAS, the Board of Education, requested Request for Proposal (RFP's) for professional services for geotechnical survey and engineering report services;

WHEREAS, five (5) proposals were received;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines that the proposal from Denet Engineering be and is hereby awarded in the amount of \$19,070.

Resolved, that the Board of Education accept the Report of Examination: Payroll (July 1, 2015 – November 30, 2016) 2017M-26 for the Beekmantown Central School District as prepared by the Office of the State Comptroller and filed with the District Clerk on April 14, 2017.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Jaramy Conners	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

Additional Items to Discuss

Additional Items to Discuss

- Reminder - 18th Annual Clinton County School Boards Recognition Dinner honoring the top 10% of each senior class @ Rainbow Wedding & Banquet Hall on 5/4/17 @ 6:00 p.m.

Public Comment

Public Comment - (None at this time.)

It was moved by Leonard King, seconded by Debbie Passno, and carried that Cathy Buckley be appointed as Clerk Pro-tem for this meeting

Joanne Menard
District Clerk

Clerk Pro-Tem
Executive Session
(to discuss the
Superintendent's
Evaluation & Collective
Negotiations)

Executive Session

It was moved by Debbie Passno, seconded by Cathy Buckley and carried, that the Board enter executive session to discuss the Superintendent's evaluation and collective negotiations. Time 7:05 pm.

It was moved by Debbie Passno, seconded by Michael Hagadorn and carried, that the Board return to regular session. Time 8:05 pm.

Superintendent Contract

Superintendent Contract

It was moved by Leonard King, seconded by Pauline Stone and roll-call voted that the Board of Education agrees to extend the employment contract dated March 22, 2016, between the Beekmantown Central School District and Daniel W. Mannix on the terms specified in the attached amendment dated April 20, 2017.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Jaramy Conners	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

Exempt Contracts

Exempt Contracts

It was moved by Debbie Passno, seconded by Jaramy Conners and roll-call voted that the Superintendent of Schools recommends to the Board of Education to approve a pay increase of 4% per year for 2017-2018 and 2018-2019 school years and approve and extension for 5 years (2017-2018, 2018-2019, 2019-2020, 2020-2021 & 2021-2022) for the School Business Executive, District Treasurer, Confidential Secretary to the Superintendent, Payroll Clerk and Network and Systems Technician.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Jason Marsh
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Jaramy Conners	<input type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Pauline Stone

Leave of Absence

Leave of Absence

It was moved by Pauline Stone, seconded by Leonard King and carried, that the Board of Education deny a request for a leave of absence for a particular employee.

Adjournment

Adjournment

It was moved by Leonard King, seconded by Jason Marsh and carried, that the meeting be adjourned. Time 8:18 p.m.

Respectfully Submitted,
Cathy Buckley, Clerk Pro-tem