

Beekmantown Central School District

Operations Committee

Place: District Office

November 30, 2015

Minutes

Present: Michael Hagadorn, Board Member **Absent:** Jason Marsh
Leonard King, Board Member

Others:

Daniel Mannix, Superintendent
Mary LaValley Blaine, School Business Executive
Daniel Noonan, Director of Facilities
Josh Nolan, Building Mechanic

Visitors:

Garrett Hamlin, Tetra Tech Architects and Engineering, Director
Rick Mandl, Tetra Tech A&E, Project Engineer/Project Manager
Joshua Ettinger IV, Siemens
Steve Heaslip, Siemens
Mark Durant, Siemens, Service Representative
Robert McBath, Siemens Site Project Manager

The meeting was called to order at 4:05 p.m. by Mr. Hagadorn.

Mrs. LaValley Blaine, volunteered to keep the minutes for the Committee meeting.

The group listened to the update and findings thus far resulting from the “Design” phase of EPC project scope with recent activities related to onsite proposed FIM evaluations by Tetra Tech as coordinated by Rick Mandl, Project Engineer. It was reported that both Siemens and Tetra Tech had been at all Campus buildings within the last few weeks (and as recent as this afternoon) working on these evaluations. The overall scope continues to track along with prior estimates suggesting EPC implementation costs of \$7,334,310. Mr. Hamlin and Mr. Mandl provided information and answered questions from the group.

Mr. Hamlin reminded the group of the targeted date of January 12th, 2016 for EPC project submittal to NYSED. Schedules would be noted as such and planned exchange of documents and Signatures required from both the Superintendent and President of the Board of Education would be completed late the previous week.

Mr. Hamlin noted as part of the EPC scope there is approximately 5000 sq. ft. of Canopy Solar FIM applications, which may or may not be subjected to further requirements and analysis by NYSED. Additionally due to wind mappings, wind generator is not being recommended at the Main Campus, but is possible at the Cumberland Head Campus, which is not a surprise, however will still need to obtain permission from the Town due to a moratorium prohibiting such. There was discussion about the District seeking more information from the Town related to Wind regulations. Tetra Tech also noted that we may receive some push back from NYSED on swapping out some JC equipment for Siemens equipment for more consistent, compatible automated energy management system controls

Mr. Hamlin lead a brief discussion related to the coordination of professional services to perform the Asbestos Abatement Survey needing to be completed under the EPC prior to any work. Abatement survey and work will need to be done in general but also specifically as related to installing larger coolers with condensers on the roof. This should be coordinated and RFP's (requests for proposals) circulated around the Christmas break period. Tetra Tech will provide a scope document for use in soliciting the specific services requested (ie: Roof, Window areas, etc). The District will contract with the Vendor for this service (Under the allowance in the EPC project).

Mr. Hamlin then provided an overview and distributed information supporting the 5 Year Building Condition Survey Update Report{ BCS }. The BCS review included 4 buildings of the District the P-12 Main Campus and P-6 Cumberland Head Campus, as well as the MS Annex/District Office Building and the Bus Garage. Mr. Hamlin explained how to read the reports and cross-reference the detailed building reports to the 'Dashboard' report. These reports include a preliminary caption of 'Priority' items (*action desired within 0 – 10 years*) based upon Tetra Tech's initial survey results.

The committee discussed the pressing timeline over the next 30 days requiring one or two more meetings

Mr. Mannix stated the internal team (Mr. Mannix, Mr. Noonan and Mrs. LaValley Blaine would meet over the next two weeks to review and discuss in detail the BCS report submitted by Tetra Tech. This team will subsequently provide an update for Board members of the Operations Committee immediately prior to the next scheduled meeting with Tetra Tech to finalize the BCS for filing with NYSED (due date of January 15, 2016). This BCS report provides a reference point and basis for discussion which may allow planning between what items may or are being taken care of under the EPC project and which may require a separate Capital Project and the bearing of each on long term budgets. The committee would like to thank Mr. Noonan and the internal team in advance for reviewing the detailed BCS report and helping establish priorities.

The next Operations Committee Meeting was scheduled for Tuesday December 15th, 2015 at 4:00pm.

The internal BCS team would be available at 2pm that same day (12/15/15) to provide updates prior to the committee meeting at 4:00pm.

The meeting adjourned at 5:45pm.

Respectfully Submitted,
Michael Hagadorn, Committee Chair