

Beekmantown Central School
Audit Committee Meeting
March 22, 2011

Karen Armstrong (Video Conference)
Cathy Buckley
Pauline Stone
Ed Marin

Mary LaValley Blaine, School Business Executive
Eric Bell, Treasurer
Others Present:
Carole Race

The meeting was called to order at 4:39 p.m. by Chairperson Karen Armstrong.

There was discussion on the Trial Balance and Due To/Due From Accounts. When time permits, there will be a reconciliation of the Due To/Due From Accounts.

Cathy Buckley moved, seconded by Pauline Stone to bring the January and February Financial Reports to the Board of Education for their acceptance. All Audit Committee Members present voted yes—motion carried.

Karen Armstrong is to request that a conference attendance approval form be provided to Board Members for their use in the future if attending meetings on behalf of the district. The Audit Committee is requesting that the Board purchasing policies be reviewed. Pauline Stone also suggested that the Board review the Athletic Code of Conduct Policy. Ed Marin requested that the district review its policy on the tracking of cafeteria inventory.

The next Audit Committee Meeting will be held on April 12, 2011 at 4:30 p.m.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Karen Armstrong