

# Beekmantown Central School District

## Board of Education Meeting

Place: Auditorium

February 10, 2015

### Minutes

#### Call to Order

#### Call to Order

Andrew Brockway called the meeting to order at 6:20 pm and Ed Marin led the pledge of allegiance.

#### Members Present

<input checked="" type="checkbox"/> Eric Anderson	<input type="checkbox"/> Joseph Coakley	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

☒ Jack Hurwitz, Ex-Officio, Student Board Member (*arrived @ 6:25 pm*)

#### Others Present

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☒ Daniel Mannix, Superintendent  
☒ Gerald Blair, Interim HS Principal  
☒ Joha Battin, HS Assistant Principal  
☒ Amy Campbell, MS Principal  
☒ Brittany Trybendis, MS Assistant Principal  
☒ Elaine Dixon Cross, BE Principal  
☒ Garth Frechette, CH Principal  
☒ LeeAnn Short, Director of Special Services  
☒ Gary Lambert, Educational Technology Coordinator  
☒ Mary LaValley Blaine, School Business Executive  
☒ Eric Bell, District Treasurer  
☒ Joanne Menard, District Clerk

#### Visitors

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Barb Stone	Charlie Stone	Sharon Roraback
Susan King	Lucy Giroux	Patty Gallagher

#### Approval of Agenda

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It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that the Board of Education approve the agenda.

#### Presentation

#### Presentation

**Topic:** "What Real Estate Buyers look for in a School District"

**Presenter:** Fesette Realty – Neil Fesette &

Neil Fesette and Karen Gosnell of Fesette Realty explained to the Board what real estate buyers look for in a school district:

- Tax Liability

- Quantity and quality of programs
- Class Sizes
- Quantity and quality of athletic programs
- Buyers visit sites to look at the facilities, inside and outside
- Sustainability of administration and staff
- Busing times
- Marketing
- BCSD has a lot of prime property for residential and commercial development. The property is close to the City, but the property owners do not have to pay city taxes.

A question and answer period followed. A pamphlet was suggested highlighting a year in review to hand out to potential home buyers.

## Public Comment

### **Public Comment** (10 minutes) None at this time

## Reports

### **Reports/Presentations**

*Daniel Mannix, Superintendent of Schools* reported on the following:

- Thanked Brittany Trybendis, MS Assistant Principal for organizing the first Parent Night. Approximately 50 parents were in attendance.
- Introduce Gerald Blair.
- Showed signs that say “See Something - Say Something”. These are placed around the school.
- Submitted a draft 2015-2016 School Calendar. The draft calendar indicates professional development days on 9/2, 9/3 & 11/23.

### **2015-2016 Budget**

- *Tax Cap Discussion*

Eric Bell, District Treasurer explained the Tax Cap Calculation. This is the fourth year for the tax cap. When you take into account the tax levy limit, CPI, tax base growth factor, pilots, exclusions (bus purchase and capital projects), the maximum tax levy increase is 5.51% without a super majority vote. This is as of today and could change as we receive the State proposed aid numbers.

- *Budget Progress Report*

Mary LaValley Blaine, School Business Executive explained the district prepared a roll over budget with only mandated increases added (collective bargaining, unemployment, health insurance and worker’s compensation). BOCES administration and capital costs are anticipated to increase approximately \$50,000. The NYS Teachers’ retirement rate has decreased from 17.53% to 13.5% and the NYS Employees’ Retirement rate has decreased from 20.1 to 18.7. There is an increase in debt service. Programs have been mainstreamed and increased through distribution. Adversity was built into the budget last year.

- *Fund Balance Guidelines & Projections*

Eric Bell, District Treasurer explained that the district had \$96,000 in excess revenues over expenditures at the end the 2013-2014 school year. The district had appropriated \$1.065M in fund balance which was not spent. The district appropriated \$1.2M for the 2014-2015 school year. \$2.9M is the amount of unassigned fund balance which equates to 7.53% of the 2014-2015 budget. This puts the district above 4% allowable by law. The district’s

monthly expenses average \$3.1M. The district has 1.15M over the 4%. The recommendation is to appropriate \$1.2M of the fund balance for the 2015-2016 budget. The district is anticipating a 3% savings this year which would give availability of fund balance to be applied to the 2016-2017 school year.

- Enrollment

The Superintendent submitted graphs indicating long term enrollment trends and live births per year.

- Scheduling

The Superintendent stated the district started working on scheduling today. With a roll-over schedule for the high school, modifications will need to be made. Principal Campbell is working on the middle school schedule. The extra 5<sup>th</sup> grade teacher at the elementary will be moved to 4<sup>th</sup> grade next year. The district ranks in the middle on class size by State.

