

Beekmantown Central School District

Operations Committee Meeting

Place: **Conference Room at District Offices**

August 10, 2010

Minutes

Call to Order

Leonard King called the meeting to order at 4:30 p.m..

Members Present

☒ Scott Amo

☒ Leonard King

☒ Dan Noonan

☐ Richard LaVigne

☒ Steve Trombley

Recorder

Jeri Bennett, was present as recorder for Operations Committee Meetings.

Discussion

Report by Dan Noonan, Superintendent of Buildings and Grounds

1. Notice of Violation from the DEC regarding the CHES at CHES: Violations have been corrected and correspondence relaying such information will be sent to NYSDEC this week.
-Bid for the fuel lines at the Main Campus will be ready for next week. The goal is to have the work completed by the opening of school, must have them completed before September 15, prior to the heating season which is SED required.
2. Middle School Drainage Project has been completed and should work well. All work was done by our Maintenance Department.
3. Asbestos Tri-Annual Inspection/Report: Initial survey is completed and will be submitted to SED by September deadline.
4. Building Conditions Survey: Final step towards completion was initiated today. Visual inspection will be completed by August 15th. Draft of the BCS and 5 year plan will be ready sometime in September
-Cost breakdown will be included and help with building the 5 year plan, inclusive of all concerns and issues sited. All items will be geared towards eligible state aide. The as-builts acquired through the report will be an invaluable asset to the Buildings and Grounds Department.
-It was suggested that the building is in overall good conditions. Traffic patterns at the Main Campus are a concern, the survey will be more geared towards improvements for the district.
5. Loss Prevention Survey (Insurance Inspection)
Substantial list of high safety and liability issues including
 - Fire Detection system for the Bus Garage
 - Pyramid Net Pole-suggested it be removed before fall, entanglement potential.
6. Generator is running but still not working without extreme "babying".
7. Day tank for generator still not where it should be. Suggested with any new projects a clause to pay a percentage to contractors until we are sure a particular item is done properly i.e. the generator.
8. Fence around BES completed and gaps will be taken care of using fill. Removed a couple of "dead" maples. Elementary entrance garden area was completed by Charlie Stone.
9. Bid Opening for Trash Removal is tomorrow. Bid included a reduced size in dumpsters for a more ascetic look to the Main Campus.

Scott Amo, Superintendent of Schools:

1. EXCEL fund shows an estimated balance of approximately 1.9 million as of 6/30/2010. \$600,000 still to be deducted.
2. 1.3 million could accommodate the technology wireless request spoken about at last Operations Meeting. Gary Lambert has forwarded all information to SED to help expedite when and if decided to go ahead.

Discussion:

-Maintenance position was referred to with a request to seriously consider replacement of that position as the department is falling behind on work orders.

-Head Custodial search will continue.

-Request to have Ron Clamser or Mary LaValley present at the Operations Meeting to answer financial questions.

Adjournment

Meeting was adjourned at 5:00 p.m.

Next meeting will be September 14, 2010, 4:30 p.m. in the Buildings and Grounds Office.

Respectfully Submitted,
Jeri Bennett