

Beekmantown Central School District

Meeting of the Board of Education

Place: **MS/HS Library**

September 13, 2016

Minutes

Call to Order

Call to Order

President Cathy Buckley called the meeting to order at 6:18 p.m. and Joseph Graziane led the pledge of allegiance.

Members Present

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Andrew Brockway (<i>arrived @ 6:19 pm</i>) | <input type="checkbox"/> Michael Hagadorn | <input checked="" type="checkbox"/> Kenneth Maurer, Sr. |
| <input checked="" type="checkbox"/> Cathy Buckley | <input checked="" type="checkbox"/> Ed Marin | <input type="checkbox"/> Debbie Passno |
| <input checked="" type="checkbox"/> Joseph Graziane | <input checked="" type="checkbox"/> Jason Marsh (<i>arrived @ 7:15 pm</i>) | <input checked="" type="checkbox"/> Pauline Stone |
- ☒ Alexis Marking, Ex-Officio, Student Board Member

Others Present

Others Present

- ☒ Daniel Mannix, Superintendent
- ☒ Justin Gardner, HS Principal
- ☒ Amy Campbell, MS Principal
- ☒ Michael Johnson, MS Assistant Principal
- ☒ Garth Frechette, CH Principal
- ☐ LeeAnn Short, Interim BE Principal & Director of Special Services
- ☒ Polly Tavernia, Director of Pupil Services
- ☒ Sarah Paquette, Elementary Assistant Principal/BCSD Grants Coordinator
- ☒ Gary Lambert, Director of 21st Century Learning
- ☒ Mary Swanson, Director of Curriculum & Instruction
- ☒ Roxann Barnes, School Food Service Director I
- ☒ Daniel Noonan, Director of Facilities I
- ☒ James Chauvin, Head Bus Driver
- ☒ Mary LaValley Blaine, School Business Executive
- ☒ Joanne Menard, District Clerk

Visitors

Visitors

Leonard King Sue King Robert King

Approval of Agenda

Approval of Agenda

It was moved by Joseph Graziane, seconded by Pauline Stone, and unanimously carried, that the Board of Education approve the agenda.

Presentations

Opening of School

Presentations

- a. **Topic:** Opening of School
Presenters: Administrators & Supervisors

Garth Frechette, CH Principal & Sarah Paquette, Elementary Assistant Principal reported on the following:

- Attended the Model Schools Conferences
- Hired new staff this summer
- CH parking lot was fixed
- Worked on a RtI Plan
- Attended training days
- Scoot Pad training, grade level meetings and faculty meetings were held on the Superintendent days
- Open House was well attended
 - UPK & K @ CH - 94 & @ BE - 89
 - Grades 1-5 @ BE 81%
 - Grades 1-5 @ CH will be tomorrow
- A free book was given to every student which was sponsored by the BTA and NYSIR
- Free breakfast, lunch & snacks are again provided for the 2016-2017 school year
- BAZ offerings are being provided
- YMCA has before and after school daycare
- CH practiced a fire drill
- District held the first Google Summit
- Bench marking progress began
- BES PTO held their first meeting and CH PTO will met next week.

Amy Campbell, MS Principal reported on the following:

- Attended professional development over the summer
- Orientation had 95% attendance
- Chromebooks were handed out at schedule pickups for grades 7 & 8
- 6th Grade Team held orientation for 6th graders
- Held Welcome Assembly
- 40% of staff attended the Google Summit
- Grades 7 & 8 – Project Base Learning

Justin Gardner, HS Principal reported on the following:

- ELT is a period in student schedules
- Students can self-select on Monday – Thursday
- Friday – Orientation and Barbeque was held
- Thursday – students were with the teachers all day
- Freshman worked with Peer Connectors
- Chromebooks were handed out in three (3) days instead of one month
- Cafeteria has a new café area
- Students are receiving courses taught in other parts of the State in the Distance Learning Lab

Roxann Barnes, School Food Service Director reported on the following:

- The Summer Food Program served 8,683 meals from 6/22/16 – 8/19/16

- 900,030 meals were served during the 2015-2017 school year. Breakfasts was up 173% and lunch 34%
- Students in Project Base Learning have submitted recipes for the menu
- Continuing with take-out menu this year
- Meal delivery is the same as last year
- 249,000 snacks were served
- HS students pack bags and the delivery and pick-up is all done by volunteers
- Inventory has gone paperless
- Attended Orientation

Dan Noonan, Director of Facilities reported on the following:

- BE main office was redesigned
- Bullet proof glass was installed
- 48 windows replaced on CH
- Parking lot was redone at CH
- New flag pole and digital sign installed
- Door replaced by Eagle Mart
- Installed electrical in the student café
- Installed exterior speakers and electrical projector in the gym and auditorium
- Sealed and realigned parking lot
- Asbestos abatement under music room
- Control work completed in MS/HS library
- Moved rooms
- Furniture assembly
- Installed Distance Learning Center
- Installed new ice machines
- Performed preventive maintenance
- New door scheduled to be installed in mudroom
- Replaced ceiling & floor tiles
- Performed work for the Energy Performance Contract
- Laying out Capital Project
- MS gym resealed and HS gym will be resealed prior to winter season
- Performed work at the bus garage
- Completed work orders
- Mandated lead testing in progress – must be completed by end of month

James Chauvin, Head Bus Driver reported on the following:

- Provided transportation for the Summer Bridge Program and special needs students (40,000 miles) this summer
- The bus lift project has started
- Implemented Info Finder – offices can now view transportation information
- Field Trip Program will be rolled out in the next couple of weeks.

