

**Beekmantown Central School District
Operations Committee Meeting
District Office
November 9, 2010**

Minutes

Call to Order

Leonard King called the meeting to order at 4:30 p.m.

***Members
Present***

<input checked="" type="checkbox"/> Scott Amo, Superintendent	<input checked="" type="checkbox"/> Richard LaVigne, Board Member
<input checked="" type="checkbox"/> Leonard King, Board Member	<input checked="" type="checkbox"/> Steve Trombley, Board Member
<input checked="" type="checkbox"/> Dan Noonan, Superintendent of Buildings & Grounds	

Others Present:

Shane Brink, Transportation Supervisor

Fuel Line

Fuel Line Replacement

The Superintendent of Buildings & Grounds stated this project is still ongoing. An updated was given in the Buildings & Grounds Status Report of 11/4/10. This report reflects where we are. The asphalt is down; concrete and fuel lines are in place. There are items on the punch list. The project has gone well.

Snow Removal Bid

Bid Snow Removal Bid

The Superintendent of Buildings & Grounds stated the snow bid is consistent with the price from last year and the buildings & grounds department was pleased with the services provided last year.

Maintenance Projects

Maintenance Projects

The maintenance department is working on the heating system and preparing the vehicles for winter.

Fire Alarm System

Fire Alarm System at Bus Garage

The Superintendent of Buildings & Grounds stated this item appears on the survey done by our insurance company as recommended to be completed. A quote has been received from SimplexGrinnel for a turn-key cost for a new addressable fire alarm system in the Bus Garage at a cost of \$28,770.

Maintenance Staff

Maintenance Staff Update

A letter stating the reasons why the building maintenance worker position should be filled was submitted by the Superintendent of Buildings & Grounds along with a list of what the building maintenance workers are doing on a weekly and monthly basis.

BE Playground

Elementary Playground

The Superintendent of Buildings & Grounds stated a letter was received from the District's insurance company regarding the playground equipment and the district needs to erect warning signs.

Facilities Evaluation

Facilities Evaluation

The Superintendent of Buildings & Grounds stated the Facilities Evaluation was a working document. The district can still add items to the document.

Superintendent Amo stated the study was intended to allow Tetra Tech to look at everything. There are suggestions for safety upgrade/code that should be done. However, not all safety/code items need to be done immediately.

Mr. King stated he would like to know what is EXCEL aidable. The Superintendent stated Tetra Tech was going to be doing this for the next Board meeting.

The Superintendent of Buildings & Grounds stated the Educational Technology Coordinator has received a copy of the Facilities Evaluation which he is presently reviewing.

Mr. King inquired if the sealing of bricks at Cumberland Head Elementary School has every been done. Mr. Noonan stated the Westside of the building was sealed by Stacy Bros. All drivit walls were caulking, painted, and sealed. The brick maintenance addressed in the report in his opinion is general brick maintenance.

Vehicle Repairs **Vehicle Repairs**

The Superintendent next informed the Committee that a 2004 bus was in need of approximately \$6,200 in repairs. This bus in out of warranty and has three years left on the 10 year replacement list. Monies are included in this year's budget to cover the costs.

Discussion next followed on the van repair (Calvin's) for an approximate amount of \$3,000. However, the van is only valued at \$750. It was recommended that this van not be repaired. A replacement van will be budgeted. This van has been taken off the road and parts will be used for the 96 Chevy Caravan.

Meeting Changed **Meeting Date Change**

The Superintendent informed the Committee that the School Business Manager would like to attend the Operations Committee Meetings but it conflicts with the Audit Committee Meetings. Following discussion, it was the consensus to move the Operations Committee Meetings to the second Wednesday of the month beginning in January (1/25/11).

Maintenance of Fields

Discussion ensued on the maintenance of the athletic fields. The Superintendent of Buildings & Grounds is working on developing green spaces and the fields are included in the 5-year plan.

Adjournment

Meeting was adjourned at 5:10 p.m.

Next meeting Tuesday, December 14, at 4:30 p.m.

Minutes were written based upon recording of meeting.

Respectfully Submitted,
Joanne Menard, District Clerk