

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

June 26, 2012

Minutes

Call to Order

President Steve Trombley called the meeting to order at 6:15 pm and led the pledge of allegiance.

Members Present

☒ Karen Armstrong
☒ April Bingel
☒ Cathy Buckley

☒ Leonard King
☐ Stan Kourofsky
☒ Richard LaVigne

☒ Ed Marin
☒ Pauline Stone
☒ Steve Trombley

Others Present

☒ Scott Amo, Superintendent of Schools

☒ Diane Fox, HS Principal

☒ LeeAnn Short, Director of Special Services

☒ Mary LaValley Blaine, School Business Executive

☒ Joanne Menard, District Clerk

Visitors

Visitors

Barb Stone
Jami Rock
Patty Gallagher

Charlie Stone
Kevin Rock
Eric Anderson

Robert King
Justin Frechette

Susan King
Lucy Giroux

Approval of Agenda

Approval of Agenda

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education approve the agenda.

Approval of Minutes

Minutes

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried, that the Board of Education does hereby approve the minutes of the meeting of the Board of Education held on

6/12/12 Board of Education Meeting

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the Board of Education does hereby accept the minutes of the committee meeting held on

6/05/12 Audit Committee
6/12/12 Audit Committee

New Business

CSE/CPSE Recommendations

CSE/CPSE Recommendations

It was moved by Karen Armstrong, seconded by Cathy Buckley, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CSE recommendations dated 6/26/12.

It was moved by Richard LaVigne, seconded by Pauline Stone, and unanimously carried that upon recommendation of the Superintendent of Schools, the Board of Education approves the CPSE recommendations dated 6/26/12.

Personnel

Appointments

Rescind the abolishment of One (1) Teacher Aide/Student Aide

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education rescinds the abolishment of one (1) Teacher Aide/Student Aide position from the board meeting of 5/8/12 due to the resignation of one (1) Teacher Aide/Student Aide.

Rescind Appointment of Michelle Garren, School Bus Monitor for Special Education Summer School

It was moved by Pauline Stone, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education rescinds the appointment for Special Education Summer School of Michelle Garren, School Bus Monitor from the board meeting of 6/12/12.

Change appointment of Deena Peryer for Special Education Summer School

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education changes the appointment of Deena Peryer for Special Education Summer School from Substitute Bus Driver to that of School Bus Monitor from the board meeting of 6/12/12.

Appointment of Melissa Seymour as Substitute Bus Driver for Special Education Summer School

It was moved by Karen Armstrong, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Melissa Seymour as a substitute bus driver for Special Education Summer School for 7/5/12 and ending on 8/15/12.

Stacey Maggy 40% Transition Coordinator/ Graduation Coach

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints Stacey Maggy as a 40% Transition Coordinator/Graduation Coach effective 9/01/12 and ending on 6/30/13 at a salary of \$18,670. Stacy Maggy is being recalled from the Preferred Eligible List. Stacy Maggy holds permanent certification in the area of School Counselor.

Carol Lyons 2 yr. probationary appointment – Special Education

It was moved by Leonard King, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints *Carol Lyons* in a two-year probationary appointment in the tenure area of Special Education effective 9/1/12 and ending on 8/31/14 at a salary of \$54,027. Carol Lyons Students with Disabilities (Grades 7-12) certification is pending.

Fall Athletic Appointments

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following fall athletic appointments for the 2012-2013 season:

Assignment	Name	Based on 2010-11 Rate
Soccer - Head JV (Girls)	Michael Bennett	\$3,361
Volleyball - Head JV	Kaylen Fessette	\$2,694
Gymnastics – Head Coach	Sheree Trudeau	\$3,625
Gymnastics – Modified	Mary Leonard	\$2,631
Football - Volunteer Assistant	Matthew Crucetti	\$ -0-

Ticket Takers for 2012-2013 school year

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following ticket takers for the 2012-2013 school year:

Farole Watts
Jeri Bennett
Tina King
Stephanie Rabideau
Cyd Deming - Sub
Larry Belrose - Sub
John Miller - Sub
Lynn Wang - Sub

Special Education Summer School

It was moved by Richard LaVigne, seconded by Karen Armstrong and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following for Special Education Summer School for 7/5/12 and ending on 8/15/12.