RtI Plan

b. Topic: RtI Plan (Response to Intervention)

Presenters: Administrative Team

Justin Gardner, HS Principal

Garth Frechette, CH Principal

Polly Tavernia, Director of Pupil Services

Sarah Paquette, Interim Elementary Principal

Mary Swanson, Director of Curriculum & Instruction

- Started in December and worked with Jim Wright and Dr. Lisa Kilanowski. Dr. Kilanowski has worked with 17 school districts getting RtI Plan in place.
- Formed Invention Committee and worked 9 months on RtI Plan
- *The purpose and intent of the plan is to provide information regarding the RtI process, the three tiers within the RtI process, and how the process will work to support our students. The plan outlines how students are identified (universal screening/benchmarking), how they move from one tier to the next, what intervention tools are used within each tier, how progress is monitored, what data needs to be collected, how the data is analyzed and by whom, and what part each stakeholder has in the process.*
- The administrative team explained the following:
 - Different Tiers
 - Universal Screenings & Benchmarking
 - Progress Monitoring
 - Data Teams
 - Instructional Support Team (IST)
 - Data Points
 - Supports in the HS – Math & ELA AIS are now taught by a single staff member and Math AIS is now referred to as Math Lab. ELA AIS is now referred to as English Literacy Skills which focuses on targeted reading and writing skills.

A question and answer period followed.

Jason March arrived at 7:15 pm.

Capital Project Planning Update

- c. **Topic:** Capital Project Planning Update
Presenters: Garrett Hamlin, Tetra Tech
James Bouffard – Project Architect/Manager

Garrett Hamlin stated Tetra Tech has worked on the District's Building Condition Survey, Bus Lift Project to SED and now planning the Capital Project.

The Capital Project has Four Cornerstones:

- 1) Educational Space Enhancements
- 2) Traffic Safety Improvements
- 3) Athletic Fields Upgrade
- 4) Infrastructure Upgrades

The Executive Summary is evolving over the next few months due to the scope of the project. Mr. Hamlin show the Board pictures of a large instructional space at the middle school entrance and the athletic fields master planning.

Tetra Tech looks at the Pre-Referendum Timeline. The SEQR (State Environmental Quality Review) Process was started in September 2016. There is a 30 day waiting period. The BOE SEQR Resolution would be in November 2016. Also the BOE Resolution to establish the date of the voter referendum would be in November 2016. This must be done no less than 45 days prior to the vote while still providing at least 45 days prior to vote for publications to take place. The Referendum Vote would be in January 2017.

It was moved by Ed Marin, seconded by Joseph Graziane and carried, that Tetra Tech be and is hereby authorized to start the SEQR process for the Capital Project.

Reports

Mary LaValley Blaine, School Business Executive reported on the following:

- Explained the budget transfers on tonight's agenda
- Explained the tax certiorari resolution which will increase the tax certiorari due to the tax claims from individuals challenging their assessments
- The External Auditor is finishing up the 2015-2016 audit and will attend the October board meeting.

Alexis Marketing, Ex-Officio, Student Board Member reported on the following:

- Peer Connecting took place on Friday
- Student Council held their first meeting to plan spirit week
- Model UN started
- Eagle Mart – announced new management team today – created two new positions – has new items for sale
- Students have to wait ten (10) days before they can drop a class
- Counselors are preparing students for college
- Seniors do not have chromebooks; however the AP Literature class will receive them
- New ELT Offerings – Operating lemonade stand, recreation nation, cake decorating, etc.
- Sports are going well
- Students are in charge of snacks
- Senior Class – ballots on Friday and what they are running for
- The vending machine in the faculty room which the senior class took care of is now handled by Grade 6 or 7

Cathy Buckley reported that the Audit Committee reviewed and discussed the June and July Financial Reports.

