

Beekmantown Central School District

Board of Education Meeting

Place: **MS/HS Library**

October 13, 2015

Minutes

Call to Order

Andrew Brockway called the meeting to order at 6:18 pm and Ed Marin led the pledge of allegiance.

Members Present

Members Present

- Andrew Brockway
- Cathy Buckley (*arrived at 6:19 pm*)
- Joseph Graziane
- Michael Hagadorn
- Leonard King
- Ed Marin
- Jason Marsh
- Debbie Passno
- Pauline Stone (*arrived at 6:23 pm*)
- Michaela LaFountain, Ex-Officio, Student Board Member

Others Present

Others Present

- Daniel Mannix, Superintendent
- Justin Gardner, HS Principal
- Amy Campbell, MS Principal
- Michael Johnson, MS Assistant Principal
- Elaine Dixon Cross, BE Principal
- Garth Frechette, CH Principal
- LeeAnn Short, Director of Special Services & PreK-5 Curriculum & Instruction Director
- Polly Tavernia, Director of Pupil Services
- Gary Lambert, Director of 21st Century Learning
- Sarah Paquette, Elementary Asst. Principal/BCSD Grants Coordinator
- Joanne Menard, District Clerk
- Mary LaValley Blaine, School Business Executive

Visitors

Visitors

- Sally Clancy
- John Clancy
- Lucy Giroux
- Patty Gallagher

Approval of Agenda

Approval of Agenda

It was moved by Leonard King, seconded by Debbie Passno, and carried, that the Board of Education approve the agenda.

Public Comment

Public Comment (None at this time.)

Cathy Buckley arrived at 6:19 pm.

*Presentations
BCSD Weather App*

Presentations

Topic: BCSD Weather App

Presenter: Joseph Judge

Joseph Judge presented a BCSD Weather App. He commented that this is a web based weather app with data being pulled from the school's weather station which is provided by Science Teacher Scott Danville. This app will work on any internet connected device. More features will be added in the future. A question and answer period followed.

Pauline Stone arrived at 6:23 p.m.

Topic: NYS Assessments, STAR & Math Homework Support

Presenter: Mary Swanson, Director of Curriculum & Instruction

*NYS Assessments, STAR
& Math Homework
Support*

Mary Swanson, Director of Curriculum & Instruction showed a PowerPoint on 3-8 Assessment Data, STAR Data and Parent Support.

Data-Driven Instruction (DDI)

- Targeted analysis and discussions of data and creation of action plans
- Assess, Analyze, Plan and Teach

What does DDI look like?

- Grade-Level Meetings
 - 3-8 Assessments
 - Regents Assessments
 - STAR Data

Performance on the 2015 Grade 3-8 ELA and Math Assessments was shared.

Uses for 3-8 Data:

- Determine strengths
- Determine weaknesses
- Analyze instructional practices
- Analyze trends
- Set goals/areas of focus
- Set action plan

Cautions:

- Data is one-point-in-time
- Many underlying factors

ELA & Math Assessment Results for Grades 3-8 for the 2014 and 2015 school year was shared.

Grade-Level Meetings?

- NERIC Reports (By Skill, Distractor Analysis)
- % Proficient
- Strengths – by Standard
- Instructional Strategies

- Weaknesses – by Standard
- Instructional Strategies
- Action Plan

STAR Data:

- Minimum of 3 times per year
- Adjusts to the level of the students
- Shows grade-level equivalency
- Estimates whether students are on track
- Summarizes strengths and weaknesses
- Targets Standards
- Groups by student need

Common Core Math Resources for Parents

- www.greatminds.net
 - Homework Helpers
 - Grade-Level Roadmaps
 - Module Tip Sheets
 - Videos
 - FAQ
 - Additional Online Resources
- <http://www.ktufsd.org/Page/15662> for Grade K-5
- <http://video.carrollk12.org/ElementaryMath> for Grades PK-5
- www.zearn.org for Grades 2-4
- www.khanacademy.org for every grade

A question and answer period followed.