Name	Title	Rate
Biasini, Debra	Special Education Teacher	Per Side Letter
Petrashune, Jolie	Special Education Teacher	Per Side Letter
Matthews-Knight, Sara	Special Education Teacher	Per Side Letter
Trombley, Nellie	Special Education Teacher	Per Side Letter
Steele, Kathleen	Special Education Teacher	Per Side Letter
Fairchild, Colleen	Teacher Aide/Student Aide	\$12.00/hr
Graziane, Cindy	Teacher Aide/Student Aide	\$12.00/hr
Brockway, Paula	Teacher Aide/Student Aide	\$12.00/hr
Snyder, Morgan	Teacher Aide/Student Aide	\$12.00/hr
Hagar, Tracy	Teacher Aide/Student Aide	\$12.00/hr
Burnell, Nichole	Teacher Aide/Student Aide	\$12.00/hr
Bushey, Stephanie	Teacher Aide/Student Aide	\$12.00/hr
O'Connell, Louise	Teacher Aide/Student Aide	\$12.00/hr
Drapeau, Denise	Teacher Aide/Student Aide	\$12.00/hr
Hansen, Josee	School Nurse	\$18.00/hr.
LaBier, Susan	Cook	\$15.00/hr.

Tyrell, Sharon	Speech Teacher	Per Side Letter
Burke, Doreen	Speech Teacher	Per Side Letter
Powell, Amy	Occupational Therapist	Per Side Letter
Girard, Tracy	Physical Therapist	Per Side Letter

**Job Description
50% Director of
Physical Education**

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the job description for a 50% Director of Physical Education.

**Ed Cook appointment
50% Director of
Physical Education**

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education to appoints Ed Cook as a 50% Director of Physical Education effective 7/01/12 at a salary of \$44,426. Ed Cook is being recalled from the Preferred Eligible List.

Summer Help

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education appoints the following temporary summer help from 7/02/12 through 8/27/12.

Name	Title	Hourly Rate
Brow, Johanna	Custodial Worker	\$8.50

Miscellaneous

**Side Letter of
Understanding with
Beekmantown
Administrators
Association**

It was moved by Richard LaVigne, seconded by Pauline Stone and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Side Letter of Understanding between the Beekmantown Administrators' Association and the Beekmantown Central School District and authorize the Superintendent of Schools to execute said Side Letter of Understanding on behalf of the District.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

**Side Letter of
Understanding with
Beekmantown
Teachers' Association**

It was moved by Richard LaVigne, seconded by Pauline Stone and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the Side Letter of Understanding between the Beekmantown Teachers' Association, Local #2493, NYSUT, AFT, NEA, AFL-CIO and the Beekmantown Central School District and authorize the Superintendent of Schools to execute said Side Letter of Understanding on behalf of the District.

The roll-call vote was as follows:

☒ Karen Armstrong
☒ April Bingel
☒ Cathy Buckley

☒ Leonard King
☐ Stan Kourofsky
☒ Richard LaVigne

☒ Ed Marin
☒ Pauline Stone
☒ Steve Trombley

Athletic Merger Gymnastics

It was moved by Richard LaVigne, seconded by Pauline Stone and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the athletic merger with Saranac Central School District for *girl's gymnastics* for the 2012-2013 school year. The calculation will be a per student charge with the total costs of the program divided by the number of participants. Saranac Central School District will be responsible for providing transportation to the practice site while Beekmantown Central School District will be responsible for providing transportation to all away matches.

Athletic Merger Boy's Ice Hockey

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that upon recommendation of the Superintendent of the Schools, the Board of Education approves the athletic merger with Chazy Central Rural School District for *boy's ice hockey* for the 2012-2013 school year. The calculation will be a per student charge with the total costs of the program divided by the number of participants.