It was moved by Pauline Stone, seconded by Ed Marin and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes and CSE, CPSE & 504 Recommendations*):

Minutes

Consent Agenda - Minutes

Board of Education Meetings	Committee Meetings
8/09/16	8/19/16 Audit

CSE, CPSE & 504 Recommendations

New Business

Consent Agenda – CSE, CPSE & 504 Recommendations

Approval of CSE, CPSE & 504 recommendations dated 9/13/16

It was moved by Joseph Graziane, seconded by Pauline Stone and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations and Appointments*):

Resignations

*Martin, Carol
Tromblee, Charlene
Boyd, Lynne
King-Schauman,
Shannon*

Personnel

Resignations

Accept the following *resignations* on the date indicated:

Name	Position	Effective Date
Martin, Carol	Teacher Aide/Student Aide	9/1/16
Tromblee, Charlene	Teacher Aide/Student Aide & School Monitor	9/5/16
Boyd, Lynne	Teacher Aide/Student Aide	9/6/16
King-Schauman, Shannon	Teacher Aide/Student Aide	9/6/16

Appointments

Appointments

*Summary of Tenure Changes

- *The new requirement begins with those teachers appointed on or after July 1, 2015.*
- *The mandated changes to tenure enacted by Chapter 56 in 2015 specifically tie the granting of tenure to §3012-c and §3012-d of NYS's Education Law regarding teacher and principal evaluation law.*
- *The probationary period is extended from three to four years for untenured teachers. Boards of Education will no longer be able to specify an end date to the probationary period and teachers will be notified at their appointment that tenure will depend on their APPR ratings.*
- *A teacher seeking tenure would need to attain an effective or highly effective rating for at least three of the four years. These ratings do not need to be consecutive.*
- *A teacher rated ineffective in the fourth year cannot receive tenure at that time. A Board of Education can agree to extend the probationary period an additional year (thus offering a fifth probationary year). The law does not prohibit additional years of probation.*
- *A tenured teacher in a school district or BOCES who obtains employment in another district will now have a three year probationary period, provided the teacher did not receive an ineffective in their last year at the prior school.*
- *School Boards will be able to terminate probationary teachers without regard to their Annual Professional Performance Review (APPR) rating*

Hayden, Jenna

Appoint *Jenna Hayden* in a four-year probationary appointment effective 9/1/16 and ending on dependent on APPR rating (**See Summary of Tenure Changes*) as an *AIS/Special Education Teacher* in the tenure area of Special Education at a salary of \$48,750. Ms. Hayden holds initial certifications in the areas of Students with Disabilities (Birth – Grade 2), Students with Disabilities (Grades 1-6), Early Childhood Education (Birth –Grade 2) and Childhood Education (Grades 1-6). (Retirement of Patricia Cook)

Ko, Chuck

Appoint *Chuck Ko* in a four-year probationary appointment effective 9/1/16 and ending on 8/31/20 as a *Teaching Assistant* in the tenure area of Teaching Assistant at a salary of \$18,861.60 (60% of \$31,436). Mr. Ko holds Teaching Assistant, Level I certification.

Stone, Heather
Salary Change

Change the salary of *Heather Stone*, Elementary Teacher from the board minutes of 7/12/16 from \$47,350 (Step 3, BA 45) to \$50,050 (Step 5, BA 45).

Kollar, Ashley
Salary Change

Change the salary of *Ashley Kollar*, Elementary Teacher from the board minutes of 7/12/16 from \$47,350 (Step 3, BA 45) to 50,050 (Step 5, BA 45).

Huber, Katie
Salary Change

Change the salary of *Katie Huber*, Elementary Teacher from the board minutes of 8/9/16 from \$46,650 (Step 3, BA 36) to \$49,350 (Step 5, BA 36).

Permanent Substitutes

Approve the following individuals as permanent substitutes for the 2016-2017 school year at \$115.00 per day:

Melissa Devan - BE
Melissa Niquette – CH

Civil Service
Probationary
Appointments

Approve the following *Civil Service probationary* appointments as indicated:

Tetreault, Kevin
Rice, Davey
Hart, Amy-Jo
Rivers, Niki
Tromblee, Charlene
Chrestler, Hillary
LaFountain, Linda
Whitehill, Jenna
Reeves, Jan
LaFave, Kimberly
Wells, Kari
Provost, Samantha
Goldfarb, Scott

Name	Civil Service Title	Probationary Period	2016-2017 Salary	Contact	
Tetreault, Kevin	Cleaner/Messenger	8/26/16 – 8/25/17	\$21,290/yr.	12 months	Replace Jim Raudenbush
Rice, Davey	Custodial Worker	8/22/16 – 8/21/17	\$21,290/yr.	12 months	Replaces Louis Blaine
Hart, Amy-Jo	Custodial Worker	9/1/16 – 8/31/17	\$21,290/yr.	12 months	Long Term Leaves
Rivers, Niki	Registered Professional Nurse (School)	9/8/16 – 1/9/18	\$27,000/yr.	10 months	Replaces Karisa Orr
Tromblee, Charlene	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Replaces Carol Martin
Chrestler, Hillary	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Replaces Ashley Kaczmarczyk
LaFountain, Linda	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Due to reassignments
Whitehill, Jenna	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Special Education
Reeves, Jan	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	ELT Grant
LaFave, Kimberly	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Replaces Charlene Tromblee
Wells, Kari	Teacher Aide/Student Aide	9/6/16 – 1/5/18	\$15,328/yr.	10 months	Replaces Shannon King-Schauman
Provost, Samantha	Food Service Helper	9/6/16 – 1/10/18	\$12.00/hr.	10 months	Staffing Needs
Goldfarb, Scott	School Bus Driver	9/8/16 – 1/9/18	\$27.82 per regular run	10 months	Enrollment

Collier, Steven
Piano Accompanist

Approve *Steven Collier* as a piano accompanist (piano player) to aid in the performance of the elementary, middle and high school buildings during their musical events during the 2016-2017 school year at a stipend of \$2,500.