2014-2015 Audit Report

Topic: 2014-2015 Audit Report

Presenter: Michael Boulrice – Boulrice & Wood CPA

Mr. Michael Boulrice of Boulrice & Wood CPA's, PC reviewed the independent Auditor's Report on the 2014-2015 Financial Audit Report and respective management letter with the Board of Education. He stated he has meet and reviewed the Audit Report with the Audit Committee. He commented on the revenues and expenditures and the final budget and actual budget. The cafeteria department was approximately \$145,000 short. The total assets, liabilities, fund balance and post-employment benefits were reviewed. A question and answer period followed.

Reports

Reports

Daniel Mannix, Superintendent of Schools had no report at this time.

- Stated the Agricultural Entrepreneurship Teacher will be hired mid-year with the position being a full year next year.
- Stated another teacher needs to be hired in the Title I grant
- Reviewed School Attendance and Discipline Data with the Board, which compared data from September 2014 and September 2015. The data indicates decreases in absenteeism and discipline referrals which is an impact from the ELT Grant.
- Enrollment was next reviewed with the Board along with student achievement and CV-TECH Enrollment.
- Stated President Obama signed the STEM Education ACT of 2015 into law which ensures that computer science skills are included among science, technology,

engineering and mathematics (STEM) projects. A quote from the new release states: *“Enactment of our bipartisan STEM Education Act demonstrates that we can work together to help our students thrive and to help ensure that they are prepared for the careers of tomorrow. “More and more jobs of the 21st century require science, technology, engineering and math skills. We need to make sure that all of our students have opportunities to thrive in STEM education.”*

- Digital Learning Equity Act Aims to Level the Playing Field – If this bill is passed, the bill will put more digital tools and resources into the hands of low-income students, ensuring that not having money isn’t an impediment in the academic world. This bill targets students ages 5-17 who are either living in poverty or receiving federal assistance and aims to accomplish five goals:”
 1. *Increase student classroom participation, including homework assignment completion and participation in innovative digital learning modes;*
 2. *Improve student access to higher education and workforce opportunities by helping students apply for employment, postsecondary education and financial aid;*
 3. *Increase ed-tech and digital learning resources for educators to support student learning, ensuring methods and resources used during the school day remain accessible during out-of-school hours;*
 4. *Increase student, educator and parent engagement by facilitating greater communication and connection between school and home*
 5. *Increase strategies to support students who lack off-campus access to digital learning resources and the Internet, including underserved student populations and students in rural and remote geographic areas.*
- NYS is transiting to computer based testing
- The Energy Performance Contract at no cost to the district

Mary LaValley Blaine, School Business Executive reported on the following:

- 84% of school taxes have been collected
- Updated the Board on the Energy Performance Contract and stated the Operations Committee will be meeting on 10/26/15.
- Explained the budget transfers and grant awards on tonight’s agenda

The Board President informed the Board that Michaela LaFountain’s volleyball schedule conflicts with the Board meetings. In Michaela LaFountain absence, the Board President read her report.

- Annual Homecoming celebration was a success
- Pep Rally has had nothing but positive feedback and was very student driven
- Homecoming Dance was well attended for both MS & HS
- Students enjoy ELT time during lunches and clubs that are being offered after school.
- Class fundraisers have begun - Freshman Class is selling dog treats that are made by students here at BCS. On the elementary aspect, they are hosting the 3rd Annual Turkey Trot on 11/21/15 and the race is open to all ages.

Committee Reports

Committee Reports

Audit Committee

Audit Committee

The Audit Committee meeting is scheduled to meet on 10/29/15 at 7:45 a.m. The committee also met last week with Mike Boulrice of Boulrice & Wood CPA.

Operations Committee

Operation Committee

Michael Hagadorn updated the Board on the following:

- The Energy Performance Contract (EPC) fee structure has been negotiated from 3% to 2%.
- The baseline data on the EPC is not where the district would like to see it.
- EPC scope is set
- Natural gas was installed at his house today

It was moved by Leonard King, seconded by Debbie Passno and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Minutes, CSE, CPSE & 504 Recommendations*):

Consent Agenda - Minutes

Minutes

Board of Education Meetings	Committee Meetings
9/08/15	9/17/15 Operations
9/22/15	10/1/15 Audit

