

Beekmantown Central School
Audit Committee Meeting
October 11, 2011

Present:

Karen Armstrong

Pauline Stone

Cathy Buckley

Mary LaValley Blaine, School Business Executive

Absent:

Ed Marin

The meeting was called to order at 4:35 p.m. by Chairperson Karen Armstrong.

The Audit Committee reviewed the Internal Claims Auditor Log and commented that the Athletics department had repeat instances where purchase orders were not issued prior to an order being placed. It was requested of Mrs. Blaine to share the Claims Auditor's logs with Administrators so these issues can be addressed and the purchasing policy followed.

Pauline Stone moved, seconded by Karen Armstrong to bring the September 2011 Budget Transfer Reports and September 2011 Warrant Reports to the Board of Education for their acceptance.

Cathy Buckley moved, seconded by Pauline Stone to move into an Executive session at 5:02 pm to discuss the preliminary Draft Audit report with the external Auditor. The Executive session was closed at 5:48pm

Mary LaValley Blaine, School Business Executive, reviewed the potential use/lease of a handicap accessible bus lease with Peru CSD to accommodate increased capacity needs for children with wheelchairs and receipt of Insurance recovery proceeds related to storm Irene damages to a Server at CHES and a new leased copier at BES.

The next Audit Committee Meeting will be held on November 8, 2011 at 4:30 p.m.

Pauline Stone moved, seconded by Cathy Buckley to adjourn at 5:58 p.m.

Respectfully submitted,

Karen Armstrong