Extra-Curricular

Approve the following *extra-curricular* appointments for the 2016-2017 school year:

Assignment	No. Filled for 2016- 2017	2016-2017		Name	Name
		Person	Cost		
Advisors					
Class Advisor Grade 12	2	\$3,574	\$7,148	Madan, Carlos	Roraback, Sharon
Jr. Honor Society	1	\$1,091	\$1,091	Michael Johnson	

Bruso, Zetra Per Diem RN

Approve the contract with *Zetra Bruso* as a per diem Registered Professional Nurse for 75 days at the rate of \$125.00 per day for the 2016-2017 school year partial ELT funded. Ms. Bruso replaces Sue Harland.

AM & PM Bus Duty

Approve the following individuals for AM and PM Bus Duty for the 2016-2017 school year (ELT grant funded):

Monika Chambers – HS
Lynn Brinson – HS
Susan Field – MS
Amanda Bezio – MS
Cyd Deming-King – CH
Tina King – CH
Amanda LaDuke – BE
Michelle Hamilton – BE

Substitutes

Approve the following *substitute* appointments beginning on the date indicated:

Name	Type	Effective Date
Son, Minyoung	Instructional	9/19/16
Kramer, Andrew	Instructional	9/19/16
Manor, Taylor	Instructional	9/19/16
Banker, Grace	Instructional	9/19/16
Simpson, Jaime	Instructional	9/19/16
Aguilar, Henry	Instructional	9/19/16
Cabrera, Christopher	Instructional	9/19/16

Temporary On-Call

Approve the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Morrison, Lee	Non-Instructional	8/10/16
Bruso, Zetra	Non-Instructional	9/08/16
Paynter, Gerald	Non-Instructional	9/19/16
Lashway, Randy	Non-Instructional	9/19/16
Giddings, Tabatha	Non-Instructional	9/19/16
Goddard, Mabel	Non-Instructional	9/19/16

Ashlaw, Kimberly STEAP

Approve a \$10,000 stipend for *Kimberley Ashlaw* for daily STEAP supervision and instruction at two (2) hours per day for after school hours for the 2016-2017 school year.

Rollier, Marlene
FT School Bus Monitor

Approve to change the appointment of *Marlene Rollier* as a part-time school bus monitor (2 runs per day) to that of a full-time school bus monitor (4 runs per day) effective 9/8/16.

Athletic Appointments

Approve the following *athletic* appointments for the 2016-2017 school year:

Assignment	Name	Total
		2016 – 2017
Basketball - Volunteer (Boys)	Nikolas Koltowski	\$0
Volleyball – Volunteer	Rief, Kaylen	\$0

Mannix, Daniel
Chief Emergency Officer

Approve Daniel W. Mannix as the *Chief Emergency Officer* for effective 9/1/16.

Creation of Position
Interpreter for the Deaf

Approve the creation of the civil service position of *Interpreter for the Deaf*.

Aucoin, Suzanne
Appointment
Interpreter for the Deaf

Approve *Suzanne Aucoin* to a 10-month civil service title of *Interpreter for the Deaf* effective 9/19/16 with a salary of \$51,950 (2016-2017 school year) as indicated on the student's IEP. Ms. Aucoin's probationary period will be from 9/19/16 to 2/25/18.

Consent Agenda - Miscellaneous

It was moved by Cathy Buckley, seconded by Joseph Graziane and carried, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Proposal from Tetra Tech, Response to Intervention Handbook (RtI), Data Teaming Handbook dated 8/19/16, and 2016-2018 District Goals*):

Proposal from Tetra
Tech Architects &
Engineers

Approve the proposal from Tetra Tech Architects & Engineers for professional architectural and engineering services for the upcoming Capital Project dated 8/4/16.

Response to Intervention
Handbook (RtI)

Approve the Response to Intervention Handbook (RtI) dated 8/19/16.

Data Teaming
Handbook

Approve the Data Teaming Handbook dated 8/19/16.