New Business

Consent Agenda – CSE, CPSE & 504 Recommendations

CSE, CPSE & 504 Recommendations

Approval of CPSE recommendations dated 10/13/15

It was moved by Pauline Stone, seconded by Cathy Buckley and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (*Resignations and Appointments*):

Personnel

Resignations

Resignations

Accept the following *resignations* on the date indicated:

*King-Schauman, Shannon
LaDuke, Amanda
Jackson, Kaela*

Name	Position	Effective Date
King-Schauman, Shannon	Teacher Aide/Student Aide	10/2/15
LaDuke, Amanda	Modified Cheerleading	9/7/15
Jackson, Kaela	School Bus Monitor	10/8/15

Beaudin, Stacy

Amend the resignation date of *Stacy Beaudin*, Special Education Teacher from 10/2/15 or prior agreement with the Superintendent of Schools to 10/8/15 per the board meeting minutes of 9/22/15.

Appointments

Appointments

Bishop, Mandy

Amend the salary of *Mandy Bishop*, teaching assistant from \$30,670 to \$32,819 effective 9/1/15 from the board meeting minutes of 9/08/15.

Snyder, Morgan

Amend *Morgan Snyder's* start date effective as soon as possible to 10/9/15 as a *Special Education teacher*. *Morgan Snyder's* four-year probationary appointment is effective 10/9/15 and her anticipated probationary period ending on 10/8/19 from the board meeting minutes of 9/8/15. *Morgan Snyder* is replacing *Stacy Beaudin*.

Roberts, Alexis

Amend *Alexis Roberts, Elementary Teacher's* probationary period of 9/1/15 to 8/31/16 to a two-year probationary appointment effective 9/1/15 and her anticipated period ending on 8/31/17 from the board meeting minutes of 6/23/15 due to a typing error.

Probationary Appointments

Approve the following *Civil Service probationary* appointment as indicated:

*Garland, Jane
Jock, Leroy*

Name	Civil Service Title	Probationary Period	2015-2016 Salary	Contact
Garland, Jane	Teacher Aide/Student Aide	10/5/15 – 2/21/17	\$15,328	10 months
Jock, Leroy	Bus Driver	10/14/15 – 3/01/17	Per Contract	10 months

Jane Garland replaces Shannon King-Schauman.

Approve the following athletic appointments for the 2015-2016 school year:

Athletic Appointments

Assignment	Name	Total
		2015-2016
Cheerleading – Varsity	LaDuke, Amanda	\$2,597
Cheerleading – JV	Collier, Angela	\$2,254
Wrestling – Modified	Howard, Joshua	\$2,669

Approve the following *substitute* appointments beginning on the date indicated:

Substitute Appointments

Name	Type	Effective Date
Irwin, Londa	Instructional	10/19/15
Dyer, Kyle	Instructional	10/19/15

Approve the following *temporary on-call* appointments beginning on the date indicated:

Temporary On-Call

Name	Type	Effective Date
Michel, Dawn	Non-Instructional	10/05/15
Deming King, Cyd	Non-Instructional	10/19/15
Poissant, Pamela	Non-Instructional	10/19/15

Manney, Dave

Approve *Dave Manney* as the Designated Education Official for the 2015-2016 school year at no salary.

Counterline, Bradley

Approve *Bradley Counterline* as the driver education teacher for after school programming for the 2015-2016 school year funded through the ELT grant.

*Letter of Agreement
Thompkins, Dale*

Approve a *Letter of Agreement* between Dale J. Tompkins, Certified Teacher for the Blind & Visually Handicapped and the Beekmantown Central School District to provide orientation and mobility services at the rate of \$93.75 per hour to meet the needs of a student's IEP effective 9/4/15 for the 2015-2016 school year.

Giroux, Lucy

Approve *Lucy Giroux* as a *Speech and Language Pathologist* effective 9/4/15 at a hourly rate of \$50.00 per hour (grant funded) for the 2015-2016 school year. Lucy Giroux holds permanent certification in the area of Speech and Hearing Handicapped.

Belrose, Vickie

Appoint *Vickie Belrose* as a 20% *Special Education Teacher* effective 9/4/15 at a salary of \$10,465.40 for the 2015-2016 school year. Vickie Belrose holds permanent certification in the area of Special Education.