- Buildings & Grounds

The Superintendent commented that some equipment was upgraded last year. This doesn't mean everyone gets the same amount. The district can reallocate money to other departments including technology. We are looking to create a Head Grounds Keeper.

- Transportation

The district is looking at eliminating one (1) bus run, selling or trading four (4) buses, purchasing three (3) buses, one (1) student transportation van and one (1) general purpose vehicle.

- Staffing

The Superintendent submitted and reviewed with the Board the 2015-2106 Technology Integration Enhancements. The Beek Squad has started. A curriculum course could be offered and the Beek Squad could man the help desk while gaining credit for real life experiences.

The Crisis Counselor/Head Teacher will be returning to his Crisis Counselor position.

The district is looking at offering Career & Tech and is presently working on the curriculum.

Recommends offering full day PreK. The district would apply for the grant and possibly front the money. If the district services special education preschool students, the district would receive significantly funding. Presently the County receives the money for preschool students.

We are looking at offering a Pre1st. The demands on kindergarten are high and students struggle in first grade. The district will inquire from parents to see if there is any interest.

*Mary LaValley Blaine, School Business Executive* reported the Operations Committee has been working with Tetra Tech as they are updating the 5-Year Building Condition Survey Report and reviewing the Energy Performance Contract proposals.

*Jack Hurwitz, Ex-Officio, Student Board Member* reported on the following:

- National Honor Society & Junior Honor Society volunteered to babysit at the Parent Night which was recently held.

- Model UN went to Boston in January.
- Grades 9 & 10 will hold Model UN at Beekmantown and Bradley Cech will be the speaker.
- North Country Model UN is the following week.

## Committee Reports

### Committee Reports

#### Audit Committee

Ed Marin stated the Audit Policy needed updating and has been sent to the Policy Committee.

#### Policy Committee

Eric Anderson stated the Policy Committee reviewed several policies which are on tonight's agenda.

It was moved by Leonard King, seconded by Eric Anderson and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes & CSE & CPSE Recommendations*):

#### Consent Agenda - Minutes

## Minutes

Board of Education Meetings	Committee Meetings
1/13/15	12/16/14 PR
2/06/15	1/12/15 Audit
	1/29/15 Policy

#### Consent Agenda – CSE & CPSE Recommendations

Approval of CSE & CPSE recommendations dated 2/10/15.

## CSE & CPSE Recommendations

It was moved by Debbie Passno, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations, Appointments and Retirements*):

#### Personnel

## Resignations

#### Consent Agenda - Resignations

Approved the following resignations on the date indicated:

*Trombley, Kenneth  
Lamoy, Michelle  
Darcy, Lynn  
Sessums, Trisha*

Name	Position	Effective Date
Trombley, Kenneth	Building Maintenance Worker	12/22/14
LaMoy, Michelle	Per Diem Registered Nurse	1/17/15
Darcy, Lynn	Internal Claims Auditor	1/27/15
Sessums, Trisha	School Monitor	2/20/15

## Civil Service Probationary Appointment

#### Consent Agenda - Appointments

Approved the following *Civil Service probationary* appointment as indicated:

*Brow, Rachel*

Name	Civil Service Title	Probationary Period	2014-2015 Salary	Contact
Brow, Rachel	Food Service Helper	2/11/15 – 6/20/16	\$12.00/hr.	10 months

Civil Service Permanent  
Appointments

*Sessums, Trisha*

Approved the following *permanent Civil Service* appointment as indicated:

Name	Civil Service Title	Probationary Period	Initial Board Meeting	Permanent Date
Sessums, Trisha	School Monitor (cafeteria)	10/9/13 – 2/17/15	10/8/13	2/18/15

Substitute  
Appointments

Approved the following *substitute* appointment beginning on the date indicated:

Name	Type	Effective Date
DesRocher, Hollie	Instructional	2/23/15
Rabideau, Shannon	Instructional	2/23/15

Temporary On-Call  
Appointments

Approved the following *temporary on-call* appointments beginning on the date indicated:

Name	Type	Effective Date
Baker, Amy	Non-Instructional	2/23/15
Goddeau, April	Non-Instructional	2/23/15
Strack, Jennifer	Non-Instructional	2/23/15

Per Diem RN  
*Harland, Sue*

Approved the contract with *Sue Harland* as a per diem Registered Professional Nurse for 48 days at the rate of \$100.00 per day effective January 22, 2015.

Ducatte, Randy  
Chairperson of the CSE

Approved the appointment of *Randy Ducatte* as Chairperson of the Committee on Special Education (CSE) of this District during the 2014-2015 fiscal year.