2016-2018
District Goals

Approve the 2016-2018 District Goals:

Goal 1: Increase the effectiveness of core instruction by teachers of our adopted curriculum to increase differentiation of instruction and implement researched based proven Tier I and II and III interventions for underperforming students with the primary purpose of improving student outcomes

Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
Design and implement an articulated RtI process which becomes embedded into the professional practice of each building.	<ul style="list-style-type: none"> a. Identify a renowned expert in the field of RtI process development and contract for services. b. Establish a committee of stakeholders to identify needs and participate in RtI process development c. Utilized subcommittee format to make recommendations to the larger RtI/ Intervention Committee d. Create Draft RtI process document to deliver to the BoE one month prior to adoption. e. BoE is provided with a panel discussion regarding final RtI process prior to adoption f. Administrative team makes data based recommendations based on scheduling and staffing needs. g. RtI/AIS programs are identified, secured and implemented 	Dir. of C & I Building Principals Director of Student Services and Pupil Personnel	School Improvement Grant Funded	Oct 2015-Sept 2016	Over time, students are given data driven research based interventions which will allow for fewer students to be identified as needing IEP
b. Reinforce a culture of fidelity to the BoE adopted curriculum	<ul style="list-style-type: none"> 1. Principals, Assistant Principals, Head Teacher and Director of Special Services, Director of C & I and Superintendent will be in classrooms at least once a week more often to evaluate use of curricular materials. 2. Aforementioned administrators will regularly attend GL/CL grade level meetings to ensure implementation of grade level materials. 3. Clear curricular expectations are delivered on multiple occasions (PD days, faculty meetings and general correspondences) 	Superintendent Principals Dir. of Special Svcs Asst. Principals Head Teacher	None	Ongoing Immediate	The actions, strategies and implementation steps will result in improved results on STAR, leveled reader results, NYS 3-8 assessments, Regents and SLO assessments

C. Review staffing levels and needs	1. Grade level sizes and student instructional needs are monitored, identified and addressed during the budget process as emergency dictates	Superintendent Building Principal	The cost of relevant staff as needed	Jan16-Sept 16 Jan 17-Sept 17 Jan18-June 18	BCSD classes are within contractual limits to provide our students with the best chances for learning.
The District will provide world class educational opportunities to staff members to develop their professional practice	1. The District will contract with HMH (Houghton Mifflin Harcourt), Eureka Developers, Math Nation, EdTech Team, North Syracuse and in house local experts to provide state of the art PD to our staff 2. The District will continue sending teams to national conference to present our findings, bring back best practices and to identify worthwhile initiatives.	Director of C&I Business Office	PD as budgeted in the annual budget, funded through grants and provided for through the CBAs	July 1, 2016-June 30, 2018	Participants are surveyed and communicated with to understand perspectives on the effectiveness of each training.

Goal 2: Support and enhance educators in Phase I and II and III of the BCSD Digital Initiative for the purpose of providing exceptional resources for teaching and learning in our 21st Century learning environment.

Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
Teachers in each phase will be provided with ongoing training in Google Apps for Education (GAFE) and other applications to support and enhance the journey of effective teaching and learning to prepare students with 21st Century skills.	a. Establish dates for training b. Identify highly skilled trainers to provide direct instruction c. Register teachers for trainings PD days d. Work with the Business Office to ensure compensation under the CBA	Director of 21st Century Learning Business Executive Principals Superintendent	Grant and local funded PD \$15,000	August 2016 and 2017 3 Saturday Summits each year	Teachers in each phase will utilize digital skills to enhance their teaching practice, increase engagement and provide students with the collaborative and communication tools necessary to be quality contributors to society and self.

<p>The District will adhere to the stated vision of providing Chromebooks to our students assigned to teachers who were provided training on the effective use of GAFE, Apps and Chromebooks.</p>	<p>a. 21st Century Learning will continue to investigate vendor which can provide cost effective Chromebooks</p> <p>b. The District will solicit teachers who want to be part of each phase</p> <p>c. Cases will be identified and purchased to protect the Chromebook investment</p> <p>d. The Office of 21st Century Learning will establish a method for insuring each Chromebook.</p>	<p>Director of 21st Century Learning</p> <p>Business Executive</p> <p>Building Principals</p>	<p>ELT REAP SSBA and local tech budget</p>	<p>July 1, 2016-June 30, 2018</p>	<p>The District will track the number of students which are eligible to use a Chromebook on or off campus to enhance learning opportunities.</p> <p>The district is able to build a sustainable funding stream to secure this environment for over a decade.</p> <p>Damaged Chromebooks are repaired via an self-funded insurance program at no cost to the district</p>
<p>The District will commit to providing state of the art professional development to enhance the growth of the teachers in each phase.</p>	<p>a. Each Teacher provided with world class digital teaching and learning instruction will mentor teachers who are beginning their journey into the digital teaching environment.</p> <p>b. New teachers will be provided with time to visit schools or classrooms dedicated to effective teaching practices which embrace digital tools to enhance instruction.</p> <p>c. The District will create three (3) Digital Saturday Summits for each year of the goal.</p> <p>d. The District will host a Google Summit</p>	<p>Director of 21st Century Learning</p> <p>Building Principals</p> <p>Director of C&I</p> <p>Directors of C&I and 21st Century Learning</p>	<p>ELT REAP SSBA and local tech budget</p>	<p>Sept 2016 Sept 2017</p> <p>Oct-Dec 2017 March 2017</p> <p>Oct- Dec 2017 March 2018</p> <p>Each School year</p> <p>Sept 2016</p>	

Goal 3: Effectively plan and prepare for a Capital Project and Energy Performance enhancements to provide our students with a state of the art environment where safety, learning and physical activity are of prime importance.

Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
<p>Discuss the coordination of the EPC enhancements and the need and benefits provided with a Cap Project master plan strategy with the Operations Committee</p> <p>Additionally identify and execute a Capital Outlay project to address a single High Priority, short duration project on an annual basis {with the benefit of SED building aid reimbursement provided the year following the project}</p> <p>Establish Subcommittees within the Operations Committee to make recommendations which can be brought to the BoE.</p> <p>Create a School/Community Capital Advisory Project (CAP) Committee</p>	<p>a. Schedule Ops Meeting</p> <p>b. Solicit committee participation</p> <p>c. Solicit participation and guidance from Architect & Engineering Firm, Selected ESCO firm (Siemens); Fiscal Advisors and Bond Counsel</p> <p>d. Request volunteers to participate</p> <p>e. Schedule committee meetings</p> <p>f. Provide CAP Committee with mission, timeline and initial education related to building aid and scope development. If available provide list of "needs" from Building</p> <p>g. Create agendas</p> <p>h. Make recommendations to BoE</p>	Superintendent Business Executive	\$0	July 2016 - Nov 2016	<p>EPC (approved by the BoE, fall 2016) with proposed Capital Project adopted by the BoE to address health and safety items, provide updated mechanicals and improved facilities while providing a level tax rate and increased revenues. Following a long range strategic Building/Campus facilities management plan, the District is able to maximize NYS Building Aid reimbursement, while operating the campus in an efficient manner and maintaining health and safety standards to our students, staff and community.</p> <p>It is worth noting that maintenance & repair expenditures and deferred maintenance are not "aidable" expenditures - but capital improvement work is considered 'aidable', and under these guidelines it is in the District's best interest to pursue thoughtful, strategic long range capital improvements which will provide a 21st Century Learning Environment.</p>
<p>Scope development and related costs with calculation of tax impact (periodical presentations to BOE on status of development)</p>	<p>a. Conditions Survey is provided to BoE as starting point for scope development.</p> <p>b. Contract with Fiscal Advisors to determine tax impact based on Capital Reserve and debt service/building aid reimbursement forecast with a goal of maximizing SED building aid reimbursement and holding the local share portion to no new increases</p>	Superintendent Business Executive Ops Committee	\$0	July 2016- November 2016	

	c. Work with Principals, supervisors and architect to determine needs				
Presentation to BOE on Committee proposed scope and related tax impact (seeking Board acceptance of proposed scope)		Superintendent Business Executive Ops Committee	\$0	November 2016	
Letter to Intent submitted to NYS Education Dept.	Business Executive works with fiscal experts and Tetra Tech to create and submit letter to the NYSED.	Superintendent Business Executive	\$0	November 2016	
Local Counsel to prepare SEQRA Resolution/Bond Counsel to prepare resolution to establish the date of voter referendum. BOE to adopt both resolutions (must be done no less than 45 days prior to vote while still providing at least 45 days prior to vote for publications to take place)	a. Special Election in District's official newspaper(s) (1st publication must be at least 45 days prior to voter referendum date). Four publications need to be made prior to vote.	Superintendent Business Executive BoE Clerk Ops Committee		November 2016	
Submit for publication of Legal Notice of				November 2016	
Communicate with the school community regarding the scope and needs of the capital project including the state aid and long range tax benefits	a. Development of Newsletter to be distributed to residents. b. Establish the components placed on the District website c. Attend Open Houses and parent forums d. Create and schedule community presentations/informational sessions	Superintendent Business Executive BoE Clerk	\$5,000	August 2016-January 2017	The BoE feels that the community was well informed of the capital project
A voter referendum is brought forward to the community for decision		Superintendent Business Executive BoE Clerk	\$5,000	January 2017	The vote is completed on time without major issues of concern.

Post vote actions necessary for the successful completion of a Capital Project

Post Vote Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
Coordinate returning certified vote results to bond counsel for preparation of bond resolution		BoE Clerk Superintendent Business Executive		January 2017	
Bond Resolution is adopted by the BOE, subsequent Estoppel Notice is published in the District's official newspaper(s)		BoE Clerk Superintendent Business Executive		February 2017	
Architect design phase				January - June 2017	
NYS Education Department submission of plans		BoE Clerk Superintendent Business Executive		July 2017	
NYS Education Department Approval of Plans		Superintendent		January 2018	
Contract bidding and award		BoE Clerk Superintendent Business Executive Treasurer		February 2018	
Schedule of Values become available and SA-139 Forms submitted to NYS Education Department				March 2018	
Align the Beginning of Construction		Superintendent Business Executive		spring 2018	
First borrowing for Construction (prior borrowing for design phase to occur as needed)		Superintendent Business Executive Treasurer		June 2018	
Construction completion/Contract Closeout		Superintendent Business Executive B & G Supervisor		September /October 2018	
Certificate of substantial completion and final cost reports submitted to NYS Education Department		Superintendent Business Executive B & G Supervisor		November 2018	

Goal 4: Promote and enhance an engaging and progressive environment through the successful implementation of the Extended Learning Time Grant and Project Based Learning in the Middle School.

Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
Schedules will be created at each building, for each grade level to ensure ELT implementation for every student	<ol style="list-style-type: none"> Schedules will be created for each building for ELT which will include: <ol style="list-style-type: none"> Recess/lunch block Common Planning time Seven cycles of BAZ activities ELT block at the Middle School and High School 7th and 8th Grade teams will devise schedules which allow for multidisciplinary teaching approaches and flexibility based on instructional needs as required for all successful PBL environments 	<ol style="list-style-type: none"> BES/CHES principals Principals BES/CHES principals in coordination with ELT Grant Coordinator MS Principal and HS Principal MS Principal 	<ol style="list-style-type: none"> 1a-d \$0 \$0 	<ol style="list-style-type: none"> 1a-d. Schedules will be created Summer of 2016 and implemented School Year 2016-2017 September 2016 to June 2017 	<ol style="list-style-type: none"> Schedules will be created which allow for a recess/lunch block to be implemented in each teacher's schedule. Schedules will be created which allow for specials to be blocked to grade levels at a time thus creating common planning time. Both BES and CHES will have 7 cycles of BAZ scheduled throughout the 16-17 school year. Schedule will reflect an ELT block, between periods 4 and 5 that all students in the building at that time are assigned to an approved ELT program reflecting student choice through a Google Form. Teachers will share flexible scheduling weekly to accommodate multi-disciplinary projects and learning experiences.
Teachers volunteering for PBL will be provided with high level training to ensure successful programming	<ol style="list-style-type: none"> PBL teachers will attend the Learning Summit at ESM during the summer of 2016 and potentially the summer of 2017 PBL teachers will work with Siemens Corporation and Clarkson University to enhance professional practices related to PBL Teachers new to the PBL initiative will be provided with four (4) curriculum development days. 	<ol style="list-style-type: none"> MS Principal Business Office Superintendent 	<ol style="list-style-type: none"> 2016 Cost = \$7,713 2017 Cost = ~\$7,800 	Ongoing	Teachers identify through conversation and survey that they are confident in their training

Local partnerships are created and nurtured to provide our students and teachers with resources	<p>1. Partnerships will be formed or solidified with the following organizations/ companies to enhance our teaching and learning opportunities for both ELT programming and PBL:</p> <p>a. Siemens</p> <p>b. YMCA</p> <p>c. Strand</p> <p>d. Clinton County Health Dept.</p> <p>e. BHSN</p> <p>f. Cornell Cooperative Extension</p> <p>g. Beekmantown Youth Commission</p> <p>h. College For Every Student</p>	<p>a. MS Principal (PBL) and Elementary principal</p> <p>B-f. ELT Grant Coordinator</p> <p>G. HS Principal (HS work) and ELT Grant Coordinator for ELT partnership.</p>	<p>ELT Funded:</p> <p>a. \$75,000</p> <p>b. \$65,000</p> <p>c. \$15,000</p> <p>d. 0</p> <p>e. ~\$14,000</p> <p>f. \$10,000</p> <p>g. \$15,000</p>	Partnership contracts will be created and signed during summer 2016.	Solidified partnerships working within our district during the 16-17 school year which provide resources or services which we could not otherwise provide.
Students are allowed to select Engaging Learning Activities	<p>ELT Session Surveys</p> <p>ELT Approved Offerings</p>	ELT Grant Coordinator in conjunction with building principals.	ELT Funded: \$1,500/ approved offering.	<p>~MS/HS- quarterly after each ELT session (4x/year)</p> <p>~BES/CH ES- after each session (7x/year)</p> <p>Approvals completed and finalized by Aug 2016.</p> <p>Implemented 16-17 school year.</p>	Student surveys will depict success of engaging learning activities as well as results on STAR and NYS assessments.

Goal 5: Strengthen and build the continuity of our supervisory and administrative teams while building contingency plans for continued success.