*Incarcerated Youth/EPE
Program at Clinton
County Jail*

Approve the following individual for the mandated Incarcerated Youth/EPE Program at the Clinton County Jail for the 2015-2016 fiscal year pending allowable aid limit. The scheduling is based upon student enrollment and educational service needs. The hourly rate of pay is \$35.00 per hour with the program subsidized by NYSED under NYS statute.

Name	Services	Up to Maximum Hours Per Week
Teri Lamora	GED Examiner	3

Ross, Jerry

Approve *Jerry Ross* for the purpose of re-evaluation of special education and 504 students at a rate of \$50/hr., not to exceed \$5,000, funded through the 611 grant.

*Campbell, House
Psychologist*

Approve *Campbell House Psychologist* to provide autism and behavior consultation at a rate of \$1,250 per day not to exceed 30 visits as required on the student's IEP for the 2015-2016 school year, funded through the 611 grant.

*After School
Homework/Computer/
Athletic Study Hall*

Approve the following individuals for After School Homework/Computer/Athletic Study Hall effective 9/15/15 at the rate of \$30/hr. funded through the ELT and/or Title I grants for the 2015-2016 school year:

- Buska, Frank*
- LaPier, Keith*
- Mary, Bonnie*
- Moschelle, Joni*
- Work, Christina*

AM & PM Bus Duty

Approve the following individual for *AM and PM bus duty* for the 2015-2016 school year (ELT grant funded) effective 10/05/15. This is due to the resignation of Shannon King-Schauman.

Name	School
King, Tina	CH

*Voting Delegate
Marin, Ed*

Appoint Ed Marin as the voting delegate for the New York State School Boards Association Convention at the Annual Business Meeting on October 20, 2015.

It was moved by Debbie Passno, seconded by Leonard King and carried, that upon recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (LAP Plans, Athletic Placement Process Policy, ELT Trips and Side Letter of Understanding):

Miscellaneous

LAP Plans

Approve the LAP Plans for the 2015-2016 school year for Cumberland Head Elementary School dated 9/28/15 and Beekmantown Middle School dated 10/2/15.

Athletic Placement Process Policy

*Athletic Placement
Process Policy*

WHEREAS, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a Board of Education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Beekmantown Central School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

ELT Trip to Montreal

Approve an ELT Trip to see the Montreal Symphony Orchestra in Montreal, Quebec on October 29, 2015. The cost for the tickets and transportation will be covered by the ELT grant.

Approve an ELT Trip to Montreal, Quebec (Montreal at Your Doorstep) on the following dates with the cost for the trip and transportation covered by the ELT grant.

Monday, January 18, 2016

Saturday, March 12, 2016

Saturday, April 16, 2016

Another Date TBD

*Side Letter of
Understanding with
Beekmantown
Administrators
Association*

Approve the Side Letter of Understanding between the Beekmantown Administrators' Association and the Beekmantown Central School District for the Extended Learning Time Grant.

It was moved by Leonard King, seconded by Cathy Buckley and roll-call voted, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolutions on this consent agenda (financial reports, transfers, donations, rental agreement and grant acceptance):

Financial

Approve the following transfers over \$5,000:

Transfers

<u>BOCES Occup Ed To adjust for enrollment increases</u>		
To: A2280 490 00 00	Occupational Ed – BOCES	\$120,577
From: A2110 000 00 00	Teaching salaries	\$120,577

<u>Wages realign with reassignments</u>		
To: A2110 120 01 00	Teaching salaries K-3	\$ 15,000
To: A2110 130 00 00	Teaching salaries 7-12	\$ 60,000
To: A2610 150 00 00	School Library salaries	\$ 85,000
To: A2630 150 00 00	Computer assisted instr	\$ 10,000
From A2110 120 02 00	Teaching salaries 4-6	\$170,000

<u>BOCES Personnel Services to adjust for mandated Affordable Care Act (ACA) implementation</u>		
To: A1430 490 00 00	Personnel Services – BOCES	\$8,500
From: A2070 490 00 00	Curriculum Services -BOCES	\$8,500

Accept the following reports as presented by the Audit Committee:

Financial Reports

- Appropriation Status Report – (June, July & August)
- Treasurer’s Revenue Report – (June, July & August)
- Treasurer’s Monthly Cash Report – (June, July & August)
- Trial Balance – (June, July & August)

Acknowledge receipt of the Warrant Report for June, July & August 2015

Acknowledge receipt of the Budget Transfer Report for June, July & August 2015 and Due To & Due From Report as of June, July & August 2015.