Athletic Merger For Lady Eagles Hockey Program

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the athletic merger with Plattsburgh, Chazy, Saranac, NCCS and Peru for Lady Eagles Hockey Program for the 2012-2013 school year with the understanding that all operating costs, including expenses will be provided by Lady Eagles Hockey Association of Chazy.

Policies

Policies

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the Board of Education does hereby approve the following policies:

<u>Name</u>	<u>Policy #</u>
Anti-Bullying	#0115 (2 nd & Final Reading)
Sexual Harassment	#0110 (Revised)
Sexual Harassment Regulation	#0100-R (Revised)

It was moved by Pauline Stone, seconded by Cathy Buckley and unanimously carried, that the Board of Education rescind policy *#0112 Bullying and #0112-E Bulling Report Form* since policy *#0115 Anti-Bullying* replaced this policy.

Financial

The Board next discussed the list showing proposed additional remaining projects for 2011-2012. It was the consensus of the Board that wood mulch be purchased instead of rubber much and that the outdoor track be lined.

Transfers

It was moved by Richard LaVigne, seconded by Pauline Stone and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

Utilize left over fuel oil and electricity (due to mild winter) to allow for escalated maintenance projects to be completed in the 2011-2012 school year.

From: A1620-479-0000 (Fuel Oil) \$ 50,000
A1620-476-0000 (Electricity) \$ 50,000
To: A1621-463-0000 (Projects) \$100,000

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

Temporarily
Adjourned

It was moved by Richard LaVigne, seconded by Leonard King and unanimously carried, that the meeting be temporarily adjourned.

Public Hearing
Code of Conduct

It was moved by Leonard King, seconded by Cathy Buckley and unanimously carried, that the public hearing be opened on the proposed revisions to the existing Code of Conduct, Policy #5300.

The Board listened to all person(s) in favor of or against the proposed revisions to the existing Code of Conduct, Policy #5500.

Public Hearing
Closed

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the public hearing be declared closed at 7:37 pm.

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board resumed the meeting.

Adoption of Revised
Code of Conduct

It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted that the revised Code of Conduct be adopted without the student dress code section.

The roll-call vote was as follows:

<input type="checkbox"/> Karen Armstrong - No	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input type="checkbox"/> Pauline Stone - No
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

A committee will be established to review the student dress code section for inclusion into the Code of Conduct.

The School Business Executive explained the following transfers.

Transfers

It was moved by Richard LaVigne, seconded by Cathy Buckley and roll-call voted, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following transfers over \$5,000:

To increase Unemployment Insurance Reserve
To: A889 (Unemployment Insurance Reserve) \$ 80,000

To increase Employee Benefit Reserve
To: A867 (Employee Benefit Reserve) \$250,000

To increase Workers Compensation Reserve
To: A861 (Worker's Compensation Reserve) \$ 85,000

To increase Employee Retirement Reserve
To: A865 (Employee Retirement Reserve)

\$295,000

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

Leonard King, Chairman of the Operations Committee updated the Board on the telephone conference with Tetra Tech, Fiscal Advisors and the Operations Committee. The School Business Executive explained the existing bond.

Extending the
Completion Date of
the \$6.5 Million –
Phase II Project

It was moved by Richard LaVigne, seconded by Leonard King and roll-call voted, that upon the recommendation of the Operations Committee and the Superintendent of Schools, the Board of Education authorizes to extend the completion date of the \$6.5 Million – Phase II project through the Spring of 2014.

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

Local Emergency
Computers

It was moved by Leonard King, seconded by Richard LaVigne and roll-call voted, that Be It Resolved, that the Superintendent of Schools recommends to the Board of Education to declare a **local emergency related to “6” failed and/or failing desktop computers** all 5 – 10 years old {located specifically as follows: Business office @ 3, CSE office @ 2, District Clerk’s office @ 1}. This Resolution for Emergency Replacement of computers requiring immediate action and the Board of Education so directs a budget transfer of funds from within the General Fund 2011 – 2012 appropriations budget as a separately stated BOE authorized Budget transfer. This resolution further includes a statement of the Board of Education declaring this emergency replacement an ordinary and contingent expenditure.