Brown, Jr., Mark  
Volunteer Assistant

Approved Mark Brown, Jr. as a *volunteer assistant* for pee wee wrestling effective 2/4/15.

Spring Athletic  
Appointments

Approved the following *spring athletic appointments* for the 2014-2015 season:

Assignment	Name	Total 2014-2015
Baseball – Head Varsity	Bell, Eric	\$4,144
Baseball - Head JV	Bursik, Peter	\$3,274
Baseball - Modified (Team 1)	Joliceour, Jeff	\$2,735
Baseball - Volunteer Assistant	Lawless, Reilly	-0-
Baseball - Volunteer Assistant	Manney, David	-0-
Golf - Head Coach (Mixed)	Bacon, Craig Sr.	\$2,814
Softball - Head Varsity	Moschelle, Joni	\$4,144
Softball - Head JV	Munson-Duprey, Kate	\$3,274
Softball - Modified (Team 1)	<i>Vacant</i>	\$2,735
Softball - Volunteer Assistant	Jamieson, Erin	-0-
Tennis - Head Coach (Girls)	Spoor, Seth	\$3,158
Track & Field - Head Coach (Boys)	Moss, Ronald	\$4,144
Track & Field - Head Coach (Girls)	Hastings, Donald (Andy)	\$4,144
Track & Field - Assistant (Mixed)	Phillips, Gary	\$3,043
Track & Field - Assistant (Mixed)	<i>Vacant</i>	\$3,043

Volunteer Fitness Center  
Coordinators

Approved the following *Volunteer Fitness Center Coordinator*:

*Cairns, Tristan*  
*Barlett, Shannon*

Interim HS Principal  
*Blair, Gerald*

Approved *Gerald Blair* as *Interim High School Principal* effective 2/9/15 at \$350 per day.

Consent Agenda - Retirements

Retirements  
*Stone, Barbara*  
*Daniels, Linda*  
*Eccles, Gregory*  
*Paquette, Judith*  
*Irwin, Londa*

Accepted the following intent to retire on the date indicated:

<b>Name</b>	<b>Position</b>	<b>Date</b>
Stone, Barbara	Typist	06/30/15
Daniels, Linda	Teacher Aide/Student Aide	06/30/15
Eccles, Gregory	Elementary Teacher	07/01/15
Paquette, Judith	Elementary Teacher	07/01/15
Irwin, Londa	Elementary Teacher	10/03/15

*The Board congratulated Mr. Blair on his interim appointment and thanked the retirees for their years of service to the district.*

It was moved by Leonard King, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following policies:

Consent Agenda - Policies

Policies

Approved the following policies:

<u><b>Name</b></u>	<u><b>Policy #</b></u>
Sexual Harassment	0110 (Revised)
Public Use of School Facilities	1500 (Revised)
School Board Legal Status	2100 (Revised)
Equivalence in Instructional Staff and Materials	4010 (Revised)
School Admissions	5150 (Revised)
HIV/AIDS Policy	0150 (Rescind)
Aids Instruction	4315.1 (Rescind)

*Eric Anderson explained the policy changes.*

Consent Agenda - Financial

It was moved by Eric Anderson, seconded by Leonard King and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (financial reports):

Financial Reports

Accepted the following reports as presented by the Audit Committee:

Appropriation Status Report – (January)  
Treasurer's Revenue Report – (January)  
Treasurer's Monthly Cash Report – (January)  
Trial Balance – (January)

Acknowledged receipt of the Warrant Report for January 2015

Acknowledged receipt of the Budget Transfer Report for January 2015 and Due To & Due From Report as of January 2015.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Eric Anderson	<input type="checkbox"/> Joseph Coakley	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> Andrew Brockway	<input checked="" type="checkbox"/> Michael Hagadorn	<input checked="" type="checkbox"/> Debbie Passno
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Pauline Stone

### **Additional Items to Discuss**

2/24/15 BOE Meeting

- 2/24/15 BOE Meeting

The Board will meet on 2/24/15. The Superintendent will be looking for feedback on what was recommended tonight and he will present more budget information.

Public Comment

**Public Comment** (None at this time.)

Clerk Pro-Tem

### **Clerk Pro-Tem**

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board of Education appoint Eric Anderson as Clerk Pro-tem for this meeting.

Respectfully Submitted,  
Joanne Menard, District Clerk

Executive Session  
(to discuss the  
employment history of a  
particular person(s))

### **Executive Session**

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 8:10 p.m.

It was moved by Leonard King, seconded by Andrew Brockway and carried, that the Board return to regular session. Time 9:03 p.m.

Adjournment

### **Adjournment**

It was moved by Debbie Passno, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 9:03 p.m.

Eric Anderson  
Clerk Pro-tem