Donation

Accept the donation from the Middle School Council in the amount of \$3,693.99 for Chromebooks for the Middle School and approve amending the district budget.

Rental Agreement

Approve the Rental Agreement with North Country Kids, Inc. and the Beekmantown Central School District for the 2015-2016 school year at the rate of \$451/month.

Grant Acceptance

Acceptance the following grant and approve amending the district budget for the special aid fund for the 2015-2016 school year to reflect the NYSED grant award:

<u>Grant Name</u>	<u>Amount</u>	<u>Amount</u>
IDEA 611		\$491,227
Professional Salaries	\$269,158	
Support Staff	\$ 47,268	
Contractual/Purchased Svcs	\$ 66,830	

Supplies & Materials	\$ 3,202
Travel Exp	\$ 4,500
Soc Sec	\$ 22,131
TRS	\$ 32,043
ERS	\$ 8,910
Health Insurance	\$ 35,985
W Comp	\$ 1,200

Acceptance the following grant and approve amending the district budget for the special aid fund for the 2015-2016 school year to reflect the NYSED grant award:

<u>Grant Name</u>	<u>Amount</u>
IDEA – Part B, Section 619	\$25,187
Support Staff	\$ 8,142
Contractual/Purchased Services	\$15,715
Supplies & Materials	\$ 1,330

The roll-call vote was as follows:

<input checked="" type="checkbox"/>	Andrew Brockway	<input checked="" type="checkbox"/>	Michael Hagadorn	<input checked="" type="checkbox"/>	Jason Marsh
<input checked="" type="checkbox"/>	Cathy Buckley	<input checked="" type="checkbox"/>	Leonard King	<input checked="" type="checkbox"/>	Debbie Passno
<input type="checkbox"/>	Joseph Graziane	<input checked="" type="checkbox"/>	Ed Marin	<input checked="" type="checkbox"/>	Pauline Stone

It was moved by Leonard King, seconded by Cathy Buckley and roll-call voted that the Audit Committee recommends to the Board of Education to accept the Audit report prepared by Boulrice & Wood, CPA's, P.C. for the 2014-2015 school year.

Acceptance of Audit Report

The roll-call vote was as follows:

<input checked="" type="checkbox"/>	Andrew Brockway	<input checked="" type="checkbox"/>	Michael Hagadorn	<input checked="" type="checkbox"/>	Jason Marsh
<input checked="" type="checkbox"/>	Cathy Buckley	<input checked="" type="checkbox"/>	Leonard King	<input checked="" type="checkbox"/>	Debbie Passno
<input type="checkbox"/>	Joseph Graziane	<input checked="" type="checkbox"/>	Ed Marin	<input checked="" type="checkbox"/>	Pauline Stone

Additional Items to Discuss

CEWW Meetings

- CEWW School Boards Association Meetings – 11/12/15 & 1/7/16

Names were given to the District Clerk for attendance at the CEWW School Boards Association Meetings scheduled for 11/12/15 & 1/7/16.

Public Comment (10 minutes)

Public Comment

Clerk Pro-Tem

Clerk Pro-Tem

It was moved by Cathy Buckley, seconded by Ed Marin, and carried that Leonard King be appointed at Clerk Pro-tem for this meeting

Joanne Menard
District Clerk

Executive Session

*Executive Session
(to discuss collective
negotiations with
bargaining associations)*

It was moved by Leonard King, seconded by Cathy Buckley and carried, that the Board enter executive session to discuss the employment history of a particular person(s). Time 7:40 pm.

It was moved by Leonard King, seconded by Debbie Passno and carried, that the Board return to return session. Time 8:23 pm.

Adjournment

Adjournment

It was moved by Leonard King, seconded by Cathy Buckley and carried, that the meeting be adjourned. Time 8:23 p.m.

Leonard King
Clerk Pro-tem