Be It Further Resolved, that the Superintendent of Schools recommends to the Board of Education to approve the following Budget transfers over \$5,000:

To reallocate unused fuel oil budget funds to replace 5 desk top computer equipment stations.

Transfers

From:	A 1620 479 00 00 (Fuel Oil)	\$15,000
To:	A 1060 200 00 00 (Equipment –District Clerk)	\$ 2,500
To:	A 1325 200 00 00 (Equipment – District Treasurer)	\$ 2,500
To:	A 1310 100 00 00 (Equipment - Business Office)	\$ 5,000
To:	A 2250 200 00 00 (Equipment – CSE Office)	\$ 5,000

The roll-call vote was as follows:

<input checked="" type="checkbox"/> Karen Armstrong	<input checked="" type="checkbox"/> Leonard King	<input checked="" type="checkbox"/> Ed Marin
<input checked="" type="checkbox"/> April Bingel	<input type="checkbox"/> Stan Kourofsky	<input checked="" type="checkbox"/> Pauline Stone
<input checked="" type="checkbox"/> Cathy Buckley	<input checked="" type="checkbox"/> Richard LaVigne	<input checked="" type="checkbox"/> Steve Trombley

Tetra Tech
Communication

Additional Items to Discuss

- *Tetra Tech Communication*

The Board next discussed the proposed contract amendment for additional services for Phase 2 EXCEL Project in the amount of \$28,500 from Tetra Tech. Following discussion, the Superintendent to review with Tetra Tech.

Switch at CH

- *Switch at Cumberland Head Elementary School*

The Superintendent informed the Board that a switch at CH fired today affecting telephones and computers. The replacement of the switch was in the original \$400,000 Technology Project. The estimated cost for a new switch with installation is approximately \$12,500. The Board concurred that the switch be replaced at this time.

APPR

- *APPR*

The Superintendent informed the Board the Beekmantown Teachers' Association and the Beekmantown Administrators' Association are making progress towards APPR.

Nomination for
CVES Board of
Education

- *Nomination for CVES Board of Education*

It was moved by Leonard King, seconded by Richard LaVigne and unanimously carried, that the Board of Education nominated Ed Marin as a candidate to the CVES Board of Education.

Special Board
Meeting

- *Special Board Meeting – 8/7/12*

A meeting needs to be scheduled for 8/7/12 for voting on the candidates for the CVES Board of Education. The time will be determined later.

Audrey Brunelle's
Portrait

- *Audrey Brunelle Portrait*

The portrait of Audrey Brunelle donated by her husband requesting to be displayed at CH does not conform to the existing policy. Steve Trombley volunteered to serve on the committee to review the existing policy. The Superintendent and Principals will also serve on the committee.

CVES School Boards
Association Survey

- *CVES School Boards Association Survey*

The CVES School Boards Association Surveys were given to the district clerk.

Future Discussion

- *Future Discussions*

Richard LaVigne requested the Board discuss at future meetings the dirt pile behind the school and larger fans for graduation. This was deferred to the Operations Committee for review.

Richard LaVigne requested an update on the district Out of School Suspension Program. This will be scheduled at a future meeting.

Exit Interviews

- *Exit Interviews*

Ed Marin commented on the exit interviews and the Board requested all individuals who were laid off be given an exit survey.

Plaque

- *Plaque*

Cathy Buckley commented that the plaque with the original Board Members should be on display. Said plaque was removed during the renovation project.

President of the Board

- *President of the Board*

Steve Trombley commented that this was his last meeting as President of the Board and thanked everyone for all their help.

Adjournment

Adjournment

It was moved by Richard LaVigne, seconded by Cathy Buckley and unanimously carried, that the meeting be adjourned. Time 8:40 pm.

Respectfully Submitted,
Joanne Menard, District Clerk