Action/Strategies	Implementation Steps	Responsibility Supervised	Cost	Specific Timeline	Success Indicators/Results
Provide newly hired administrative team members with mentors	Upon being hired the district will assign an administrative team member as a mentor for a two year duration.	Superintendent Administrative Team Leadership			
Create contingency training to prepare for administrative turnover and/or potential promotion	Administrative team members may be identified to train biannually with veteran	Superintendent	\$0		

	administrators in critical positions.				
Provide professional growth and health opportunities for the administrative team members that align with our vision and mission.	1. Locate meaningful State/National Conferences which align to our vision and mission 2. Provide Committee members with educational offerings for evaluation & discussion. 3. Create a schedule within each week for administrative team members to focus on personal health and team discussions.	Superintendent Director Lambert of 21st Century Learning Business Exec. Purchasing Clerk	\$2,000 \$5,000 \$200	Dec – Feb December	Committee members were provided with documents and opportunities for professional growth and understanding Conferences budgeted and attended by stakeholders who share their findings at Administrative Team meetings
Develop the culture of “Instructional Rounds” to develop and understanding of pedagogical excellence and continuous improvement.	1. Train and discuss the effectiveness and of bringing Instructional Rounds to the Administrative team 2. Identify dates to have administrative team members share rounds within their building https://www.gse.harvard.edu/ppe/program/instructional-rounds-spring-session				

Financial

It was moved by Joseph Graziane, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions (Financial Reports, Transfers, Disposal of District Property and Tax Certiorari) on this consent agenda:

Financial Reports

Accept the following reports as presented by the Audit Committee:

Appropriation Status Report – (June & July 2016)
Treasurer’s Revenue Report – (June & July 2016)
Treasurer’s Monthly Cash Report – (June & July 2016)
Trial Balance – (June & July 2016)
Extra-Curricular – June & July 2016)

Acknowledge receipt of the Warrant Report for June & July 2016

Acknowledge receipt of the Budget Transfer Report for June & July 2016 and Due To & Due From Report as of June & July 2016.

Transfers

Approve the following transfers over \$5,000 as of 6/30/16:

To transfer funds for building specific use

From: A2110 480 00 00 DW Textbooks/Consumables	\$62,000
To: A2110 480 01 00 BES Textbooks/Consumables	\$10,000
To: A2110 480 02 00 CHES Textbooks/Consumables	\$32,000
To: A2110 480 11 00 BMS Textbooks/Consumables	\$10,000
To: A2110 480 03 00 BHS Textbooks/Consumables	\$10,000

Disposal of District Property

Approve the following as surplus equipment and materials which is deemed unusable by the district consistent with the Board Policy #6900 *Disposal of District Property*.

-

Description	Condition
1 – Singer Sewing Machines – Model #9005	Non-repairable – use for parts
2 – Singer Sewing Machines – Model #7174	Non-repairable – use for parts
6 – Singer Sewing Machines – Model #6704	Non-repairable – use for parts
2 – Singer Sewing Machines – Model #717	Non-repairable – use for parts
3 – Singer Sewing Machines – Model #6212C	Non-repairable – use for parts

Tax Certiorari

WHEREAS, Section 3651(1-a) & (3-a) of the Education Law authorize a school district to establish a reserve fund for the payment of judgments and claims in tax certiorari proceedings and to make payments therefore; and

WHEREAS, the Board of Education desires to increase such reserve fund to pay for judgments and claims for pending 2016 tax certiorari proceedings;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby increases the reserve fund balance for the payment of judgments and claims in pending tax certiorari proceedings and authorizes the transfer of such amounts from fund balance in the general fund to the Tax Certiorari Reserve Fund as listed below:

Index No.	Tax Map	Amount
2016-876	205-4-12	\$ 17,050
2016-920	206-4-3 (.5) + (.16)	\$ 12,411
2016-922	206-4-3 (.2) + (.3) + (.15)	\$ 80,408
2016-921	206-4-2.30.22	\$ 69,053
2016-889	206-4-2.1.21	\$416,020
2016-953	194-2-29.1	\$ 6,939
2016-0913	207-2-2.2	\$204,600
<i>Less Settled by Court Order</i>		
2015-1011	206-2-24	<u><i>\$(13,082)</i></u>
Sub-total increase:		\$793,399

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Andrew Brockway	<input type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Kenneth Maurer, Sr.
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Ed Marin	<input checked="" type="checkbox"/> Debbie Passno
<input type="checkbox"/> Joseph Graziane	<input type="checkbox"/> Jason Marsh	<input type="checkbox"/> Pauline Stone

Additional Items to Discuss

Board Retreat

- **Board Retreat**

Dates were given to the District Clerk for a Board Retreat in October. The Board requested a new location. Superintendent Mannix informed the board to complete your survey through the survey monkey.

Public Comment

Public Comment

(None at this time.)

Clerk Pro-Tem

Clerk-Pro-Tem

It was moved by Andrew Brockway, seconded by Joseph Graziane and carried, that Cathy Buckley be appointed as Clerk Pro-tem for this meeting.

Joanne Menard
District Clerk

Executive Session (discussion employment history of a particular person(s))

Executive Session

It was moved by Ed Marin, seconded by Cathy Buckley and carried, that the board enter executive session to discuss the employment history of a particular person(s). Time 7:57 p.m.

It was moved by Andrew Brockway, seconded by Ed Marin and carried, that the board return to regular session. Time 8:13 p.m.

Adjournment

Adjournment

It was moved by Ed Marin, seconded by Andrew Brockway and unanimous carried, that the meeting be adjourned. Time 8:13 p.m.

Cathy Buckley
Clerk Pro-Tem